

# CITY OF RICHLAND CENTER - AGENDA ITEM DATA SHEET

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**Agenda Item:** MSA Street Inventory & Pavement Rating Services Proposal

**Requested & Presented by:** DPW Jasen Glasbrenner

**Meeting Date:** Finance Committee and Common Council on 10-07-2025

**Committee Review:** Public Works Committee on 09-18-2025 - Motion to recommend to the Finance Committee to approve the MSA Professional Services Agreement for 2025 pavement rating and street inventory services at a cost not to exceed \$5,000.

**Background:** To maintain eligibility for General Transportation Aids (GTA), the Wisconsin Department of Transportation requires all municipalities to rate and report pavement conditions every odd-numbered year. These ratings are entered into the Wisconsin Information System for Local Roads (WISLR).

MSA Professional Services has submitted a proposal to help the City of Richland Center with its required 2025 pavement reporting. The services include driving review of roughly 35 miles of city streets, condition assessments, a WISLR system reset, and entry of updated ratings. MSA will also use the WISLR analysis tool to generate necessary reports and present findings to the Public Works Committee. Optional services include WISLR staff training, GIS dashboard integration, and sidewalk/curb assessments. Completing this project will equip the Public Works department to effectively manage street maintenance and complete future reports.

A comparable proposal from another vendor was requested and returned at approximately \$20,000.

MSA has an established working relationship with the City and serves as a primary engineering advisor on road-related matters throughout the year. Their familiarity with both the WISLR platform and the City's roadway infrastructure ensures consistency, accuracy, and efficiency in the delivery of this project.

**Department Recommendation:** Staff recommends approval of the MSA Professional Services Agreement for 2025 pavement rating and street inventory services as presented.

**Financial Impact:** Approximately \$4,250

**Funding Source:** Roadways Department Budget

**Requested Action:**

**FINANCE:** Motion to recommend to the Common Council to approve the MSA Professional Services Agreement for 2025 pavement rating and street inventory services at a cost not to exceed \$5,000.

**COUNCIL:** Motion to approve the MSA Professional Services Agreement for 2025 pavement rating and street inventory services at a cost not to exceed \$5,000.

**Attachment(s):**

- 2025 MSA Street Inventory & Pavement Rating Services Proposal