



December 8, 2022

Mayor and City Council
City of Richwood
1800 Brazosport Boulevard
Richwood, Texas 77531

RE: CITY OF RICHWOOD CDBG-MIT MOD APPLICATION

Dear Mayor and City Council:

Please allow this letter, and the detail contained within, to serve as the basis for discussion for the City's application in the upcoming Community Development Block Grant – Mitigation (CDBG-MIT) Program's Method of Distribution (MOD). The project consists of drainage, street, and water improvements along Quail Run, 4 Oaks Street, and Briarcreek Street. The enclosed documents detail the project area, project scope, and project budget. The final application budget is presented below:

<u>Activity</u>	<u>Grant</u>	<u>Match</u>	<u>Total</u>
Construction	\$2,001,304.35	\$0.00	\$2,001,304.35
Engineering	\$300,195.65	\$0.00	\$300,195.65
Administration	\$150,000.00	\$0.00	\$150,000.00
Environmental	\$5,000.00	\$0.00	\$5,000.00
Total	\$2,456,500.00	\$0.00	\$2,456,500.00

In addition, the following items are included for final approval and authorization to submit this application to the Texas General Land Office (GLO) on or before January 9, 2023:

- Application Resolution
- SF-424 Form (requires signature)
- Local Certification (requires signature)

The approved application resolution and the forms requiring signatures will need to be completed and sent back to me for inclusion with the official application material.

Respectfully,

Patrick K. Wiltshire
President



Strand Associates, Inc.®

1906 Niebuhr Street

Brenham, TX 77833

(P) 979.836.7937

www.strand.com

November 9, 2022

Mr. Thomas Quintero, Project Manager/GIS Technician
Public Management, Inc.
15355 Vantage Parkway West, Suite 360
Houston, TX 77032

Re: Community Development Block Grant-Mitigation (CDBG-MIT)
Method of Distribution (MOD) Application
City of Richwood, Texas (City)

Dear Mr. Quintero:

The City is submitting an application to the CDBG-MIT MOD funding to reconstruct Quail Run, 4 Oaks Street, and Briarcreek Street. The street reconstruction will include the following items of work:

- 7,725 square yards (SY) of 6-inch reinforced concrete pavement with concrete curb and gutter
- 8,505 SY of reworking base course material at an 8-inch minimum thickness
- 370 tons of lime stabilization of base material at an 8-inch minimum thickness
- 2,100 SY of 6-inch reinforced concrete driveway pavement
- 3,000 linear feet (LF) of storm sewer
- 24 curb inlets and storm sewer structures
- 4,100 LF of water main
- 51 water service lines
- Six fire hydrants
- Traffic control
- Site restoration

Currently, the existing concrete streets are in poor condition and are inundated up to 3 feet during intense rain events. Adjacent to the existing concrete streets are aged water mains. The proposed improvements will improve the existing drainage by conveying it via an underground storm sewer system and outfalling the storm sewer structures to a recently improved drainage ditch. The project will improve the condition of the street by reworking and stabilizing the base material and performing a full street reconstruction. A uniform street section coupled with the addition of an underground storm sewer system will help to convey stormwater away from adjacent homes during future flooding disasters and lessen street inundation during intense rain events. The proposed water main improvements will replace aging water main infrastructure. The proposed improvements will benefit the residents along Quail Run, 4 Oaks Street, and Briarcreek Street as shown as the beneficiary area on the enclosed project location map. Also enclosed is the Budget Justification of Retail Costs for referencing projected project costs.

TBPE No. F-8405
TBPLS No. 10030000

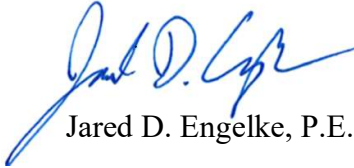
JDE:cdj\K:\BRE\Work Products\Client\Proposals & SOQs\2022\Municipal\Richwood-GLO CDBG MIT MOD Infrastructure Projects (P220.787)\Application-Move to Job Number\CDBG-MIT MOD Support Letter.docx

Mr. Thomas Quintero, Project Manager/GIS Technician
Public Management, Inc.
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Please call 979-836-7937 should you have any questions.

