



## OFFICIAL PUBLIC NOTICE

### MEETING OF THE PARK BOARD

MONDAY, NOVEMBER 24, 2025, AT 5:00 PM

COMMUNITY CENTER MEETING ROOM, 1050 N. ORANGE ST., RICHLAND CENTER, WI 53581

#### MINUTES

**CALL TO ORDER:** Meeting was called to order at 5:00pm by Vice President Lewandowski, and a quorum was present; the meeting had been properly noticed.

**ROLL CALL:** Park Board members: Pat Elliott, Kathryn Lewandowski, Alicia Woodhouse, Brad Wegner, City Council Rep- Doug Martyniuk, County Board Rep- Chad Cosgrove, Director- Jodi Mieden. Absent: Larry Hallett.

**APPROVAL OF MINUTES:** Motion by Woodhouse to waive the reading of the minutes of the last meeting(s) in lieu of printed copies and approve the same after edits, 2<sup>nd</sup> by Cosgrove. Motion carried unanimously.

#### DISCUSSION AND ACTION ITEMS:

**2. Consider approval of the Pool Pass Holiday Sale.** Mieden presented 6 years of sale reports. Members discussed advertising with possible options. Motion to approve Pool Pass Holiday Sale by Woodhouse, 2<sup>nd</sup> by Lewandowski.

**3. Consider approval of the Comprehensive Outdoor Recreational Plan 2026-2030.** Mieden presented the final plan that was reviewed at Public Works Committee. The plan would require monetary edits to the Capital plan and adding page numbers before getting to Common Council. The Public Works Committee recommended that Park Board approve the plan as presented and create the Resolution for Common Council to adopt. Member discussion about possible trail passes to fund trail improvements and the desire to focus on better maintenance of all that we currently have. Motion to approve current draft plan with recommended edits and create the Resolution to adopt the Comprehensive Outdoor Recreational Plan 2026-2030 to Common Council by Woodhouse, 2<sup>nd</sup> by Cosgrove.

**APPROVAL OF BILLS:** Motion by Cosgrove to approve the monthly bills. 2<sup>nd</sup> by Lewandowski. Motion carried unanimously.

**MONTHLY BUDGET REPORT:** Revenues for October 27-November 23, 2024 vs 2025, as well as monthly budget review.

**RECREATION REPORT: Parks/Grounds:** Stori Field was officially sold, and the sign was removed. Zamboni sold on WI Surplus. B&G team helped with Rotary lights by drilling holes in the very dry, hard ground for the boundary fence x 150 posts. A new job posted for Streets team as Jason Koch left. A new position was also created for an Assistant Director of Public Works to be a boots on the ground lead of both Streets and Buildings & Grounds teams. Matt passed his test to become a Certified Pool Operator. **Community Center:** Matt attached a drain tile to the back downspout by the overhead door in hopes that rainwater won't pool and pour into the gym. They rented a lift and were able to diagnose & fix the South basketball hoop. A retractable strap was caught in the housing allowing us to put the hoop down only ½ way, rendering it unusable for 2.5 weeks (rentals). They were able to reach and replace the wi-fi switch upgrade and secure it to the housing at the ceiling, as it had come loose or lost a screw. They were able to use an air compressor to clean out the ducts and wallboards dust, as well as retrieve several rec balls, but it didn't work on the curtain. Will need to plan to power wash the curtain at another time, but a smaller, cheaper lift will work and will need to have an electric power washer. **Recreation:** Kids Nite Out with the Lions Club was a successful night with 24 kiddos. We did our free fall hike @Strickland Park/Miner Hill Trails, and 8 ladies came to hike the hill on a gorgeous day! We decorated early for XMAS for the OMHS holiday event, and the Giving Tree is set up for another year. We have already received 2 donations.

**WSRC REPORT:** The last bus trip to the Diamond Jo Casino on November 5<sup>th</sup> had 45 passengers on the bus made a profit of \$250.00. In 2026, I hope to have the first bus trip in March. One person registered for the Islands Trip in January and one for the trip to Nashville in October. Our House had breakfast the 13<sup>th</sup>, and it was very well attended. We had 4 new people attend. Our House will take December off from breakfast and resume in January. Euchre continues to be very popular, and the Senior Center is filled with card players. Many eat lunch at the meal-site before they play.

**PARK BOARD PRESIDENT REPORT:** Nothing to report currently.

**REPORTS, REQUESTS, CONCERNS:** All members are still concerned about the future of the Park Board. All agreed it was worth going to the future Ad Hoc meetings to share input and concerns.

**SET NEXT MEETING DATE:** 4th Monday of the Month, December 22nd, 2025, at 5:00pm.

**ADJOURNMENT:** Motion to Adjourn by Woodhouse. 2<sup>nd</sup> by Cosgrove. Motion carried unanimously.