

# MINUTES

## RICHWOOD CITY COUNCIL MEETING

Monday, February 14, 2022 at 6:15 PM

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BE IT KNOWN THAT a City of Richwood City Council will meet Monday, February 14, 2022, beginning at 6:15 PM at Richwood City Hall, located at 1800 Brazosport Blvd. N., Richwood, Texas 77531 with the following agenda:

I. CALL TO ORDER

The meeting was called to order at 6:15 p.m.

II. ROLL CALL OF COUNCIL MEMBERS

Steve Boykin, Mayor:	Present
Mike Johnson, Position 1:	Present
Melissa Strawn, Position 2:	Present
Matthew Yarborough, Mayor Pro Tem:	Present
Rory Escalante, Position 4:	Present
Mark Brown II, Position 5:	Present

Others present: Eric Foerster, City Manager; Kirsten Garcia, City Secretary; Patricia Ditto, Finance Director; Clif Custer; Public Works Director; Philip Knop, City Attorney.

III. PUBLIC COMMENTS

There was no public comment.

IV. EMPLOYEE SERVICE AWARD

A. Linda Pace, Administrative Assistant - 20 Years of Service (Retiring)

Patricia Ditto, Finance Director, presented the award.

B. Clif Custer, Director of Public Works - 10 Years of Service

Eric Foerster, City Manager, presented the award.

V. CONSENT AGENDA

A. Approval of minutes from regular meeting held January 10, 2022.

B. Approval of December 2021 budget report.

C. Approval of Q1 Investment Report, FY 2022

D. Approve submittal of annual Richwood Police Department Racial Profiling Report.

***Motion to approve consent agenda.***

***Motion made by Mark Brown II, Seconded by Melissa Strawn.***

***Voting Yea: Mike Johnson, Melissa Strawn, Matthew Yarborough, Rory Escalante, Mark Brown II***

VI. PRESENTATION

A. Presentation of FY21 financial audit report by auditors Pattillo, Brown & Hill, LLP

Clayton Rogers with PBH presented the audit report.



VII. DISCUSSION AND ACTION ITEMS

- A. Final review and action of re-plat of lots 156 & 157; Block1 of Oakwood Shores Subdivision Section 1, also known as 33527& 33603 Blue Marlin.

***Motion to approve re-plat of lots 156 & 157; Block1 of Oakwood Shores Subdivision Section 1, also known as 33527& 33603 Blue Marlin.***

***Motion made by Mark Brown II, Seconded by Matthew Yarborough.***

***Voting Yea: Mike Johnson, Melissa Strawn, Matthew Yarborough, Rory Escalante, Mark Brown II***

- B. Public hearing and action regarding violation of the City of Richwood's Code of Ordinances, Chapter 4, Article VII at 1250 N. Brazosport Blvd #7, by Jose Mata.

Kirsten Garcia presented.

Shawn Moreland with the property owner presented.

***Motion to condemn 1250 N. Brazosport Blvd #7, by Jose Mata for violation of Code of Ordinances, Chapter 4, Article VII after 30 days.***

***Motion made by Matthew Yarborough, Seconded by Mike Johnson.***

***Voting Yea: Mike Johnson, Melissa Strawn, Matthew Yarborough, Rory Escalante, Mark Brown II***

- C. Discuss and consider adopting Ordinance No. 22-486, amending Chapter 3 - Animals, Article I, Section 3-9 and 3-36 of the Richwood Code of Ordinances.

Chief Mayer presented.

***Motion to adopt Ordinance No. 22-486, amending Chapter 3 - Animals, Article I, Section 3-9 and 3-36 of the Richwood Code of Ordinances.***

***Motion made by Mark Brown II, Seconded by Matthew Yarborough.***

***Voting Yea: Mike Johnson, Melissa Strawn, Matthew Yarborough, Rory Escalante, Mark Brown II***

- D. Discuss and select a date for a planning and work session concerning future Capital Improvement projects.

Eric Foerster presented.

Consensus to meet March 8, 2022, at 6:00 pm.

VIII. CAPITAL IMPROVEMENT PROJECTS UPDATE

Clif Custer presented CIP Update.

IX. CITY MANAGER'S REPORT

Eric Foerster reported on budget, elections, water system update, grant updates, retirement, and Covid 19.

X. COUNCIL MEMBER COMMENTS & REPORTS



Mike Johnson stated that he attended the CCPD board meeting and it was a good meeting with good discussion.

Matt Yarborough thanked Tricia and all of staff involved with audit, he appreciates it.

Mark Brown II stated that this Saturday KRB is working on phase 3 of their landscaping project at 9:00 am, the VOW 22 walk starting at 8am. He expressed thanks to staff for doing a great job on audit, adding that this is what it should be, we should be transparent and doing a good job with our money. He wanted to especially recognize Eric for his diligence and making sure we are doing things right. He expressed congrats to Clif and thanks for doing great work on projects.

XI. MAYOR'S REPORT

Mayor Boykin reported on past weather events and possible upcoming weather, emergency management meeting tomorrow, also a state call for fire danger. Also mentioned the Vow 22 walk, encouraged everyone to attend.

XII. FUTURE AGENDA ITEMS

Proclamation for Vow 22

XIII. ADJOURNMENT

Being there no further business, the meeting was adjourned at 7:25

**These minutes were read and approved on this 21st day of March 2022.**

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Mayor

ATTEST:

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City Secretary