

# MINUTES

## RICHWOOD CITY COUNCIL MEETING

Monday, August 12, 2024 at 6:30 PM

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BE IT KNOWN THAT a City of Richwood City Council will meet Monday, August 12, 2024, beginning at 6:30PM at Richwood City Hall, located at 1800 Brazosport Blvd. N., Richwood, Texas 77531 with the following agenda:

I. CALL TO ORDER

The meeting was called to order at 6:50 P.M.

II. ROLL CALL OF COUNCIL MEMBERS

|                              |         |
|------------------------------|---------|
| Michael Durham, Mayor:       | Present |
| Paul Stallberg, Position 1:  | Present |
| Mike Challenger, Position 2: | Present |
| Amanda Reynolds, Position 3: | Present |
| William Yearsin, Position 4: | Present |
| Jeremy Fountain, Position 5: | Present |

Others present: Eric Foerster, City Manager; Clif Custer, Public Works Director; Kirsten Garcia, City Secretary; Tricia Ditto (virtual), Finance Director; Police Chief, Stephen Mayer.

III. PUBLIC COMMENTS

There was no public comment.

IV. CONSENT AGENDA

- A. Approval of minutes from regular meeting held July 15, 2024
- B. Investment Report, Q3 FY 2024
- C. Budget Report, June 2024

***Motion to approve consent agenda.***

***The motion was made by Amanda Reynolds and seconded by Jeremy Fountain.***

***Voting Yea: Paul Stallberg, Mike Challenger, Amanda Reynolds, William Yearsin, Jeremy Fountain***

***Motion carried.***

V. DISCUSSION AND ACTION ITEMS

- A. Final review and action on re-plat of lots 4 & 5, Block 1, of the Havenwood Subdivision (A066 J.E.Groce) in the extraterritorial jurisdiction of the City of Richwood.

***Motion to approve re-plat of lots 4 & 5, Block 1, of the Havenwood Subdivision (A066 J.E.Groce) in the extraterritorial jurisdiction of the City of Richwood.***

***The motion was made by Amanda Reynolds and seconded by Mike Challenger.***

***Voting Yea: Paul Stallberg, Mike Challenger, Amanda Reynolds, William Yearsin, Jeremy Fountain***

***Motion carried.***

- B. Public hearing and action considering the rezoning of Lots 7 through 18, MARQUIS AT MAGNOLIA (REPLAT) (A0066 J E GROCE) (RICHWOOD), from R-1 Single-Family Residential to R-2 Two-Family Residential.

***Motion to deny the rezone request Lots 7 through 18, MARQUIS AT MAGNOLIA (REPLAT) (A0066 J E GROCE) (RICHWOOD), from R-1 Single-Family Residential to R-2 Two-Family Residential.***

***The motion was made by Amanda Reynolds and seconded by Mike Challenger.***

***Voting Yea: Paul Stallberg, Mike Challenger, Amanda Reynolds, William Yearsin, Jeremy Fountain***

***Motion carried.***

- C. Public hearing on adopting Land Use Assumptions and a Capital Improvements Plan associated with imposing an amended impact fee.

Ryan Tinsley and Morgan Ruiz with Strand Engineering presented.

Discussion held on population.

Discussion held on the purpose of impact fees.

- D. First reading and discussion of Ordinance 24-518, amending, imposing, and updating water and wastewater impact fees on new development in the city limits to the extent allowed by law, to be adopted September 9, 2024.

Kirsten Garcia, City Secretary, read the summary of Ordinance 24-518.

- E. Public hearing and action on the 2024-2025 fiscal year proposed Crime Control and Prevention District budget.

Tricia Ditto, Finance Director, presented.

***Motion to approve proposed FY 2024 – 2025 Crime Control and Prevention District budget.***

***The motion was made by Amanda Reynolds and seconded by Jeremy Fountain.***

***Voting Yea: Paul Stallberg, Mike Challenger, Amanda Reynolds, William Yearsin, Jeremy Fountain***

***Motion carried.***

- F. Discuss and consider approving Resolution 24-R-89, setting the date and time for the Public Hearing for the 2024-2025 fiscal year Annual Budget for September 9, 2024, at 6:00 p.m.

