

PART II - CODE OF ORDINANCES
Appendix B FEE SCHEDULE

Appendix B FEE SCHEDULE¹

New/Revised Park and Facility Rental Fees		
Facility	Rental Fee (*add \$50.00 if alcohol will be served)	Deposit
James Vera Ball Field/Soccer Fields Stop 1—3	\$300.00—per season (January—June/July—December)	\$100.00
PK Forrest Building	\$150.00/day—residents*	\$100.00
	\$175.00/day—nonresidents*	
Richwood Municipal Pavilion	\$125.00/day—residents*	\$100.00
	\$150.00/day—nonresidents*	
Bobby Ford Park	\$75.00/day—residents*	\$50.00
	\$100.00/day—nonresidents*	
Moonwalk Waterslide Inflation (liability insurance must be provided)	\$25.00 each	N/A
Police security fee	\$35.00/hour/officer	
Additional Parks and Facility Related Fees		
Cancellation or change of booking	\$12.00	

Recreational Vehicles	
Recreational vehicle park application fee	\$25.00
Annual permit/license fee	\$25.00, plus \$2.50 for each unit
Recreational vehicle permit	\$60.00

Animal Fees	
Animal permit fee, per head of livestock	\$35.00
Animal permit fee, per fowl	\$35.00
Processing fee	\$10.00

Business Related Fees	
Itinerant merchant application fee	\$75.00
Garage sale permit	\$5.00
Annual inspection and license fee for amusement redemption machine games, per machine	\$250.00
Reinstatement of revoked license for machine game room operation	\$1,000.00
Tree trimming permit	\$25.00

¹Editor's note(s)—The schedule of fees for the city is printed herein. These fees should be checked against ordinances and resolutions on file in city hall; any conflict should be resolved in favor of the most recent applicable ordinance or resolution pertaining to a specific fee or charge.

PART II - CODE OF ORDINANCES

Appendix B FEE SCHEDULE

Donation drop box permit	\$50.00
Oil and gas well permit fee, plus any applicable consulting fees	\$1,000.00
Seismic survey permit fee, per linear foot	\$0.25
Amended application permit fee	\$500.00
Appeal fee	\$500.00
Wrecker business operation permit, annually	\$50.00, plus \$25.00 for each truck to be used in rotation
Maximum fee for vehicle towing, exclusive of special equipment which may be required	\$130.00
Storage, per day	\$20.00
Impound fee	\$20.00
Truck re-inspection	\$25.00
Nonconsent tow wrecker business inspection fee	\$100.00

Annual Food Establishment Permit	
1—6 employees	\$200.00
7—15 employees	\$250.00
16—25 employees	\$300.00
26—35 employees	\$350.00
36—50 employees	\$400.00
51—75 employees	\$450.00
76—100 employees	\$500.00
Roadside/mobile vendor	\$200.00
School food service	Based on number of employees as set above
Licensed Day Care Facilities	
1—20 children	\$150.00
21—30 children	\$175.00
31—50 children	\$200.00
51—75 children	\$225.00
76—100 children	\$250.00
101—150 children	\$275.00
151—200 children	\$300.00
Late fee (if permit not renewed prior to expiration date)	\$50.00
Reinstatement fee of suspended permit	\$75.00
Re-inspection fee	\$75.00
Itinerant restaurant/temporary food establishment	\$40.00
Late fee	\$40.00

Application and Processing Fee (All Permits)	
Processing fee (all permits subject to)	\$50.00
Permit reinstatement fee	\$100.00

PART II - CODE OF ORDINANCES

Appendix B FEE SCHEDULE

Resubmittal fee (after two submissions)	\$100.00
Major revision of approved plans	\$100.00 h/r
Major revision of approved drainage plans	\$200.00 h/r
Plan review fee	50% of permit fee
Building Permit Fees (Permit fee will be doubled if work is started prior to obtaining a permit)	
<i>Type of Permit</i>	<i>Fee</i>
New Residence* (includes pool houses and accessory structures with conditioned space)	\$0.48/sq. ft.
Additions* (patio covers, carports, additional rooms)	\$150.00 or \$0.48/sq. ft., whichever is greater
Remodels (total square-footage of space, area or room)*	\$100.00 or \$0.48/sq. ft., whichever is greater
Swimming pools*	\$350.00
Spas (cast in place concrete only)*	\$100.00
Accessory buildings* (storage shed, detached garage or any other structure without conditioned space)	\$150.00
Re-roofing	\$50.00
Flatwork (driveway, sidewalk patio slab extension)	\$50.00
Demolition	\$50.00
Foundation repair*	\$50.00
Generator*	\$100.00
Carport*	\$100.00
Re-inspection	\$60.00
Partial inspection	\$60.00
Same day or off schedule inspection	\$130.00
Alarm systems installed in dwelling units, annually	\$24.00
Alarm systems installed in any other premises, annually	\$48.00
Multifamily dwelling complex, inspection fee per unit, monthly (charged on the water bill of each complex)	\$2.50
Single-family unit inspection fee, annually	\$25.00
Third and subsequent charges for multifamily and single-family dwelling unit inspections	\$25.00
Manufactured home park permit	\$100.00
Manufactured home park permit renewal	\$50.00
Manufactured home park permit transfer	\$50.00
Outdoor advertising display sign permit	\$10.00, per permit application accepted by the public works director
Spectacular sign permit renewal	\$2.00
Excavation of paved streets	\$2.00 per linear foot of paving cut for a standard trench, with a minimum charge of \$5.00 per trench.
Excavation of dirt or gravel streets	\$0.70 per linear foot of street cut, measured from the outside edge of the shoulder, for a standard trench, with a minimum charge of \$5.00 per trench.

