

CITY OF RICHLAND CENTER - AGENDA ITEM DATA SHEET

Agenda Item: Contract Recommendation for Residential Waste and Recycling Services

Requested & Presented by: Darcy Perkins, Municipal Services Specialist

Meeting Date: Finance Committee and Common Council on 10-07-2025

Background: On August 1, the City issued a Request for Proposals (RFP) for residential garbage and recycling collection services. This process was initiated due to the City's current contract with Town and Country Sanitation—now Republic Services—lapsing on December 31, 2025. Proposals were due on August 22, and responses from four providers were received: GFL Environmental, Pellitteri Waste Systems, Republic Services & Waste Management.

Quick Comparison of Proposals Received (Top 2 Submissions)		
	GFL Environmental	Republic Services
Annual Cost Estimate	≈ \$358,000.00 w/5% Annual Escalator	≈ \$270,000.00 w/10% Annual Escalator
Transfer Station	Transfer Station remains open and staffed by vendor.	City must assume staffing if kept open (≈ \$105,000 additional cost over the life of the contract). Staff recommends Transfer Station closure to avoid this expense.
Large Item Collection	2 per year (April, October)	6 per year (Monthly April–Sept)
Curbside Pickup	Large item collection tagging system continues through the Clerk's Office.	Available directly through Republic; City no longer administers tags.
Additional Perks / Credits	N/A	\$1,000 annual credit for City-sponsored events (e.g., festivals, cleanup days).
Customer Service Contact	Local Viroqua office with direct call center support.	Regional office in Boscobel; dedicated local representative.
Service Continuity / Impact	New provider; requires container exchange and transition period.	Smoother transition with same provider; least disruption to households.

Department Recommendation: Due to the lower cost and service impact, staff recommends proceeding with Republic Services' proposal in addition to developing a transition plan to close the City's Transfer Station. Republic has committed to working with the City to develop said transition plan. Staff anticipates the transition would take place by the end of March 2026, avoiding renewal of scale licensing and providing the adjacent township(s) time to budget and secure alternative services.

Funding Source: Budgeted Expense - 10-54600-560 GARBAGE/CONTRACTED WORK

Requested Action:

FINANCE: Motion to recommend to the Common Council the approval of the execution of a 5-year contract with Republic Services for residential waste and recycling services and to proceed with development of a transition plan that includes the closure of the City's Transfer Station by March 31, 2026.

COUNCIL: Motion to authorize the execution of a 5-year contract with Republic Services for residential waste and recycling services and to proceed with development of a transition plan that includes the closure of the City's Transfer Station by March 31, 2026.

Attachment(s):

- RFP for Residential Waste and Recycling Services
- GFL Environmental Proposal
- Republic Services Proposal