

CITY OF RICHLAND CENTER - AGENDA ITEM DATA SHEET

Agenda Item: Vierbicher Pine River Dike Annual Inspection Proposal

Requested & Presented by: DPW Jasen Glasbrenner

Meeting Date: Finance Committee and Common Council on 10-07-2025

Committee Review: Public Works Committee on 09-18-2025 – Motion to recommend to the Finance Committee to approve the 2025 Vierbicher Pine River Dike Annual Inspection Proposal at a cost not to exceed \$3,000.

Background: The City is required to complete an annual inspection of the Pine River Levee system. Vierbicher Engineering has submitted a proposal to perform the 2025 inspection.

The scope of the project includes:

- Onsite visual inspection of the levee system
- Review of prior inspection reports and known issue areas
- Completion of the United States Army Core of Engineers (USACE) Levee Inspection Checklist
- Summary report documenting current conditions and recommendations

This is a recurring, budgeted service that utilizes the City's perpetual relationship with Vierbicher Engineering, who has conducted this inspection in previous years and serves as the City's primary technical resource for levee-related inquiries throughout the year. Their familiarity with the system ensures continuity and efficiency in performing the required work.

Per the City's Financial Policy, this expenditure does not require Committee or Council approval as it is a budgeted expense totaling less than \$3,000. However, based on pricing trends, this service is expected to exceed the \$3,000 threshold as early as next year. Staff is therefore bringing this item to Committee(s) and Council to provide informational context and maintain transparency regarding recurring contracted services.

Department Recommendation: Staff recommends approval of the Vierbicher Pine River Dike Annual Inspection Proposal as presented.

Financial Impact: Approximately \$2,800 (Budgeted Expenditure)

Funding Source: 10-56200-560 – FLOODPLN/CONTRACTED WORK

Requested Action:

FINANCE: Motion to recommend to the Common Council to approve the Vierbicher Pine River Dike Annual Inspection Proposal at a cost not to exceed \$3,000.

COUNCIL: Motion to approve the Vierbicher Pine River Dike Annual Inspection Proposal at a cost not to exceed \$3,000.

Attachment(s):

- 2025 Vierbicher Pine River Dike Annual Inspection Proposal