PART II - CODE OF ORDINANCES

Appendix B FEE SCHEDULE

Fee-in-lieu of parkland dedication, per residential dwelling	\$950.00
Development fee, per residential unit	\$750.00
*Subject to plan review fee	
All permits are subject to the processing fee	\$50.00
Electrical Permit Fees	
(Permit fee will be doubled if work is started prior to obtaining a permit)	
<i>Type of Permit</i>	<i>Fee</i>
Annual electrician's license fee	\$25.00
New residence	\$100.00
Remodel/addition/pool	\$100.00
Accessory structure	\$100.00
Minimum permit fee	\$50.00
Re-inspection	\$65.00
Partial inspections	\$65.00
Same day or off schedule inspection	\$130.00
All permits are subject to the processing fee	\$50.00
Mechanical Permit Fees	
(Permit fee will be doubled if work is started prior to obtaining a permit)	
<i>Type of Permit</i>	<i>Fee</i>
New residence	\$150.00
Remodel/addition	\$100.00
Accessory structure	\$100.00
HVAC repair or replacement	\$50.00
Minimum permit fee	\$50.00
Re-inspection	\$65.00
Partial inspections	\$65.00
Same day or off schedule inspection	\$130.00
All permits are subject to the processing fee	\$50.00
Plumbing Permit Fees	
(Permit fee will be doubled if work is started prior to obtaining a permit)	
<i>Type of Permit</i>	<i>Fee</i>
New residence	\$150.00
Remodel/addition/pool	\$100.00
Accessory structure	\$100.00
Water tap	\$1,000.00
Bored water tap	\$1,500.00
Sewer tap	\$1,300.00
Bored sewer tap	\$2,600.00
Irrigation systems*	\$50.00
Remodel/addition	\$100.00
Water heater replacement	\$50.00

PART II - CODE OF ORDINANCES

Appendix B FEE SCHEDULE

Minimum permit fee	\$50.00
Re-inspection	\$65.00
Partial inspections	\$65.00
Same day or off schedule inspection	\$130.00
*Subject to plan review fee	
All permits are subject to the processing fee	\$50.00

Commercial Building Permit Fees	
\$1,000.00 & less	\$20.00 base fee
\$1,001.00 to \$50,000.00	\$20.00 for the first \$1,000.00, plus \$5.00 for each additional thousand or fraction thereof
\$50,001.00 to \$100,000.00	\$260.00 for the first \$50,000.00, plus \$4.00 for each additional thousand or fraction thereof
\$100,001.00 to \$500,000.00	\$460.00 for the first \$100,000.00, plus \$3.00 for each additional thousand or fraction thereof
\$500,001.00 and up	\$1,660.00 for the first \$500,000.00, plus \$2.00 for each additional thousand or fraction thereof

New/Revised Subdivision Permit Fees	
<i>Plan Review Fees</i>	
\$1,500.00	Up to 10 sheets
\$150.00	Per sheet above 10 sheets
50% of original fee	Review fees after 3 submittals
<i>Traffic Impact Analysis</i>	
\$2,000.00	100—5,000 trips generated
\$3,000.00	5,001—15,000 trips generated
\$4,000.00	For greater than 15,000 trips generated
<i>Public Infrastructure Inspection Fees</i>	
\$150.00 per hour	8:00 a.m. to 5:00 p.m.
\$250.00 per hours	After hours, weekend, or holiday inspections
<i>Civil Engineering Service Fees</i>	
\$250.00 per hour	

Replat Filing Fees	
Replat fee—includes recording, one conformed copy and plan review	\$200.00 base fee, plus \$30.00 per lot/tax certificate filed

Traffic and Vehicles	
Golf cart or neighborhood electric vehicle registration fee	\$25.00