Sincerely,

STRAND ASSOCIATES, INC.®



Jared D. Engelke, P.E.

Enclosures

c/enc: Clif Custer, Director of Public Works, City of Richwood

RESOLUTION NO: _____

A RESOLUTION OF THE CITY COUNCIL OF RICHWOOD, TEXAS, AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE TEXAS GENERAL LAND OFFICE (GLO) FOR COMMUNITY DEVELOPMENT BLOCK GRANT - MITIGATION (CDBG-MIT) PROGRAM METHOD OF DISTRIBUTION (MOD); AND AUTHORIZING THE MAYOR AND/OR CITY SECRETARY TO ACT AS THE CITY'S EXECUTIVE OFFICER(S) AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE COMMUNITY DEVELOPMENT BLOCK GRANT – MITIGATION (CDBG-MIT) PROGRAM METHOD OF DISTRIBUTION (MOD).

WHEREAS, Hurricane Harvey (DR-4332) severely impacted the City of Richwood; and

WHEREAS, The City of Richwood desires to increase resilience to disasters and reduce or eliminate the long-term risk of loss of life, injury, damage to and loss of property, and suffering and hardship, by lessening the impact of future disasters; and

WHEREAS, The City of Richwood desires a viable community, including decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low-to-moderate income; and

WHEREAS, The City of Richwood aims to Affirmatively Further Fair Housing by identifying projects that overcome or do not increase patterns of residential segregation based on race, color, religion, national origin, sex, disability or family status;

WHEREAS, it is necessary and in the best interests of the City of Richwood to apply for funding under the Community Development Block Grant – Mitigation (CDBG-MIT) Program Method of Distribution (MOD);

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF RICHWOOD TEXAS:

1. That a Community Development Block Grant – Mitigation (CDBG-MIT) Method of Distribution (MOD) Fund application is hereby authorized to be filed by the City of Richwood with the General Land Office for the mitigation efforts under Hurricane Harvey State Competition.
2. That the projects detailed within the application will address drainage, street, and water improvements along Quail Run, 4 Oaks Street, and Briarcreek Street which were identified as a risk due to Hurricanes/Tropical Storms/Tropical Depressions and Riverine Flooding, thereby placing undue and certain health and safety risks on residents.
3. That the CDBG-MIT MOD Application request amount be filed for **\$2,456,500.00**
4. That the total project cost is **\$2,456,500.00** to include construction, engineering, acquisition, and administration services.
5. That the City Council directs and designates the Mayor and/or City Manager as the City's Chief Executive Officer(s) and Authorized Representative to act in all matters in connection with this

application and the City's participation in the Community Development Block Grant - Mitigation (CDBG-MIT) Program Method of Distribution (MOD).

- 6. That all funds will be used in accordance with all applicable federal, state, local and programmatic requirements including but not limited to procurement, environmental review, labor standards, real property acquisition, fair housing, and civil rights requirements.

Passed and approved this ____ day of _____, 2022.

MAYOR

ATTEST:

CITY SECRETARY

Application for Federal Assistance SF-424

* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
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* 3. Date Received: <input type="text" value="01/09/2023"/>	4. Applicant Identifier: <input type="text"/>
--	--

5a. Federal Entity Identifier: <input type="text"/>	5b. Federal Award Identifier: <input type="text"/>
--	---

State Use Only:

6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>
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8. APPLICANT INFORMATION:

* a. Legal Name:

* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="74-1710549"/>	* c. UEI: <input type="text" value="MME4VJJKQEM7"/>
--	--

d. Address:

* Street1:
Street2:
* City:
County/Parish:
* State:
Province:
* Country:
* Zip / Postal Code:

e. Organizational Unit:

Department Name: <input type="text"/>	Division Name: <input type="text"/>
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f. Name and contact information of person to be contacted on matters involving this application:

Prefix: * First Name:
Middle Name:
* Last Name:
Suffix:

Title:

Organizational Affiliation:

* Telephone Number: <input type="text" value="9792652082"/>	Fax Number: <input type="text"/>
---	----------------------------------

* Email:

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

United States Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14.228

CFDA Title:

Community Development Block Grant - Mitigation (CDBG-MIT)

