

MINUTES

RICHWOOD CITY COUNCIL MEETING

Monday, December 08, 2025 at 6:00 PM

BE IT KNOWN THAT a City of Richwood City Council will meet Monday, December 8, 2025, beginning at 6:00 PM at Richwood City Hall, located at 1800 Brazosport Blvd. N., Richwood, Texas 77531 with the following agenda:

I. CALL TO ORDER

Mayor Michael Durham called the meeting to order at 6:00 PM.

II. INVOCATION

Tricia Ditto, Finance Director, led the invocation.

III. PLEDGES OF ALLEGIANCE

Mayor Durham led the pledges.

IV. ROLL CALL OF COUNCIL MEMBERS

Present:

Mayor Michael Durham
Councilmember Paul Stallberg
Councilmember Mike Johnson
Councilmember Amanda Reynolds
Councilmember William Yearsin
Councilmember Jeremy Fountain

A quorum was present.

Others present: Eric Foerster, City Manager; Clif Custer, Public Works Director; Kirsten Garcia, City Secretary; Tricia Ditto, Finance Director; Stephen Mayer, Chief of Police; and Matt Allen, City Attorney.

V. PUBLIC COMMENTS

There were no public comments.

VI. EMPLOYEE SERVICE AWARD

A. Sgt. Nadia Nelson, Police Department - 5 Years

Chief Mayer and Mayor Durham recognized Sgt. Nadia Nelson for five years of service with the Police Department and presented her with a service award.

VII. CONSENT AGENDA

A. Appoint Edward Garcia to the Keep Richwood Beautiful Commission.

B. Budget Report, October 2025

C. Approval of minutes from regular meeting held November 10, 2025.

A motion was made by Councilmember Mike Johnson and seconded by Councilmember William Yearsin to approve the consent agenda as presented.

Voting Yea: Stallberg, Johnson, Reynolds, Yearsin, Fountain

Motion carried.

VIII. DISCUSSION AND ACTION ITEMS

- A. Discuss and consider approving Resolution 25-R-105 amending the FY 2024-2025 budget to allow for unbudgeted expenditures.

Staff presented the proposed budget amendment. Council discussed the need for the amendment to align expenditures with budgeted appropriations.

A motion was made by Councilmember Mike Johnson and seconded by Councilmember Amanda Reynolds to approve Resolution No. 25-R-105.

Voting Yea: Stallberg, Johnson, Reynolds, Yearsin, Fountain

Motion carried.

- B. Consider items removed from consent agenda

No items were removed from the consent agenda.

IX. EXECUTIVE SESSION

Pursuant to Chapter 551.0745, Personnel Matters to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, or to hear a complaint or charge against an officer or employee:

1. Chief of Police

The City Council convened in executive session pursuant to Chapter 551.074 of the Texas Government Code to deliberate personnel matters related to the Chief of Police.

X. ACTION AS A RESULT OF EXECUTIVE SESSION

The City Council reconvened in open session at 8:25 PM.
No action was taken.

XI. CAPITAL IMPROVEMENT PROJECTS UPDATE

Public Works Director, Clif Custer, provided an update on current and upcoming capital improvement projects.

XII. CITY MANAGER'S REPORT

City Manager, Eric Foerster, provided an update on ongoing City operations and activities.

XIII. COUNCIL MEMBER COMMENTS & REPORTS

Councilmember Stallberg expressed appreciation for Councilmember Reynolds' return and wished everyone happy holidays.

Councilmember Johnson wished everyone happy holidays and thanked staff for their efforts related to City activities.

Councilmember Reynolds expressed appreciation for the well wishes, wished everyone happy holidays, and encouraged time with family.

Councilmember Yearsin wished everyone happy holidays and encouraged courtesy and understanding toward others.

Councilmember Fountain wished everyone a Merry Christmas and Happy New Year and encouraged residents to stay safe during the holidays.

XV. MAYOR'S REPORT

Mayor Durham thanked City staff for their continued work and dedication. He noted the upcoming Shop with a Cop event and mentioned Keep Richwood Beautiful's review of holiday lighting.

XVI. ITEMS OF COMMUNITY INTEREST

Fire Department Open House was announced.

XVII. FUTURE AGENDA ITEMS

CCPD Budget Amendment

Executive Session – City Manager

XVIII. ADJOURNMENT

With no further business, the meeting was adjourned at 8:33 PM.

These minutes were read and approved on January 12, 2026.

Mayor

ATTEST:

City Secretary