

PROPOSAL TO PROVIDE HUD Community Project Funding Grant Services



October 7, 2025

Darcy Perkins, Municipal Services Specialist
City of Richland Center
450 South Main Street
Richland Center, WI 53581

Re: Proposal to Provide HUD Community Project Funding Grant Services

Dear Darcy:

The City of Richland Center's longstanding and strategic investment in housing, economic development, and public services through its federal entitlement programs is commendable. As the City advances its HUD-funded projects—supported by a \$2.5 million HUD Community Project Funding Grant for major infrastructure initiatives—effective monitoring and compliance will be critical to project success.

MSA Professional Services, Inc. (MSA) brings extensive experience in grant administration, monitoring, and compliance review services for both state and federally funded projects, positioning us well to support the City of Richland Center in meeting its administrative responsibilities. For over 40 years, our dedicated in-house Funding Team has partnered with communities across the region to ensure complex projects are executed seamlessly.

In the past five years alone, our team has successfully administered dozens of HUD grants, delivering efficient and comprehensive monitoring and compliance support aligned with HUD regulations and policies. Our principal coordinator, Brittney Mitchell, offers over ten years of experience with HUD and other federal and state-funded programs—demonstrating our capability to manage subrecipient project files, prepare and submit required documentation, and coordinate compliance reviews with municipal staff. As your project manager, I also bring direct experience with the CDBG program.

We have a proven track record of completing projects on time and within budget. References from past clients attest to our qualifications and successful outcomes.

We understand the critical role that effective grant administration plays in the success of HUD-funded projects. We are confident that our expertise and commitment will contribute to the timely and efficient completion of compliance tasks across CDBG and ESG projects—and we are ready to begin work immediately.

Enclosed is our detailed proposal, which outlines our qualifications, technical expertise, management and staff capabilities, relevant experience, and a cost estimate for the scope of services described. We welcome the opportunity to collaborate with the City and its subrecipients on this engagement. Please feel free to contact me with any questions or requests for additional information.

Thank you for considering our proposal.

Sincerely,
MSA Professional Services, Inc.

Brittney Mitchell, Team Leader | Project Manager
(608) 355-8892 | bmitchell@msa-ps.com



PRINCIPALS OF THE FIRM

ADMINISTRATION

Nick Wagner, PE, CEO

OPERATIONS

Mike Statz, PE, COO

BUILDINGS

Service Line Lead
Kevin Ruhland, PE, Vice President

LAND

Service Line Lead
John Langhans, PE, Vice President

MOBILITY

Service Line Lead
Kevin Ruhland, PE, Vice President

PUBLIC WORKS

Service Line Lead
Rob Uphoff, PE, Senior Vice President

WATER

Service Line Lead
Jason Miller, PE, Vice President

MSA PROFESSIONAL SERVICES, INC.

MSA Professional Services, Inc. (MSA) specializes in the sustainable development of communities. We achieve this by building honest, open relationships that go beyond the project to become a trusted source of expertise and support for immediate challenges and long-term goals. Big or small, we do whatever it takes to meet each need, working to make communities stronger in the process. **It's more than a project. It's a commitment.**

MSA's roots reach back to 1919. Our firm is over 500 employees strong, including engineers, architects, planners, landscape architects, funding experts, surveyors, GIS specialists, and environmental scientists. MSA excels at helping clients identify grant and funding sources and then delivering high quality, cost-effective solutions.

WE'RE PROUD TO BE 100%
EMPLOYEE-OWNED

500+
TEAM MEMBERS



POSITIVELY IMPACTING
THE LIVES OF OTHERS SINCE 1919



17 OFFICE
LOCATIONS

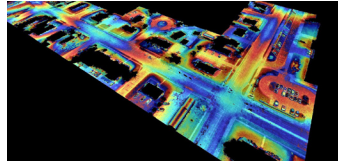
44

INDUSTRY
AWARDS
EARNED SINCE
2017



\$625+ MILLION
GRANTS & LOW-INTEREST LOANS
We've helped our clients
secure to help offset the cost
of infrastructure projects

AREAS OF EXPERTISE



FUNDING

Our funding experts excel at coordinating grant and loan applications, and fulfilling the requirements of various agencies to help our clients turn project ideas to reality.