*** 12. Funding Opportunity Number:**

FR-6109-N-02

* Title:

Community Development Block Grant - Mitigation (CDBG-MIT)

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

Flood and Drainage Activities, Water Improvements. Area Benefit.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="2,456,537.52"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="2,456,537.52"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

a. This application was made available to the State under the Executive Order 12372 Process for review on

b. Program is subject to E.O. 12372 but has not been selected by the State for review.

c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:

Middle Name:

* Last Name:

Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative:

* Date Signed:



CDBG-MIT: Budget Justification of Retail Costs (Former Table 2)

Cost Verification Controls must be in place to assure that construction costs are reasonable and consistent with market costs at the time and place of construction.

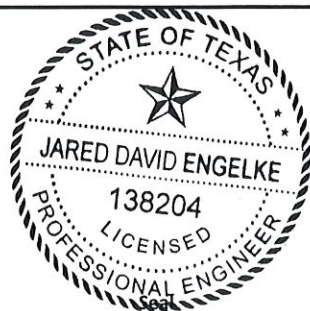
Applicant/Subrecipient: City of Richwood						
Site/Activity Title: CDBG-MIT MOD Alloc						
Eligible Activity: Paving, Drainage, and W						
Materials/Facilities/Services	\$/Unit	Unit	Quantity	Construction	Acquisition	Total
Mobilization.	\$ 100,000.00	LS	1	\$ 100,000.00	\$ -	\$ 100,000.00
Storm Water Pollution Prevention Plan (SWPPP).	\$ 6,000.00	LS	1	\$ 6,000.00	\$ -	\$ 6,000.00
Remove and Dispose of Existing Concrete Roadway Pavement.	\$ 15.00	SY	7,725	\$ 115,875.00	\$ -	\$ 115,875.00
Remove and dispose of Ex. Concrete Driveway Pavement.	\$ 15.00	SY	2,100	\$ 31,500.00	\$ -	\$ 31,500.00
Construct a 24-foot-wide, 6-inch Reinforced Concrete Pavement Section with Curb and Gutter.	\$ 63.00	SY	7,725	\$ 486,675.00	\$ -	\$ 486,675.00
Lime Stabilization of materials in place (8-inch).	\$ 5.27	SY	8,505	\$ 44,821.35	\$ -	\$ 44,821.35
Lime Treatment (Road Mixed); 12% by dry weight assumed for Quantity Estimating Purposes.	\$ 201.00	TON	370	\$ 74,370.00	\$ -	\$ 74,370.00
Construct a 6-inch thick Reinforced Concrete Driveway Pavement.	\$ 77.53	SY	2,100	\$ 162,813.00	\$ -	\$ 162,813.00
Install Reinforced Concrete Pipe Storm Sewer, Ranging from 18 to 48 Inches.	\$ 125.00	LF	3,000	\$ 375,000.00	\$ -	\$ 375,000.00
Install Curb Inlets and Storm Sewer Structures.	\$ 5,500.00	EA	28	\$ 154,000.00	\$ -	\$ 154,000.00
Excavation, Embankment, and Grading.	\$ 4,000.00	LS	1	\$ 4,000.00	\$ -	\$ 4,000.00
Abandon Existing Water Main In Place.	\$ 3,000.00	LS	1	\$ 3,000.00	\$ -	\$ 3,000.00
6-Inch AWWA C-900 DR 18 PVC Water Main by Directional Boring.	\$ 125.00	LF	400	\$ 50,000.00	\$ -	\$ 50,000.00
6-Inch AWWA C-900 DR 18 PVC Water Main by Open Cut.	\$ 67.50	LF	3,700	\$ 249,750.00	\$ -	\$ 249,750.00
Water Service Reestablishment (does not include meter or box).	\$ 1,750.00	EA	51	\$ 89,250.00	\$ -	\$ 89,250.00
Install Fire Hydrant Unit.	\$ 6,880.00	EA	6	\$ 41,280.00	\$ -	\$ 41,280.00
Traffic Control.	\$ 8,000.00	LS	1	\$ 8,000.00	\$ -	\$ 8,000.00
Site Restoration, Seeding, and Cleanup.	\$ 4,970.00	LS	1	\$ 4,970.00	\$ -	\$ 4,970.00
TOTAL				\$ 2,001,304.35	\$ -	\$ 2,001,304.35

1. Identify and explain the annual projected operation and maintenance costs associated with the proposed activities.

Operation and maintenance costs associated with the proposed activities are not anticipated within the first 10 years.

