

# MINUTES

## RICHWOOD CITY COUNCIL MEETING

Monday, June 16, 2025 at 6:00 PM

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BE IT KNOWN THAT a City of Richwood City Council will meet Monday, June 16, 2025, beginning at 6:00 PM at Richwood City Hall, located at 1800 Brazosport Blvd. N., Richwood, Texas 77531 with the following agenda:

I. CALL TO ORDER

The meeting was called to order at 6:00 p.m.

II. INVOCATION

Tricia Ditto, Finance Director, led the invocation.

III. PLEDGES OF ALLEGIANCE

Mayor Durham led the pledges.

IV. ROLL CALL OF COUNCIL MEMBERS

Michael Durham, Mayor:	Present
Paul Stallberg, Position 1:	Absent
Mike Johnson, Position 2:	Present
Amanda Reynolds, Position 3:	Present
William Yearsin, Position 4:	Present
Jeremy Fountain, Position 5:	Absent

Others present were Eric Foerster, City Manager; Clif Custer, Public Works Director; Kirsten Garcia, City Secretary; Tricia Ditto, Finance Director; and Stephen Mayer, Chief of Police.

V. PUBLIC COMMENTS

No public comment.

VI. EMPLOYEE SERVICE AWARD

A. Chuck Wegwerth, Public Works - 10 Years

B. Tricia Ditto, Finance Director - 5 Years

Mayor Durham presented the service awards.

VII. CONSENT AGENDA

A. Budget report, April 2025

B. Approve Resolution 25-R-97, appointing Elizabeth Cooper as Richwood's representative for the Brazosport Water Authority.

C. Approval of minutes from regular meeting held May 13, 2025.

***Motion to approve.***

***Motion made by Amanda Reynolds, seconded by William Yearsin.***

***Voting Yea: Michael Durham, Mike Johnson, Amanda Reynolds, William Yearsin, Jeremy Fountain***

***Motion carried.***

VIII. FY 2026 BUDGET WORKSHOP

A. Presentation and discussion of FY 2026 proposed budget

Eric Foerster presented the economic forecast.

Tricia Ditto presented the FY 26 budget workshop.

IX. DISCUSSION AND ACTION ITEMS

A. Discuss and consider adopting Ordinance 25-529, amending Appendix B - Fee Schedule of the Richwood Code of Ordinances to amend permit and utilities fees; and amend water and wastewater impact fees to align with fees adopted in Ordinance 24-518.

Kirsten Garcia, City Secretary and Tricia Ditto, Finance Director, presented.

Discussion held on fees and how they compare to other cities.

Discussion held on impact fees.

***Motion to adopt Ordinance 25-529 as amended during the meeting, amending Appendix B - Fee Schedule of the Richwood Code of Ordinances water and wastewater impact fees to align with fees adopted in Ordinance 24-518.***

***Motion made by Amanda Reynolds, seconded by William Yearsin.***

***Voting Yea: Michael Durham, Mike Johnson, Amanda Reynolds, William Yearsin, Jeremy Fountain***

***Motion carried.***

B. Discuss and consider approval of Resolution 25-R-98, amending the fiscal year 2024-2025 CCPD budget to allow for unbudgeted expenditures.

Tricia Ditto, Finance Director, presented.

***Motion to approve Resolution 25-R-98, amending the fiscal year 2024-2025 CCPD budget to allow for unbudgeted expenditures.***

***Motion made by Jeremy Fountain, seconded by Amanda Reynolds.***

***Voting Yea: Michael Durham, Mike Johnson, William Yearsin, Jeremy Fountain***

***Motion carried.***

C. Consider items removed from consent agenda

No items were removed from the consent agenda.

X. EXECUTIVE SESSION

Pursuant to Chapter 551.0745, Personnel Matters to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, or to hear a complaint or charge against an officer or employee:

City Manager, Eric Foerster

City Council recessed into executive session at 7:32 p.m.

City Council reconvened from executive session at 7:49 p.m.

XI. ACTION AS A RESULT OF EXECUTIVE SESSION

No action.

XII. CAPITAL IMPROVEMENT PROJECTS UPDATE

Clif Custer, Public Works Director, presented.

XIII. CITY MANAGER'S REPORT

Eric Foerster, City Manager, presented.

XIV. COUNCIL MEMBER COMMENTS & REPORTS

Mike Johnson expressed his appreciation to Keep Richwood Beautiful for continuing to hold their workday despite the rain.

Will Yearsin encouraged everyone to be safe this summer, especially at the beach and when parking your vehicle.

XV. MAYOR'S REPORT

Amanda Reynolds wished all a happy summer and hopes everyone stays safe.

XVI. ITEMS OF COMMUNITY INTEREST

All America, July 6 pm - volunteers needed.

XVII. FUTURE AGENDA ITEMS

Permit fee workshop

Request for construction - new streets

Budget workshop

Executive session

XVIII. ADJOURNMENT

Being there no further business, the meeting was adjourned at 7:56 p.m.

**These minutes were read and approved on the 14th day of July, 2025.**

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**Mayor**

**ATTEST:**

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**City Secretary**