- Tax Increment Financing (TIF)
- Grant Writing
- Grant Administration
- Project Financing

PLANNING & LANDSCAPE ARCHITECTURE

MSA has specialists in all areas of community planning, urban design and economic development. Our award-winning planners and landscape architects work to understand the challenges our clients face and help them develop sustainable, implementable plans to provide guidance in overcoming those hurdles.

- Comprehensive Planning
- Neighborhood and Corridor Planning
- Park and Recreation Planning
- Downtown Revitalization
- Housing
- Economic Development
- Capital Improvement and Strategic Planning
- Public Administration
- Urban Design
- Transportation Planning

ENVIRONMENTAL SERVICES

MSA's environmental scientists and technicians help communities identify and clean up contamination. We understand regulatory requirements and have built critical relationships with regulatory agencies.

- Phase I and II Environmental Site Assessments
- Wetland Design, Delineation, Restoration and Permitting
- Brownfield Site Development
- Asbestos, Lead and Mold Inspection/Remediation
- Spill Investigation and Remediation
- Solid and Hazardous Waste Management
- Permitting and Planning
- NPDES Compliance, Adaptive Management Plans, and Nutrient Trading

ENGINEERING

We know the key to strong communities is the happiness of their residents and the health of their economies. MSA focuses on working alongside public and private clients to achieve both these ends by designing and constructing projects that solve age-old problems and encourage new development.

- Street and Utility Design and Reconstruction
- Potable Water Supply, Treatment and Distribution
- Wastewater Collection and Treatment Systems
- Stormwater Management
- Park and Recreational Space Design
- Site and Land Development Civil Design
- Airport Planning and Design
- Agricultural Engineering
- Bridge Design and Construction
- Traffic Planning and Engineering
- Real Estate Acquisition

ARCHITECTURE

From intricate historical restorative projects to high-rise programming and design, our team aspires to design buildings that enrich the lives of our clients and enhance their futures.

- Architectural Design
- Mechanical, Electrical, Plumbing and Fire Protection Design
- Building Planning and Feasibility Studies
- Programming and Space Planning
- Site/Building Evaluation
- LEED® and Sustainable Design

SURVEYING & ASSET MANAGEMENT

MSA's surveyors have the resources and expertise to efficiently and accurately complete fieldwork and to provide high-quality survey documents.

- Land Surveys (Boundary Location or Establishment)
- Subdivision Surveys
- Topographical Surveys for Development Projects
- Redevelopment/Streetscape Surveys
- Infrastructure/Facility Design Surveys
- Utility Surveys
- Flood Elevation Surveys
- Construction Staking
- Control Surveys for Environmental Assessments
- ALTA/NSPS Land Title Surveys
- Mobile and Web-Based GIS Development



PHILOSOPHY & PROJECT APPROACH

We understand that the City of Richland Center is seeking professional services to support the monitoring and compliance of federally funded Housing and Urban Development (HUD) projects. MSA's team of in-house funding experts has extensive experience administering HUD-funded programs and understands the complexities of compliance with 24 CFR Part 570 (CDBG), 24 CFR Part 576 (ESG), 2 CFR Part 200 (Uniform Guidance), and the HUD monitoring handbook. We are prepared to complete all tasks utilizing a monitoring framework that aligns with HUD regulations and the City's 2025-2029 Consolidated Plan goals.

HOW MSA IS UNIQUELY QUALIFIED

HUD-FUNDED PROJECT EXPERIENCE

For over 40 years, MSA has had a team of in-house funding specialists who put our clients' needs and interests first. We have 13 full-time professionals who specialize in federally funded housing, community development, and infrastructure programs. Our funding team has monitored and administered countless projects funded by HUD CDBG, HOME, USDA-RD, and state-level block grant programs. Our professionals are deeply familiar with HUD's evolving compliance requirements, from Davis Bacon labor standards to performance tracking.

