

CITY OF RICHWOOD BALL FIELD GUIDELINES

Applications:

Fields will only be reserved for the six-month seasons (January – June, July – December) applied for. Registration periods for the immediate upcoming season will open up two weeks prior to the season start date (12/18, 6/17). Field approvals and times will be assigned by the end of the previous season for the use of the requested field.

All information requested on the application must be submitted.

Current insurance for your team is required. Please attach copy to application form.

Assignment of the fields is the responsibility of the City of Richwood only. Priority will be given to teams containing one or more Richwood residents. All decisions made will be based on the information contained in the application and will be final.

Guidelines:

Each team will only be allowed to use the fields two times per week to guarantee that as many teams as possible have use of the fields. Please keep a copy of your agreement with you at all times when using the fields.

The James Vera ballfield will be reserved for teams made up of players who are 8 years and older.

Keep facility clean including keeping fields, parking areas, playground, and exterior of the fields free of litter. Put trash in barrels in the park area.

No modifications to fields or city property can be made without the authorization of the Director of Public Works. **Any damage or unauthorized modifications to city property will result in loss of privileges.**

The lights for the soccer field and baseball field have a two-hour time limit. You will be responsible for turning the lights off after your practice. The light box no longer requires keys.

The City of Richwood assumes no responsibility or liability for injuries or accidents that may occur during the use of this facility by coaching staff, team members or any other attendee. The City of Richwood does not guarantee the condition of the fields.

Fees:

City of Richwood will collect a fee of \$300.00 per season upon assignment. Fees are non-refundable.

