

# MINUTES

## RICHWOOD CITY COUNCIL MEETING

Monday, October 09, 2023 at 6:15 PM

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BE IT KNOWN THAT a City of Richwood City Council will meet Monday, October 9, 2023, beginning at 6:15 PM at Richwood City Hall, located at 1800 Brazosport Blvd. N., Richwood, Texas 77531, with the following agenda:

I. CALL TO ORDER

The meeting was called to order at 6: 15 p.m.

II. ROLL CALL OF COUNCIL MEMBERS

Michael Durham, Mayor:	Present
Mike Johnson, Position 1:	Present
Mike Challenger, Position 2:	Present
Amanda Reynolds, Position 3:	Present
Rory Escalante, Position 4:	Present
Jeremy Fountain, Position 5:	Present

Others present: Eric Foerster, City Manager; Kirsten Garcia, City Secretary; Tricia Ditto, Finance Director; Clif Custer, Public Works Director; Stephen Mayer, Chief of Police; Phillip Knop, City Attorney

III. PUBLIC COMMENTS

Leslie Klug, 105 Hummingbird Ct - Thanked Public Works and KRB member Kai York for working in the community garden for fall planting. She also wanted to issue a personal invitation to attend trunk or treat.

IV. PRESENTATION

- A. Strawberry Jamboree, presented by Kimberly Mayer, Horticulture Agent, with AgriLife Extension. Kimberly Mayer presented awards of recognition to Mayor Durham and Chief Mayer.

V. CONSENT AGENDA

- A. Budget Report, August 2023
- B. Approval of minutes from regular meeting held September 11, 2023.

***Motion to approve consent.***

***Motion made by Rory Escalante, Seconded by Amanda Reynolds.***

***Voting Yea: Mike Johnson, Mike Challenger, Amanda Reynolds, Rory Escalante, Jeremy Fountain***

***Motion carried.***

VI. DISCUSSION AND ACTION ITEMS

- A. After Action Report and discussion reference water main break  
Clif Custer, Public Works Director, presented.

Discussion held on valves.

Council member Reynolds stated she appreciated the detail and frequency of updates from staff.

Discussion was held on a secondary lab to use for water testing.

Discussion held on posting notices.

Discussion held on water quality.

Discussions were held on maps or cross-training on the valves.

Discussion was held on water issues after service was restored.

- B. Discussion regarding City Council Rules of Procedure, to be adopted at a later date.

Kirsten Garcia, City Secretary, presented.

No discussion was held; it will be presented for formal adoption at a later meeting.

- C. Consider items removed from consent agenda

No items were removed from the consent agenda.

#### VII. CAPITAL IMPROVEMENT PROJECTS UPDATE

Clif Custer, Public Works Director, presented.

A discussion was held on the drainage project after the recent rains.

#### VIII. CITY MANAGER'S REPORT

Eric Foerster, City Manager, reported on notice from the county regarding disaster thresholds going up.

#### IX. COUNCIL MEMBER COMMENTS & REPORTS

Mike Johnson expressed appreciation to Clif. He also asked if the City was accepting candy donations for Trunk or Treat.

Mike Challenger spoke regarding the good weather we've been having.

Amanda Reynolds thanked Clif for his updates during the water incident.

Rory Escalante expressed kudos to Clif and communications from staff. He also inquired about the landfill.

Jeremy Fountain spoke regarding the cooler weather and advised that this is the time to check heaters and pipes.

#### X. MAYOR'S REPORT

Mayor Durham expressed thanks to Clif for the hard work. Stated he was disappointed National Night Out was canceled but thanked Chief Mayer for his staff and their hard work. He also thanked the staff for the water updates.

#### XI. FUTURE AGENDA ITEMS

Resolution for ROP

Contingency

EMS Contract

Financial Policy Updates

XII. ADJOURNMENT

Being there no further business, the meeting was adjourned at 7:03 p.m.

**These minutes were read and approved on the 13th day of November 2023.**

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Mayor

ATTEST:

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City Secretary