COMMITMENT TO LOCAL GOVERNMENTS

MSA works with many cities, villages and communities throughout the region and believes in serving communities for the long haul, not simply winning select projects. We are grateful to be seen as a trusted, long-term partner for managing funding programs for municipal projects and operations. To be successful, you need a partner who knows the complexities of grant administration, and will create monitoring systems and capacity that help ensure continued success in HUD monitoring, reporting, and audits. Therefore, we have assembled a team of experienced professionals with extensive relevant experience to lead in the monitoring of your projects.

PRE-QUALIFICATIONS

Our staff includes compliance specialists who meet HUD's professional standards for grant administration, with expertise in:

- **CDBG compliance** (national objectives, eligible activities, environmental review, procurement, Davis-Bacon, URA/relocation).
- **ESG compliance** (client eligibility, HMIS data quality, habitability standards, match documentation, VAWA confidentiality protections).
- **2 CFR Part 200** (cost principles and subrecipient monitoring).

MSA'S APPROACH TO FUNDING COMPLIANCE

We will deliver a structured, task-based approach that mirrors the City's RFP requirements:

- **Desk and On-Site Reviews** – Conduct reviews of up all HUD activities, assessing eligibility, procurement, financial management, labor standards, and program outcomes.
- **Monitoring Tools & Templates** – Develop and provide customized checklists, form letters, and templates for use during monitoring, corrective actions, and future City-led compliance efforts.
- **Monitoring Reports** – Prepare clear, written reports documenting findings, concerns, and corrective actions, with HUD regulatory citations for each issue.
- **Corrective Action Tracking** – Establish a log to track subrecipient responses, deadlines, and resolution of findings, helping to ensure accountability through project closeout.



Brittney Mitchell
PROJECT MANAGER
FUNDING TEAM LEADER

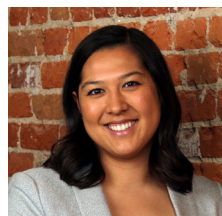
Brittney leads MSA's in-house Funding Team and oversees project financing from start to finish. With nearly a decade of direct funding experience, she assists with grant and funding applications, coordinates funds, and administers project funding from design phase through project completion. Brittney works with numerous grant, principal forgiveness and loan programs to assist communities and tailor funding packages to meet their needs. She also provides oversight to all FFP, CDBG, and DNR grant administration projects that MSA is leading.

Education

B.A., Marketing and Business Administration,
University of Wisconsin-Whitewater

Selected Project Experience

- 2025 CDBG PF and SDW Applications, Suring, WI
- 2024 CWF & SDW Applications and Administration, Barron, WI
- 2024 CDBG Administration, Siren, WI
- 2024 CDBG Administration, Frederic, WI
- 2024 CDBG Re-Application, Beaver Dam, WI
- 2024 CDBG-PF 24-03 Grant Admin, Beaver Dam, WI
- 2024 CDBG-PF Application and Income Survey, Brodhead, WI
- 2024 CDBG Application & ERR, Merrillan, WI
- 2024 CDBG Administration, Merrillan, WI
- 2024 CDBG PF 24-19 Administration, Rib Lake, WI
- 2024 CDBG Application, Rib Lake, WI
- 2024 CDBG PF and CWF Applications, Jacobs, WI
- 2024 CDBG-PF 24-05 Grant Administration, Campbellsport, WI
- 2024 CDBG-PF Application, Campbellsport, WI
- 2024 CDBG-PF 24-20 Grant Administration, Ripon, WI
- 2024 CDBG Administration, Mauston, WI
- 2024 CDBG Income Survey Assistance, Abbottsford, WI
- 2024 CDBG PLNG Grant Administration, Tigerton, WI
- 2024 CDBG Income Survey/Application, Oconto Falls, WI
- 2024 CDBG PLNG Grant Admin, Wausaukee, WI
- 2024 CDBG-PF Income Survey and Application, Horicon, WI
- 2023 CDBG Administration, Barron, WI



