

City of Richwood — TEXAS —

AGENDA MEMORANDUM

CONTACT: Kirsten Garcia, City Secretary

SUBJECT: Discussion regarding potential amendments to the City's permit fee schedule and direction to staff to prepare a draft ordinance for future consideration.

SUMMARY: City Council will discuss possible updates to the City's current permit fee schedule. This item is for discussion and direction only; no action will be taken at this time. Any proposed amendments will be brought back for formal adoption by ordinance at a future meeting.

BACKGROUND INFORMATION: The City's permit fee schedule is periodically reviewed to ensure it reflects current operational costs and industry standards. Staff has identified areas within the fee schedule that may require adjustment to align with service demands and cost recovery goals.

ISSUE: Council is asked to consider whether revisions to the current permit fees are necessary and, if so, to provide direction to staff for drafting an ordinance to amend the schedule accordingly.

FISCAL IMPACT: To be determined based on proposed changes. Adjusted fees may result in increased revenue or improved cost recovery for permitting services.

RECOMMENDATION: Staff recommends that Council provide feedback on the current permit fee schedule and authorize staff to prepare a draft ordinance for future consideration.

Thank you,



Kirsten Garcia