2. Identify and explain any special engineering activities.

None.



Date:	11/9/2022
Phone Number:	979-836-7937

Signature of Registered Engineer/Architect
Responsible For Budget Justification:



Spatial Reference: NAD 1983 StatePlane Texas South Central FIPS 4204 Feet
 Imagery: Maxar, Microsoft, Community Maps Contributors, Brazoria County, Texas Parks & Wildlife © OpenStreetMap, Microsoft, CONANP, Esri, HERE, Garmin, Four Star, GateGraph



Drainage Improvements

- Ditch Construction
- Ditch Improvements
- ▶ Storm Sewer

Spatial Reference: NAD 1983 StatePlane Texas South Central FIPS 4204 Feet
 Imagery: Maxar, Microsoft, Community Maps Contributors, Brazoria County, Texas Parks & Wildlife © OpenStreetMap, Microsoft, CONANP, Esri, HERE, Garmin, Four Star, GateGraph



Street Improvements
Street Improvements

Spatial Reference: NAD 1983 StatePlane Texas South Central FIPS 4204 Feet
Imagery: Maxar, Microsoft, Community Maps Contributors, Brazoria County, Texas Parks & Wildlife © OpenStreetMap, Microsoft, CONANP, Esri, HERE, Garmin, Fourmap, GateGraph



**Texas General Land Office
Community Development and Revitalization Division
Mitigation – Local Certifications**

Each Applicant for Community Development Block Grant Mitigation ("CDBG-MIT") funding must complete Federal Assistance Standard Form 424 (SF-424) and certify that local certifications included in this application guide were followed in the preparation of any CDBG-MIT program application. Additionally, Applicant must certify that it will continue to follow local certifications in the event that funding is awarded and Applicant is reclassified as a Subrecipient.

Each Applicant/Subrecipient must comply with the provisions of the National Environmental Policy Act ("NEPA"), the Council on Environmental Quality ("CEQ") regulations, the requirements set forth in Title 24 of the Code of Federal Regulations ("CFR") part 58, and applicable Texas General Land Office policy directives.

Each Applicant/Subrecipient must comply with all applicable federal and state laws, including environmental, labor (Davis-Bacon Act), the procurement procedures and contract requirements found at 2 C.F.R. §200.318 – §200.326, and all civil rights requirements.

Each Applicant/Subrecipient certifies, as outlined in 84 FR 45838 (August 30,2019), the following:

A. The Applicant/Subrecipient certifies that it has in effect and is following a residential anti-displacement and relocation assistance plan in connection with any activity assisted with CDBG-MIT funds.

B. The Applicant/Subrecipient certifies its compliance with restrictions on lobbying as required by 24 C.F.R. part 87, together with disclosure forms, if required by part 87.

C. Any entity or entities designated by the subrecipient, and any contractor, subrecipient, or designated public agency carrying out an activity with CDBG-MIT funds, possess(es) the legal authority to carry out the program for which it is seeking funding, in accordance with applicable HUD regulations and the federal register notice. The subrecipient certifies that activities to be undertaken with CDBG-MIT funds are consistent with the Action Plan.

D. The Applicant/Subrecipient certifies that it will comply with the acquisition and relocation requirements of the Uniform Relocation Act ("URA"), as amended, and implementing regulations at 49 CFR part 24, except where waivers or alternative requirements are provided for CDBG-MIT funds.

E. The Applicant/Subrecipient certifies that it will comply with Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. §1701u) and implementing regulations at 24 C.F.R. part 135.

F. The Applicant/Subrecipient certifies that it is following a detailed citizen participation plan that satisfies the requirements of 24 CFR §91.115 or §91.105 (except as provided for in notices providing waivers and alternative requirements for this grant). Also, each local government receiving assistance from a state grantee must follow a detailed citizen participation plan that satisfies the requirements of 24 CFR §570.486 (except as provided for in notices providing waivers and alternative requirements for this grant).

