

MINUTES

RICHWOOD CITY COUNCIL MEETING

Monday, December 13, 2021 at 6:15 PM

BE IT KNOWN THAT a City of Richwood City Council will meet Monday, December 13, 2021, beginning at 6:00 PM at Richwood City Hall, located at 1800 Brazosport Blvd. N., Richwood, Texas 77531 with the following agenda:

I. CALL TO ORDER

The meeting was called to order at 6:27 p.m.

II. ROLL CALL OF COUNCIL MEMBERS

Steve Boykin, Mayor:	Present
Mike Johnson, Position 1:	Absent
Melissa Strawn, Position 2:	Present
Matthew Yarborough, Mayor Pro Tem:	Present
Rory Escalante, Position 4:	Present
Mark Brown II, Position 5:	Present

Others present: Eric Foerster, City Manager; Kirsten Garcia, City Secretary; Patricia Ditto, Finance Director; Clif Custer; Public Works Director; Matthew Allen, City Attorney.

III. PUBLIC COMMENTS

There was no public public comment.

IV. EMPLOYEE SERVICE AWARD

- A. Marcus Moreno, Public Works - 5 Years of Service
- Clif Custer presented the service award.
- Council expressed appreciation to Marcus.

V. PROCLAMATION

- A. Trooper Josh Strawn Day, December 14, 2021
- Mayor Boykin read and presented Trooper Strawn with the proclamation.

VI. CONSENT AGENDA

- A. Approve minutes from regular meeting held November 8, 2021.
- B. Approve October 2021 budget report.

Motion to approve consent agenda.

Motion made by Mark Brown II, Seconded by Matthew Yarborough.

Voting Yea: Melissa Strawn, Matthew Yarborough, Rory Escalante, Mark Brown II

VII. PUBLIC HEARING

- A. Public hearing to discuss changing the name of College Boulevard to Dr. Millicent M. Valek Boulevard.
- Eric Foerster presented information for the name change. Public hearing opened at 6:34 p.m.
- There was no public comment or discussion on the matter.
- Close public hearing at 6:38

VIII. DISCUSSION AND ACTION ITEMS

- A. Discuss and consider approving resolution changing the name of College Boulevard to Dr. Millicent M. Valek Boulevard.

Motion to approve resolution changing the name of College Boulevard to Dr. Millicent M. Valek Boulevard.

Motion made by Matthew Yarborough, Seconded by Mark Brown II.

Voting Yea: Melissa Strawn, Matthew Yarborough, Rory Escalante, Mark Brown II

- B. Discuss and consider approving Matula and Matula Construction Change Order #2 in the amount of \$10,103.80

Clif Custer with Jared Engleke, from Strand Associates presented.

Discussion held on existing infrastructure.

Discussion held on existing space in the drainage ditch.

Motion to approve Matula and Matula Construction Change Order #2 in the amount of \$10,103.80.

Motion made by Mark Brown II, Seconded by Matthew Yarborough.

Voting Yea: Melissa Strawn, Matthew Yarborough, Rory Escalante, Mark Brown II

- C. Discuss and consider awarding the construction contract for the 2021 Storm water Management Master Plan Drainage Improvements, Phase 1 & 2 to Matula and Matula Construction.

Clif Custer presented.

Discussion held on contingency built into the bids.

Motion to award the construction contract for the 2021 Storm water Management Master Plan Drainage Improvements, Phase 1 & 2 to Matula and Matula Construction.

Motion made by Mark Brown II, Seconded by Rory Escalante.

Voting Yea: Melissa Strawn, Matthew Yarborough, Rory Escalante, Mark Brown II

- D. Discuss and consider allowing Strand Associates to proceed with preliminary engineering and provide staff with opinions whether or not to proceed with the draft of an engineering task order

Clif presented.

Discussion held on funding and timeline for data.

No action taken.

- E. Discuss and consider authorizing the City Manager to execute a contractual agreement with the City of Clute for Emergency Medical Services.

Eric Foerster presented the amended agreement.

Discussion held on possibilities of other agencies.

Mark Guthrie, Assistant Fire Chief, stated that he feels the service we get from Clute is as good as we could get anywhere else and they have been exceptional to work with.

Motion to authorize the City Manager to execute a contractual agreement with the City of Clute for Emergency Medical Services.

Motion made by Mark Brown II, Seconded by Melissa Strawn.

Voting Yea: Melissa Strawn, Matthew Yarborough, Rory Escalante, Mark Brown II

- F. Discuss and consider an ordinance (No. 21-484) amending Chapter 20 Traffic and Vehicles of the City of Richwood's Code of Ordinances to change times regarding the one-way traffic flow on Audubon Woods Drive.

Clif Custer presented.

Discussion held on morning times - possibly considering amending it to 45 minutes.

Motion to approve amending Chapter 20 Traffic and Vehicles of the City of Richwood's Code of Ordinances to change times regarding the one-way traffic flow on Audubon Woods Drive, with an amendment the morning times to allow 50 minutes prior to the school day.

Motion made by Melissa Strawn, Seconded by Mark Brown II.

Voting Yea: Melissa Strawn, Matthew Yarborough, Rory Escalante, Mark Brown II

IX. CAPITAL IMPROVEMENT PROJECTS UPDATE

Clif Custer presented the CIP update.

X. CITY MANAGER'S REPORT

Eric Foerster gave his update to city operations.

XI. COUNCIL MEMBER COMMENTS & REPORTS

Mark Brown recognized Trooper Strawn for his service, awesome that we could recognize you this way. He recognized KRB for their donations of food to those that need it. He reported on an event with Texas Angels and Brazoria County Dream Center, stating that they raised \$30,000 in gifts for children in the area.

XII. MAYOR'S REPORT

Mayor thanked KRB and Trooper Strawn for all they do.

Asked everyone to keep those affected by the recent tornadoes in their thoughts and prayers. Also appreciate any assistance that can be given to those heading that way to assist.

XIII. FUTURE AGENDA ITEMS

No report.

XIV. ADJOURNMENT

Being there no further business, the meeting was adjourned at 7:56 p.m.

These minutes were read and approved on this 13th day of December 2021.

Mayor

ATTEST:

City Secretary