PART II - CODE OF ORDINANCES

Appendix B FEE SCHEDULE

Utility (Water, Sewer, Solid Waste) Fees	
<i>Utility Deposits and Fees</i>	
Application fee	\$50.00
Commercial/residential (owner) deposit	\$100.00
Residential (tenant/renter) deposit	\$150.00
Disconnect fee	\$40.00
After hours reconnect fee	\$100.00
NSF—returned item fee	\$25.00
Water reconnect fee, when disconnected for violation of drought contingency plan conditions	\$150.00
Water meter repair, three-fourths-inch service	\$250.00
New private water well drilling application	\$200.00
There shall be imposed an additional fee of thirty percent (30%) on all debts and accounts receivable, i.e.: fines, fees, restitution, other debts, and costs, that are more than sixty (60) days past due and have been referred to a private firm for collection, and that relate to delinquent utility accounts owed to the City.	
<i>Water Rate Fees and Charges</i>	
Gallons included in base rate	2,000
Per month, minimum monthly charge	\$39.11
Monthly usage in excess of 2,000 gallons but below 20,000 gallons	\$6.40 per each additional 1,000 gallons of usage
Monthly usage in excess of 20,000 gallons	\$6.65 per each additional 1,000 gallons of usage
<i>Sewer Rate Fees and Charges</i>	
Gallons included in base rate	2,000
Per month, minimum monthly charge	\$29.30
Amounts in excess of 2,000 gallons	\$5.05 per each additional 1,000 gallons of usage
Swimming pool fill sewer credit	One per calendar year
<i>Solid Waste Collection Fees</i>	
Per month, includes one garbage and one recycle bin	\$22.00
Additional bin charge per month	\$12.50
Accumulation of bulk waste in excess of 5 cubic yards	\$20.00 per cubic yard
<i>Solid Waste Franchisee Fee</i>	
The franchisee shall be required to pay a yearly franchise fee such fee to be \$100.00 for the first customer and \$50.00 for each additional customer that the franchisee is servicing.	
<i>Water and Sewer Base Discount</i>	
Over 65 discount	40% off base bill amount
Any person who meets the criteria of a voting member of the Richwood Volunteer Fire Department as defined by their constitution and bylaws will receive the first 4,000 gallons free and then be charged \$6.40 per each additional 1,000 gallons of usage	
<i>Solid Waste Collection Discount</i>	

PART II - CODE OF ORDINANCES

Appendix B FEE SCHEDULE

Over 65 discount	\$2.00
Additional Fees and Voluntary Donations	
<i>Type of Fee</i>	<i>Fee</i>
Transportation fee (required as per Ordinance No. 378)	\$5.00
Beautification (voluntary donation)	\$1.00
Fire department (voluntary donation)	\$1.50
Ambulance fee	\$3.50

Water Impact Fee			
<i>Water Meter Size</i>	<i>Service Unit Equivalent</i>	<i>Maximum Allowable Wastewater Impact Fee</i>	<i>Assessment and Collection Wastewater Impact Fee</i>
¾"	1.0	\$2,414.00	\$2,414.00
1"	1.7	\$4,023.00	\$4,023.00
1 ½"	3.3	\$8,047.00	\$8,047.00
2"	5.3	\$12,875.00	\$12,875.00
3"	11.7	\$28,163.00	\$28,163.00
4"	20.0	\$48,280.00	\$48,280.00
6"	45.0	\$108,630.00	\$108,630.00
8"	53.3	\$128,747.00	\$128,747.00

Wastewater Impact Fee			
<i>Water Meter Size</i>	<i>Service Unit Equivalent</i>	<i>Maximum Allowable Wastewater Impact Fee</i>	<i>Assessment and Collection Wastewater Impact Fee</i>
¾"	1.0	\$2,937.00	\$2,937.00
1"	1.7	\$4,895.00	\$4,895.00
1 ½"	3.3	\$9,790.00	\$9,790.00
2"	5.3	\$15,664.00	\$15,664.00
3"	11.7	\$34,265.00	\$34,265.00
4"	20.0	\$58,740.00	\$58,740.00
6"	45.0	\$132,165.00	\$132,165.00
8"	53.3	\$156,640.00	\$156,640.00

(Ord. No. 18-436, § 4, 9-10-2018; Ord. No.19-460, § 1, 7-8-2019; Ord. No.19-462, § 1, 8-12-2019; Ord. No.19-465, § 1, 10-23-2019;Ord. No. 19-459, §§ 5, 6, 8-12-2019;Ord. No. 21-483, § 1(att. A), 11-8-2021Ord. No. 21-479, § 1(Att.), 6-14-2021;Ord. No. 22-489, § 1(Att.), 4-11-2022; Ord. No. 22-491, § 1, 6-13-2022; Ord. No. 22-495, § 1, 8-8-2022;

PART II - CODE OF ORDINANCES
Appendix B FEE SCHEDULE

Ord. No. 23-505, § 1, 3-13-2023; Ord. No. 23-508, § 1, 8-14-2023; Ord. No. 23-512, § 1, 9-11-2023; Ord. No. 24-517, 8-12-2024; Ord. No. 25-526, § 1, 2-10-2025)