Kianna Lindh
COMMUNITY DEVELOPMENT
ADMINISTRATOR

Kianna's main role involves helping communities identify tailored funding solutions for their projects and overseeing the administration of those funds until project completion. With her expertise, she navigates various funding streams including Community Development Block Grants (CDBG), Wisconsin DNR, USDA-RD, and TIF. Kianna takes pride in collaborating with communities to secure funding for their projects and seeing them come to fruition.

Education

B.S., Public Administration, University of Wisconsin-La Crosse

Selected Project Experience

- 2024 CDBG Administration, Siren, WI
- 2024 CDBG Application, Siren, WI
- 2023 CDBG Administration, Barron, WI
- 2023 CDBG Application, Barron, WI
- 2024 CDBG Administration, Frederic, WI
- 2024 CDBG Application, Frederic, WI
- 2024 CDBG-PLNG Administration, Amery, WI
- 2024 CDBG-PLNG Application, Amery, WI
- 2024 CDBG Administration, Mauston, WI
- 2024 CDBG Administration, Merrillan, WI
- 2024 CDBG Application & ERR, Merrillan, WI
- 2022 CDBG Administration, Deer Park, WI
- CDBG-PF Income Survey and Application, Princeton, WI
- 2024 SDW & CDBG Applications, Minong, WI
- CDBG-PF Administration, Mattoon, IL
- 2023 CDBG Administration, Ladysmith, WI
- 2023 CDBG Administration, Dresser, WI
- CDBG CV Administration, Peshtigo, WI
- CDBG-ED Application & Administration, Jefferson, WI
- CDBG-CV Administration, West Baraboo, WI
- 2022 CDBG CV Administration, Shawano, WI
- 2022 CDBG Administration, Omro, WI
- 2021 CDBG-PF Administration, Crandon, WI
- 2020 CDBG-PF Application, Fox Lake, WI
- 2020 CDBG-Close Administration & DNR Application & Administration, Bangor, WI
- 2021 CDBG ED Application and Administration, Juneau, WI



Ben Andrews
COMMUNITY DEVELOPMENT
ADMINISTRATOR

Prior to working at MSA, Ben worked in the field of local government management and has experience working with funding in that capacity. He has assisted communities in applications for and administration of multiple funding sources, including Community Development Block Grants, DNR Environmental Loans, and FEMA grants.

Education

B.S., Public Administration, University of Wisconsin-Green Bay
MPA, Public Administration, University of Wisconsin-Oshkosh
(In-Progress)

Selected Project Experience

- Breakwall Final Engineering, Bayfield, WI
- 2023 CDBG PF Application (Project Manager), De Pere, WI
- Grant Identification Solicitation and Management Services, De Pere, WI
- Income Survey (Project Manager), De Pere, WI
- FY2022 Pre-Disaster Mitigation Funding, Elroy, WI
- CDBG-CL - Water Replacement (PM, Supervisor), Fort Atkinson, WI
- CDBG-Close Administration-Demolition (PM, Sup.), Fort Atkinson, WI
- Income Survey and 2023 CDBG Application, Gillett, WI
- 2023 CDBG Administration (PM), Hurley, WI
- CDBG CL PF Grant App and Admin., Mauston, WI
- CDBG PF Administration (PM), Montreal, WI
- 2022 CDBG App, 2023 SDW App & Admin., Montreal, WI
- 2023 SDW App & Admin., Montreal, WI
- TID 3 Creation 2023, Oconto Falls, WI
- 2023 CDBG PF Application, Park Falls, WI
- 2023-24 CDBG Income Survey, (PM), Ripon, WI
- 2020 Funding Administration, Ripon, WI
- 2021 FEMA AFG Application, Seymour, WI
- 2023 CDBG Application (PM, Sup.), Seymour, WI
- CDBG Income Survey and Application, Shawano, WI
- WPCF Upgrade Construction Related Services, Sun Prairie, WI
- 2022 CDBG Income Survey & Application (PM), Ripon, WI
- CDBG CLOSE PF Grant Admin. Services, Florence, WI
- Taycheedah CDBG Administration, Fond du Lac, WI
- Sanitary District, WI 2023 CWF App & Income Survey, Plymouth, WI



