

CITY OF RICHLAND CENTER - AGENDA ITEM DATA SHEET

Agenda Item: Award Public Works Heater Replacement

Requested & Presented by: Darcy Perkins, Municipal Services Specialist

Meeting Date: Finance Committee and Common Council on 12-02-2025

Committee Review: Public Works Committee on 11-20-2025 – Motion by Schultz to recommend that the Finance Committee award the Public Works Heater Replacement project to Jelinek Plumbing & Heating at a cost of approximately \$5,550.00. Seconded by Walters. Motion carried unanimously by voice vote.

Background: The City issued a Request for Bids for replacement of the heater system at the Public Works Streets Garage. Staff contacted five local vendors directly and received one quote in response. The project is necessary to maintain safe and adequate heating for year-round operations at the facility.

Vendor	Cost
Jelinek Plumbing & Heating	\$5,550.00

Department Recommendation: Staff recommends award of the Public Works Heater Replacement project to the sole respondent, as outlined in the attached quote.

Financial Impact: Expenditure of approximately \$5,550.00.

Funding Source: The total cost of the heater replacement will be split between the following accounts: BLDG-PROP/BLDG REPAIR – 10-51850-460 & GARAGE/BUILDING REPAIR – 10-54100-460.

Requested Action:

FINANCE: Motion to recommend that the Common Council award the Public Works Heater Replacement project to Jelinek Plumbing & Heating at a cost of approximately \$5,550.00.

COUNCIL: Motion to award the Public Works Heater Replacement project to Jelinek Plumbing & Heating at a cost of approximately \$5,550.00.

Attachment(s):

- 2025 Public Works Department Heater Replacement Bid Request
- Jelinek Heater Bid Proposal_11.13.25