

Fee Schedule

			Work done by Willdan
New/Revised Park and Facility Rental Fees			Work done by Strand
Facility	Rental Fee \$50 if alcohol will be served)	(*add Deposit	
James Vera Ball Field/Soccer Fields Stop 1—3	\$300.00—per season (January—June/July—December)	\$100	\$600 FY26
PK Forrest Building	\$150.00/day—residents* \$175.00/day—nonresidents*	\$100.00	\$6412.50 this fiscal year; \$8825 FY25
Richwood Municipal Pavilion	\$125.00/day—residents* \$150.00/day—nonresidents*	\$100.00	\$2550 ytd FY26; \$1975 FY25
Bobby Ford Park	\$75.00/day—residents* \$100.00/day—nonresidents*	\$50.00	Included in Richwood Muni Park
Moonwalk Waterslide Inflation (liability insurance must be provided)	\$25.00 each	N/A	included in above rentals
Police security fee	\$35.00/hour/officer		paid direct to officer
Additional Parks and Facility Related Fees			
Cancellation or change of booking	\$12.00		We don't often charge this
Recreational Vehicles			
Recreational vehicle park application fee	\$25.00	Sec 18-29	
Annual permit/license fee	\$25.00, plus \$2.50 for each unit	Sec 18-29	
Recreational vehicle permit	\$60.00	Sec 18-29	
Animal Fees			
Animal permit fee, per head of livestock	\$35.00	Sec 4-134-138	1/acre allowed by RW ord - has never happened. OWS does not allow
Animal permit fee, per fowl	\$35.00		Chickens allowed
Processing fee	\$10.00		covers postage for certified mail - doesn't cover
Business Related Fees			
Contractor registration	\$25.00		
Itinerant merchant application fee	\$75.00	Sec 8-53	
Garage sale permit	\$5.00	Sec 8-91	remove fee? Hard to enforce
Annual inspection and license fee for amusement redemption machine games, per machine	\$250.00	Sec 8-113	Do we allow? Includes music machines?
Reinstatement of revoked license for machine game room operation	\$1,000.00		
Tree trimming contractor permit (annual)	\$25.00	Sec 8-191	rarely used; not inspected requires insurance
Donation drop box permit	\$50.00	Sec 8-225	never used
Oil and gas well permit fee, plus any applicable consulting fees	\$1,000.00	Sec 8-301	never used
Seismic survey permit fee, per linear foot	\$0.25	Sec 8-298	never used requires council approval
Amended application permit fee	\$500.00	Sec 8-304	never used pertains to Oil & Gas. Fee in ord
Appeal fee	\$500.00	Sec 8-315	never used pertains to Oil & Gas.
Wrecker business operation permit, annually	\$50.00, plus \$25.00 for each truck to be used in rotation	Art III	PD chief issues permit; rotation list for PD use
Maximum fee for vehicle towing, exclusive of special equipment which may be required	\$130.00	Sec 36-64	PD
Storage, per day	\$20.00	Sec 36-64	PD
Impound Fee	\$20.00	Sec 36-64	PD
Truck re-inspection	\$25.00	Sec 36-65	For wrecker taken out of rotation for equip violation
Nonconsent tow wrecker business inspection fee	\$100.00	Sec 26-98	Issued by PD Chief
Annual Food Establishment Permit			
1-6 Employees	\$200.00	Sec 8-338	
7-15 Employees	\$250.00	Sec 8-338	
16-25 Employees	\$300.00	Sec 8-338	
26-35 Employees	\$350.00	Sec 8-338	
36-50 Employees	\$400.00	Sec 8-338	
51-75 Employees	\$450.00	Sec 8-338	
76-100 Employees	\$500.00	Sec 8-338	