Jennifer Trader
COMMUNITY DEVELOPMENT
SPECIALIST

Jennifer has assisted with the administration of more than 20 CDBG projects as well as monitored several different Davis-Bacon wage rate projects. Before coming to MSA, Jennifer held positions as a school librarian, materials buyer/planner, inventory manager and industrial engineer.

Education

B.S., Industrial Engineering, University of Wisconsin-Platteville

Selected Project Experience

- 2025 CDBG-PF Application, Abbottsford, WI
- 2025 CDBG-PF Application, Wautoma, WI
- CDBG-PF Income Survey & Application, Horicon, WI
- 2024 CDBG-PF Application, Brodhead, WI
- 2025 CDBG Application & Income Survey, Shawano, WI
- 2025 to 2026 CDBG Income Survey, Stratford, WI
- 2024 CDBG Administration, Mauston, WI
- 2023 CDBG Administration, West Baraboo, WI
- Wastewater Treatment Facility Design Grant Administration/ Wage Rate Monitoring, Hillsboro, WI
- Waukechon Street Reconstruction CDBG Administration, Shawano, WI
- CDBG Administration, Campbellsport, WI
- CDBG Administration for Taycheedah Street Reconstruction Project, Fond du Lac County, WI
- Keller Avenue Reconstruction Funding Applications and Administration, Amery, WI
- CDBG Application and Administration, Hillsboro, WI
- 2022 Application, Montreal, WI
- CDBG Application and Administration, Palmyra, WI
- Hospital Area Street and Utility Project Funding Applications and Administration, Park Falls, WI
- Housing Study and Needs Assessment CDBG Planning Grant Application and Administration, Park Falls, WI
- County Road Y Reconstruction CDBG Grant Administration, Winnebago County, WI
- CDBG Grant Administration, Shawano, WI
- 3rd / Monroe / Pine / Maple Street Reconstruction CDBG Grant Administration, Pittsville, WI
- CDBG Grant Administration, Abbottsford, WI
- Funding Applications and Administration, Greenwood, WI

RELATED PROJECT EXPERIENCE

MSA has extensive experience with the CDBG program. Since 1977, MSA has secured more than \$140 million in CDBG funding for our client communities. These have included projects that incorporate improvements to public facilities, community facilities, public facilities for economic development (PFED), housing, and emergency assistance.

Throughout the past five years, MSA has secured more than \$43.9 million for municipal clients in CDBG-Public Facilities, CLOSE, and PFED funding. These dollars will support water, sewer, stormwater and road improvement projects, as well as community facilities for our client communities.

MSA's Funding Team offers unrivaled experience in providing CDBG grant administration services to client communities in the Midwest.

We provide full grant administration services, including grant agreement negotiations, environmental review, procurement, labor standards compliance, semi-annual reporting, equal opportunity monitoring, grant monitoring and closeout in accordance with the latest CDBG Implementation Handbook.

MSA's Funding Team has long been involved with the CDBG program. As a leader in the CDBG program, MSA regularly attends CDBG trainings.



MSA'S CURRENT EXPERIENCE WITH THE CDBG PROGRAM

MSA is actively partnering with over 20 clients on CDBG-PF grant administration, providing the same scope of services proposed herein which includes labor standards and section 3 compliance. This experience positions MSA to be a strategic partner to Richland Center.