G. The Applicant/Subrecipient certifies that it is complying with each of the following criteria:

1) Funds will be used solely for necessary expenses related to mitigation activities, as applicable, in the most impacted and distressed areas for which the President declared a major disaster in 2015, 2016, or 2017 pursuant to the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1974 (42 U.S.C. §5121 et seq.).

2) With respect to activities expected to be assisted with CDBG-MIT funds, the relevant action plan has been developed to give priority to activities that will benefit low- and moderate-income families.

3) The aggregate use of CDBG-MIT funds shall principally benefit low- and moderate-income families in a manner that ensures that at least 50 percent (or another percentage permitted by HUD in a waiver published in an applicable Federal Register notice) of the CDBG-MIT grant amount is expended for activities that benefit such persons.

4) The Applicant/Subrecipient will not attempt to recover any capital costs of public improvements assisted with CDBG-MIT funds by assessing any amount against properties owned and occupied by persons of low- and moderate-income, including any fee charged or assessment made as a condition of obtaining access to such public improvements, unless:

i. CDBG-MIT funds are used to pay the proportion of such fee or assessment that relates to the capital costs of such public improvements that are financed from revenue sources other than under this title; or

ii. For purposes of assessing any amount against properties owned and occupied by persons of moderate income, the grantee certifies to the Secretary that it lacks sufficient CDBG funds (in any form) to comply with the requirements of clause (a).

H. The Applicant/Subrecipient certifies that the grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. §2000d), the Fair Housing Act (42 U.S.C. §3601-§3619), and implementing regulations, and that it will affirmatively further fair housing.

I. The Applicant/Subrecipient certifies that it has adopted and is enforcing the following policies, and, in addition, must certify that they will require local governments that receive grant funds to certify that they have adopted and are enforcing:

1) A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in nonviolent civil rights demonstrations;

2) A policy of enforcing applicable state and local laws against physically barring entrance to or exit from a facility or location that is the subject of such nonviolent civil rights demonstrations within its jurisdiction.

J. The Applicant/Subrecipient certifies that it (and any administering entity) currently has or will develop and maintain the capacity to carry out mitigation activities, as applicable, in a timely manner and that the subrecipient has reviewed the respective requirements of this notice.

K. The Applicant/Subrecipient certifies that it will not use CDBG-MIT funds for any activity in an area identified as flood prone for land use or hazard mitigation planning purposes by the state, local, or tribal government or delineated as a Special Flood Hazard Area (or 100-year floodplain) in FEMA’s most current flood advisory maps, unless it also ensures that the action is designed or modified to minimize harm to or within the floodplain, in accordance with Executive Order 11988 and 24 C.F.R. part 55. The relevant data source for this provision is the state, local, and tribal government land use regulations and hazard mitigation plans and the latest-issued FEMA data or guidance, which includes advisory data (such as Advisory Base Flood Elevations) or preliminary and final Flood Insurance Rate Maps.

L. The Applicant/Subrecipient certifies that its activities concerning lead-based paint will comply with the requirements of 24 CFR part 35, subparts A, B, I, K, and R.

M. The Applicant/Subrecipient certifies that it will comply with environmental requirements at 24 CFR part 58.

N. The Applicant/Subrecipient certifies that it will comply with applicable laws.

WARNING: ANY PERSON WHO KNOWINGLY MAKES A FALSE CLAIM OR STATEMENT TO HUD MAY BE SUBJECT TO CIVIL OR CRIMINAL PENALTIES UNDER 18 U.S.C. §287; 18 U.S.C. §1001, AND 31 U.S.C. § 3729.

Except as otherwise provided under federal law, any person who knowingly and willfully falsifies, conceals, or covers up a material fact by any trick, scheme or device or who makes any materially false, fictitious, or fraudulent statement or representation or who makes or uses any false writing or document knowing the writing or document to contain materially false, fictitious, or fraudulent statement or entry shall be prosecuted under Title 18, United States Code, §1001.

Printed Name of Authorized Signatory

Date

Signature of Authorized Signatory