Roadside/Mobile vendor	\$200.00	Sec 8-345	handled through state as of 6/1/26 - REMOVE
School food service	Based on number of employees as set above		
Licensed Day Care Facilities			
1-20 children	\$150.00		
21-30 children	\$175.00		
31-50 children	\$200.00		
51-75 children	\$225.00		
76-100 children	\$250.00		
101-150 children	\$275.00		
151-200 children	\$300.00		
Late Fee (if permit not renewed prior to expiration date)	\$50.00		never imposed
Reinstatement fee of suspended permit	\$75.00		never imposed
Itinerant restaurant/temporary food establishment	\$40.00		
Late Fee (if permit not renewed prior to expiration date)	\$40.00		
Application and Processing Fee (All Permits)			
Permit reinstatement fee	100.00	Sec 8-339	includes those not renewed by deadline
Resubmittal fee (after two submissions)	100.00		never imposed
Major revision of approved plans	100/hr		never implemented
Major revision of approved drainage plans	200/hr		never implemented
Plan review fee (new residential or commercial)	500.00		
Plan review fee (all other permits)	100.00		
Building Permit Fees			
(Permit fee will be doubled if work is started prior to obtaining a permit)			
<i>Type of Permit</i>	<i>Fee</i>		
New Residence* (includes pool houses and accessory structures with conditioned space)	\$0.48/sq. ft.		
Additions* (patio covers, carports, additional rooms)	\$150.00 or \$0.48/sq. ft., whichever is greater		
Remodels (total square-footage of space, area or room)*	\$100.00 or \$0.48/sq. ft., whichever is greater		
Swimming pools*	\$350.00		
Spas (cast in place concrete only)*	\$100.00		
Accessory buildings* (storage shed, detached garage or any other structure without conditioned space)	\$150.00		
Re-roofing	\$50.00		We don't inspect Remove fee
Flatwork (driveway, sidewalk patio slab extension)	\$50.00		
Demolition	\$50.00		We don't inspect Remove fee
Foundation repair*	\$50.00		
Generator*	\$100.00		
Carport*	\$100.00		
Re-inspection	\$65.00		
Partial inspection	\$65.00		
Same day or off schedule inspection	\$130.00		
Alarm systems installed in dwelling units, annually	\$24.00		PD does this incur burden on PD?
Alarm systems installed in any other premises, annually	\$48.00		PD does this incur burden on PD?
Multifamily dwelling complex, inspection fee per unit, monthly (charged on the water bill of each complex)	\$2.50		on utility bill; CE inspects when occupancy changes
Single-family unit inspection fee, annually	\$25.00		Must be inspected when occupancy changes;
Third and subsequent charges for multifamily and single-family dwelling unit inspections	\$25.00		Not utilized - we should consider this
Manufactured home park permit	\$100.00		Not allowed in city - remove fee

Manufactured home park permit renewal	\$50.00	Not allowed in city - remove fee
Manufactured home park permit transfer	\$50.00	Not allowed in city - remove fee
Outdoor advertising display sign permit	\$10.00, per permit application accepted by the public works director	not done REMOVE
Spectacular sign permit renewal	\$2.00	not done REMOVE
Excavation of paved streets	\$2.00 per linear foot of paving cut for a standard trench, with a minimum charge of \$5.00 per trench.	we don't do Clif???
Excavation of dirt or gravel streets	\$0.70 per linear foot of street cut, measured from the outside edge of the shoulder, for a standard trench, with a minimum charge of \$5.00 per trench.	we don't do Clif???
Fee-in-lieu of parkland dedication, per residential dwelling	\$950.00	Sec 32-253 required when new development, in lieu of land; goes into special fund
Development fee, per residential unit	\$750.00	
*Subject to plan review fee		
Electrical Permit Fees		
(Permit fee will be doubled if work is started prior to obtaining a permit)		
<i>Type of Permit</i>	<i>Fee</i>	
New residence	\$150.00	
Remodel/addition/pool	\$100.00	
Accessory structure	\$100.00	
Minimum permit fee	\$50.00	
Re-inspection	\$65.00	
Partial inspections	\$65.00	
Same day or off schedule inspection	\$130.00	
Mechanical Permit Fees		
(Permit fee will be doubled if work is started prior to obtaining a permit)		
<i>Type of Permit</i>	<i>Fee</i>	
New residence	\$150.00	
Remodel/addition	\$100.00	
Accessory structure	\$100.00	
HVAC repair or replacement	\$50.00	
Minimum permit fee	\$50.00	
Re-inspection	\$65.00	
Partial inspections	\$65.00	
Same day or off schedule inspection	\$130.00	
Plumbing Permit Fees		
(Permit fee will be doubled if work is started prior to obtaining a permit)		
<i>Type of Permit</i>	<i>Fee</i>	
New residence	\$150.00	
Remodel/addition/pool	\$100.00	
Accessory structure	\$100.00	
Water tap	\$1,000.00	
Bored water tap	\$1,500.00	
Sewer tap	\$1,300.00	
Bored sewer tap	\$2,600.00	
Irrigation systems*	\$50.00	
Remodel/addition	\$100.00	
Water heater replacement	\$50.00	
Minimum permit fee	\$50.00	
Re-inspection	\$65.00	
Partial inspections	\$65.00	
Same day or off schedule inspection	\$130.00	
*Subject to plan review fee		
Commercial Building Permit Fees		
\$1,000.00 & less	\$20.00 base fee	
\$1,001.00 to \$50,000.00	\$20.00 for the first \$1,000.00, plus \$5.00 for each additional thousand or fraction thereof	
\$50,001.00 to \$100,000.00	\$260.00 for the first \$50,000.00, plus \$4.00 for each additional thousand or fraction thereof	

\$100,001.00 to \$500,000.00	\$460.00 for the first \$100,000.00, plus \$3.00 for each additional thousand or fraction thereof
\$500,001.00 and up	\$1,660.00 for the first \$500,000.00, plus \$2.00 for each additional thousand or fraction thereof