Our prior work administering CDBG-PF grants in Wisconsin has required us to carry out core federal compliance functions such as project file management, adherence to 2 CFR Part 200 and Davis-Bacon requirements, environmental review, subrecipient coordination, and preparation of federally required documentation. These responsibilities mirror many of the monitoring and reporting tasks proposed herein, and our deep understanding of the HUD CPD Monitoring Handbook position our team to deliver effective CDBG/ESG compliance services for the City of Richland Center.

- City of Barron
- City of Ladysmith
- Village of Dresser
- City of Hurley
- City of Juneau
- City of Park Falls
- City of Shawno
- Town of Silver Cliff
- City of Brodhead
- Village of Campbellsport
- City of Oconto Falls
- Village of Rib Lake
- City of Ripon
- City of Princeton
- City of Beaver Dam
- City of Mauston
- Village of Merrilan
- Village of Frederic
- Village of Siren
- City of Horicon

MSA'S CDBG SUCCESS



CITY OF SHAWANO, WI

MSA has been a partner with the City of Shawano on many projects. Specifically, MSA's funding team has provided application writing and grant administration services for multiple CDBG-PF, CDBG-CL, and CDBG-CV programs, including but not limited to:

- 2019 – CDBG-CL Application and Administration, Waukechon Street reconstruction, \$400,000
- 2019 – CDBG-CI and CDBG-PF Application and Administration, Naberhood Downtown Plaza Construction, \$1,600,000
- 2019 – CDBG-PLNG Application and Administration, Multiple Community Housing Study in which the City was the grant sponsor, \$25,000
- 2021 – CDBG-CV Application and Administration, Memorial Park and Kuckuk Park Improvements, \$2,500,000
- 2023 – CDBG-PF Application and Administration, Lutz, Andrews, Smalley Street and utility improvements, \$1,000,000

Along with securing and administering these awards, MSA also provided services for the writing of a Vibrant Spaces grant for which the City received a \$50,000 award.

MSA's partnership with the City doesn't consist solely of winning and administering awards for them. MSA also provides consultation services by providing recommendations for many DNR, SDW, CWF, DOT, USDA, and WEDA grant opportunities that the City applies for.

MSA has also provided engineering, park design, and planning services for many of the City's projects.

CLIENT CONTACT

Matt Hendricks | Director of Parks, Recreation & Special Projects
127 S Sawyer Street, Shawano, WI 54166
mhendricks@cityofshawano.com
(715) 526-6171



VILLAGE OF OAKFIELD, WI

The Village of Oakfield, like many other small communities, continues to struggle with ways to finance street and utility projects. As municipal revenues stay level or increase slightly each year, the cost of making needed street and infrastructure improvements continues to rise and out-pace those revenues.

The most critical street and utility need in the Village of Oakfield pertained to a section of North Main Street from Church Street to the northern limits of the Village. North Main Street is also County Trunk Highway Y. Fond du Lac County had scheduled to improve CTH Y in 2019 and the Village needed to replace the utilities under this street.

In 2018, the Village of Oakfield turned to MSA for assistance. The Village, with MSA's assistance, conducted an income survey of the households along North Main to determine eligibility for the Community Development Block Grant for Public Facilities (CDBG-PF) program. The results of the survey indicated that the Village did qualify, and with MSA's assistance, submitted a grant application which was awarded that summer. The project was \$1.9 million and the Village received CDBG-PF funds amounting to \$500,000. The Village was left with funding the project at \$1.3 million.

In the fall of 2018, the Department of Administration rolled out the CDBG-CLOSE program. Fond du Lac County had approximately \$2.1 million available for projects. The portion of CTH Y (N. Main Street) in the Village of Oakfield qualified for CDBG-PF, and in April of 2019, Fond du Lac County approved allocating \$1.0 million of their CDBG-CLOSE funds to the Village of Oakfield North Main Street and Utility Project.

MSA provided grant application and administration for the project.

