

City of Richwood — TEXAS —

AGENDA MEMORANDUM

CONTACT: CLIF CUSTER

SUBJECT: SOLID WASTE BID ADVERTISEMENT

SUMMARY:

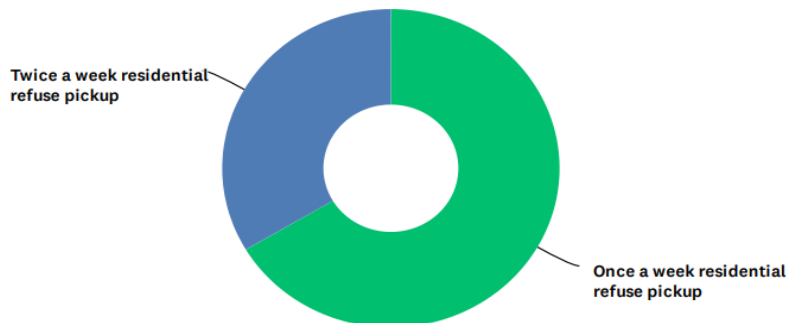
Based on feedback from Council in the November meeting regarding the upcoming RFP advertisement for solid waste services, staff put out a survey on Survey Monkey to receive feedback from residents on different frequencies and amounts of solid waste pickup.

BACKGROUND INFORMATION:

Richwood's service contract with Waste Connections will expire September 30th, 2023. The City of Richwood must advertise an RFP for future solid waste services. Utilizing feedback from Council in the November meeting staff engaged Richwood residents via a survey through Survey Monkey requesting residents' feedback on frequency of residential refuse and recycling pickup as well as heavy trash quantities. The result from that survey is as follows:

Q1 Richwood's current solid waste service includes once a week residential refuse pickup. In the next contract agreement, would you as a resident like to receive:

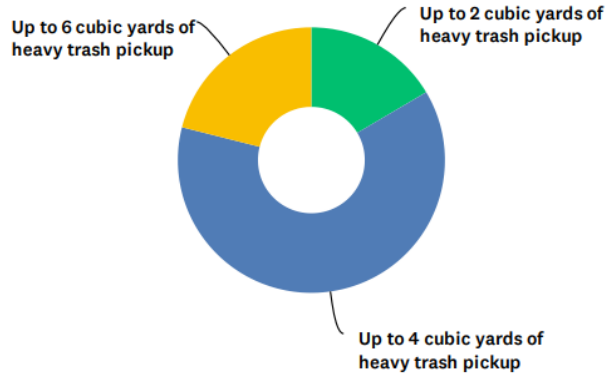
Answered: 176 Skipped: 0



ANSWER CHOICES	RESPONSES	
Once a week residential refuse pickup	66.48%	117
Twice a week residential refuse pickup	33.52%	59
TOTAL		176

Q2 Richwood's current residential heavy trash service includes one (1) monthly pickup of up to 4 cubic yards of debris. In the next contract agreement, would you as a resident like to receive:

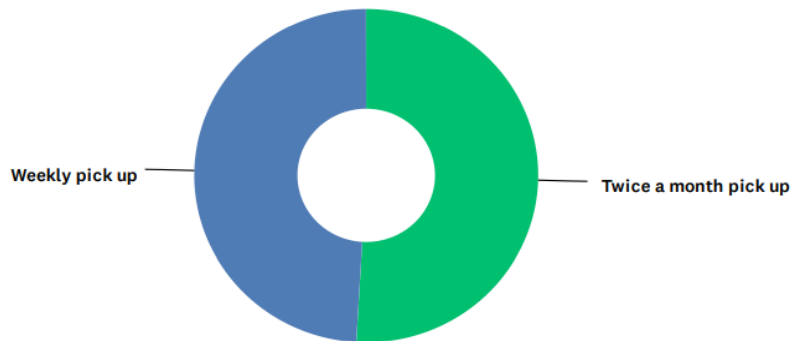
Answered: 176 Skipped: 0



ANSWER CHOICES	RESPONSES	
Up to 2 cubic yards of heavy trash pickup	16.48%	29
Up to 4 cubic yards of heavy trash pickup	62.50%	110
Up to 6 cubic yards of heavy trash pickup	21.02%	37
TOTAL		176

Q3 Richwood's current residential recycling service includes two (2) monthly pickups, every other week. In the next contract agreement, would you as a resident like to receive:

Answered: 163 Skipped: 13



ANSWER CHOICES	RESPONSES	
Twice a month pick up	50.92%	83
Weekly pick up	49.08%	80
TOTAL		163

ISSUE:

Rising costs of goods and services has been an ongoing issue for the past year and a half. With the advertisement for RFP, Richwood can be fairly certain that the overall costs illustrated within a new solid waste service contract will increase. Concerns have been voiced regarding increasing costs once the City of Richwood enters into a service contract with a contractor.

Due to these concerns, I recommend that Council meet with contractors in an open meeting after RFQ's are reviewed in order to address contractors with any concerns on rising costs of volatile goods such as fuel.

FISCAL IMPACT:

None

RECOMMENDATION:

I recommend that current language within the previous RFQ be reviewed by the City Attorney and amendments be made to illustrate:

- Once a week residential refuse pickup.
- Once a month heavy trash pickup up to 4 cubic yards in quantity per residential address.
- Twice a month residential recycle pickup.
- Bid Alternate that includes twice a week residential refuse pickup and weekly residential recycle pickup, while keeping heavy trash pickup consistent with the current service agreement.

I recommend that Council leave commercial refuse to be handled solely by the contractor. I recommend that Council consider removing "First Right of Refusal" regarding roll-off services from any future service contract. I recommend that council include language in the RFQ illustrating a contract duration of no less than 5 years with an option of two one-year extensions.