New/Revised Subdivision Permit Fees		Ch 32	Inspection/work done by Strand
<i>Plan Review Fees</i>			Analyze if cost is covered
	\$1,500.00 Up to 10 sheets		
	\$150.00 Per sheet above 10 sheets		
50% of original fee	Review fees after 3 submittals		
<i>Traffic Impact Analysis</i>			
	\$2,000.00 100—5,000 trips generated		
	\$3,000.00 5,001—15,000 trips generated		
	\$4,000.00 For greater than 15,000 trips generated		
<i>Public Infrastructure Inspection Fees</i>			
\$150.00 per hour	8:00 a.m. to 5:00 p.m.	Sec 32-8	
\$250.00 per hours	After hours, weekend, or holiday inspections		
<i>Civil Engineering Service Fees</i>			
\$250.00 per hour			

Replat Filing Fees

Replat fee—includes recording, one conformed copy and plan review	\$200.00 base fee, plus \$30.00 per lot/tax certificate filed		analyze this fee vs cost of cert mail & filing fees
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Traffic and Vehicles

Golf cart or neighborhood electric vehicle registration fee	\$25.00	Sec 36-386	PD keeps list; how is this enforced?
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Utility (Water, Sewer, Solid Waste) Fees

<i>Utility Deposits and Fees</i>			
Application fee	\$50.00		
Commercial/residential (owner) deposit	\$100.00		
Residential (tenant/renter) deposit	\$150.00		
Disconnect fee	\$40.00		Charged on disconnection day, whether physically disconnected or not
After hours reconnect fee	\$100.00		
NSF—returned item fee	\$25.00		
Water reconnect fee, when disconnected for violation of drought contingency plan conditions	\$150.00	Sec 38-475	Disconnection after 3 or more days of violation on order of CM. Violation is \$25-200 per day.
Water meter repair, three-fourths-inch service	\$250.00		If damaged by resident?
New private water well drilling application	\$200.00	Sec 38-551	Where would this be allowed?
14-Day Temporary Clean Out	\$50.00 plus usage in excess of 1,000 gallons at a rate of \$6.40 per each additional 1,000 gallons of water usage and \$5.05 per each additional 1,000 gallons of sewer usage.		Added recently for owners to turn on water to clean property

There shall be imposed an additional fee of thirty percent (30%) on all debts and accounts receivable, i.e.: fines, fees, restitution, other debts, and costs, that are more than sixty (60) days past due and have been referred to a private firm for collection, and that relate to delinquent utility accounts owed to the City.

Added when we contracted with Perdue

Water Rate Fees and Charges

Gallons included in base rate	2,000
Per month, minimum monthly charge	\$42.43

Monthly usage in excess of 2,000 gallons but below 20,000 gallons	\$6.49 per each additional 1,000 gallons of usage	
Monthly usage in excess of 20,000 gallons	\$7.22 per each additional 1,000 gallons of usage	
<i>Sewer Rate Fees and Charges</i>		
Gallons included in base rate	2,000	
Per month, minimum monthly charge	\$30.76	
Amounts in excess of 2,000 gallons	\$5.30 per each additional 1,000 gallons of usage	
Swimming pool fill sewer credit	One per calendar year	About \$250 credit issued so far this fiscal year
<i>Solid Waste Collection Fees</i>		
Per month, includes one garbage and one recycle bin	\$22.00	
Additional bin charge per month	\$12.50	
Accumulation of bulk waste in excess of 5 cubic yards	\$20.00 per cubic yard	
<i>Solid Waste Franchisee Fee</i>		
The franchisee shall be required to pay a yearly franchise fee such fee to be \$100.00 for the first customer and \$50.00 for each additional customer that the franchisee is servicing.		Waste connections paying this?
		Sec 38-230
<i>Water and Sewer Base Discount</i>		
Over 65 discount	40% off base bill amount	Water FY 25 \$52,898.40; FY26 ytd \$46,111.78 Sewer FY 25 \$37,515.92; FY26 ytd \$31,457.42
Any person who meets the criteria of a voting member of the Richwood Volunteer Fire Department as defined by their constitution and bylaws will receive the first 4,000 gallons free and then be charged \$6.94 per each additional 1,000 gallons of usage		
<i>Solid Waste Collection Discount</i>		
Over 65 discount	\$2.00	258 received discount in June 26 \$516
Multi-Unit Water/Sewer Fees and Charges		
Multiple Dwelling or Commercial Units (e.g., Mobile Home Parks, Trailer Parks, Apartment Houses, Duplexes)	If service is furnished through a single meter to multiple dwelling units or commercial units, the billing rate follows the standard schedule. The minimum fee is based on 2,000 gallons times the number of units (dwelling or commercial). Each 2,000-gallon allotment is charged at the monthly base rate, and usage over 2,000 gallons per unit is charged at the standard variable rate.	
Additional Fees and Voluntary Donations		
<i>Type of Fee</i>	<i>Fee</i>	
Transportation fee (required as per Ordinance No. 378)	\$5.00	
Beautification (voluntary donation)	\$1.00	
Fire department (voluntary donation)	\$1.50	
Ambulance fee	\$3.50	