CLIENT CONTACT

Miriam Thomas | Clerk
130 North Main Street, P.O. Box 98
Oakfield, WI 53065-0098
mthomas@villageofoakfield.com
(920) 583-4400



ROBERT STREET AND WEST 12TH STREET

CLINTONVILLE, WAUPACA COUNTY, WI

The City of Clintonville's pavement on both roadways was in very poor condition and had reached the end of its useful life. The drainage system lacked capacity to adequately handle even a normal stormwater run-off, and the utilities were old and failing.

MSA funding experts helped secure \$1,218,310 in grants for this \$2 million project. The balance is being funded through low-interest loans provided by the Safe Drinking Water Loan Program and the Clean Water Fund Program.

The City hired MSA to plan, design and secure funding for roadway, drainage, and collection system improvements for both Robert Street and W. 12th Street. By combining these two projects, the City was able to gain efficiencies in making upgrades to their sewer collection system, water distribution, roadway and storm sewer infrastructure.

MSA played a vital role in coordinating with City officials,

contractors, and private property owners to deliver the project on time and under budget.

A funding summary of the project is as follows:

- Total Project Cost = \$2,059,741
- CDBG Grant = \$500,000
- SDW Grant = \$343,468 (estimate)
- SDW Loan = \$419,794 (estimate)
- CWF Grant = \$374,845 (estimate)
- CWF Loan = \$458,845 (estimate)

CLIENT CONTACT

Caz Muske | City Administrator
50 10th Street, Clintonville, WI 54929
CMuske@clintonvillewi.org
(715) 823-7600



CITY OF CRANDON, WI

The City of Crandon, like many other small communities, continues to struggle with ways to finance street and utility projects. As municipal revenues remain level or increase slightly each year, the cost of making necessary street and infrastructure improvements continues to rise, outpacing those revenues.

The most recent street and utility need in the City of Crandon pertained to a section of East Polk Street from S. Park Avenue to E. Glen Street. Critical public utilities, such as the main sanitary sewer interceptor carrying 95% of the wastewater to the treatment plant, were failing. Without repair, these issues could have led to catastrophic consequences.

In 2020, the City of Crandon turned to MSA for assistance. With MSA's support, the City determined community-wide eligibility for the Community Development Block Grant Public Facilities (CDBG-PF) program. With this determination, MSA, on behalf of the City, submitted a grant application for the project. The City was awarded a grant of \$1,000,000 in CDBG-PF dollars.

The total project costs amounted to \$3.4 million, leaving the City responsible for funding \$2.4 million of the project. MSA continued to assist the City in securing as much funding as possible. This led to WDNR State Revolving Fund applications through the Safe Drinking Water Loan Program (SDWLP) and Clean Water Fund Program (CWFP). The City was eligible for 60% Principal Forgiveness (PF). When the final funding list was released, the City received \$788,546 in PF through the SDWLP and \$621,659 in PF through the CWFP, totaling roughly \$1.4 million in grant dollars from the WDNR SRF Program.

The remaining \$880,000 became a WDNR loan through these programs at the low interest rate of 1.287%, leaving the City of Crandon with \$120,000 to be covered by their internal funds.

MSA provided grant application and administration services for the entire project.

CLIENT CONTACT

George Stamper | Mayor
601 W Washington St, Crandon, WI 54520
clerk@cityofcrandonwi.gov
(715) 478-3690

COSTS

- **Grant Administration:** Time and Expense cost for the three specified projects (Hive Drive, Jefferson Street Redevelopment, and Lamont Subdivision) is \$55,000.
- **Environmental Review:**

Basic Environmental Services:	\$44,500 (minimum services required for HUD grant compliance)
Additional Environmental Services:	\$21,000 (services that may be required as the review process progresses)
Total Estimated Environmental Services:	\$65,500 Time and Expense



IT'S MORE THAN A PROJECT. IT'S A COMMITMENT.

HUD COMMUNITY PROJECT FUNDING GRANT SERVICES

RICHLAND CENTER, WI

SEPTEMBER 25, 2025