***Motion to approve Resolution 24-R-89, setting the date and time for the Public Hearing for the 2024-2025 fiscal year Annual Budget for September 9, 2024, at 6:00 p.m.***

***The motion was made by Amanda Reynolds and seconded by Mike Challenger.***

***Voting Yea: Paul Stallberg, Mike Challenger, Amanda Reynolds, William Yearsin, Jeremy Fountain***

***Motion carried.***

- G. Discuss and consider approving Resolution 24-R-90, setting the date and time for the Public Hearing for the 2024-2025 fiscal year proposed tax rate for September 9, 2024, at 6:00 p.m.

***Motion to approve Resolution 24-R-90, setting the date and time for the Public Hearing for the 2024-2025 fiscal year proposed tax rate for September 9, 2024, at 6:00 p.m.***

***The motion was made by Mike Challenger and seconded by William Yearsin.***

***Voting Yea: Paul Stallberg, Mike Challenger, Amanda Reynolds, William Yearsin, Jeremy Fountain***

***Motion carried.***

- H. Consider and record vote for proposed tax rate for the 2024-2025 fiscal year of \$0.535799 which is a tax increase of up to 6.64% above the No New Revenue Tax Rate for the City of Richwood, to be adopted at a future meeting.

Tricia Ditto, Finance Director, presented.

***Motion to approve a proposed tax rate for the 2024-2025 fiscal year of \$0.535799, which is a tax increase of up to 6.64% above the No New Revenue Tax Rate for the City of Richwood, to be adopted at a future meeting.***

***The motion was made by William Yearsin and seconded by Jeremy Fountain.***

***Voting Yea: Paul Stallberg, Amanda Reynolds, William Yearsin, Jeremy Fountain***

***Voting Nay: Mike Challenger***

***Motion carried.***

- I. Discussion regarding the Fiscal Year 2025 proposed budget.

Discussion held on dispatch.

No action, discussion only.

- J. Discuss and consider adopting ordinance 24-517, amending Appendix C—Fee Schedule of the Code of Ordinances to amend utility rates.

Tricia Ditto, Finance Director, presented.

***Motion to adopt 24-517, amending Appendix C—Fee Schedule of the Code of Ordinances to amend utility rates.***

***The motion was made by Amanda Reynolds and seconded by Mike Challenger.***

***Voting Yea: Paul Stallberg, Mike Challenger, Amanda Reynolds, William Yearsin, Jeremy Fountain***

***Motion carried.***

- K. Discuss and consider approving Resolution 24-R-91 authorizing signatories for the contractual documents and documents for requesting funds pertaining to the Community Development Block Grant - Mitigation (CDBG-MIT) Regional Method of Distribution (MOD) Program.

***Motion to approve Resolution 24-R-91 authorizing signatories for the contractual documents and documents for requesting funds pertaining to the Community Development Block Grant - Mitigation (CDBG-MIT) Regional Method of Distribution (MOD) Program.***

***The motion was made by Amanda Reynolds and seconded by Jeremy Fountain.***

***Voting Yea: Paul Stallberg, Mike Challenger, Amanda Reynolds, William Yearsin, Jeremy Fountain***

***Motion carried.***

- L. Consider items removed from consent agenda

No items were removed.

VI. CAPITAL IMPROVEMENT PROJECTS UPDATE

Clif Custer, Public Works Director, presented an update.

VII. CITY MANAGER'S REPORT

Discussion held on storm debris.

VIII. COUNCIL MEMBER COMMENTS & REPORTS

Paul Stallberg said there was nothing to report; he was just happy to see everyone.

Mike Challenger wanted to remind everyone to hang in there; we will get through it.

Amanda Reynolds thanked the residents for coming tonight for the public hearing; that's what they are meant for. She added that she feels they made the right decision regarding the zoning request.

William Yearsin spoke regarding the role of a council member and the chain of command for communication. He also discussed decorum during meetings and recommended that everyone reread their council member handbook. He also said that he appreciated everything he had done in the aftermath of the storm.

Jeremy Fountain reported at the KRB meeting last week that they are working on a new grant and reminded everyone that school starts next week.

IX. MAYOR'S REPORT

Mayor Durham thanked the public for coming out today and thanked staff for their work. He also reminded everyone to stay hydrated in the heat.

X. ITEMS OF COMMUNITY INTEREST

Reminder of school starting

XI. FUTURE AGENDA ITEMS

Tax and budget adoption

Lift station 6

Beryl Afteraction

Impact Fees

XII. ADJOURNMENT

Being there no further business, the meeting was adjourned at 8:04 PM.

**These minutes were read and approved on the 9th day of September 2024.**

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**Mayor**

**ATTEST:**

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**City Secretary**