

# CITY OF RICHLAND CENTER - AGENDA ITEM DATA SHEET

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**Agenda Item:** Bancroft and Flag Park Drive – Formal Addressing and Street Recognition

**Requested & Presented by:** Jasen Glasbrenner, DPW and Darcy Perkins, Municipal Services Specialist

**Meeting Date:** Public Works Committee on 02-19-2026

**Committee Review:**

**Background:** City and County public safety representatives (Police, Fire, EMS, Sheriff's Office) reviewed emergency response concerns within the Edgewater Estates Mobile Home Park area.

The discussion raised several concerns:

- **Incomplete GIS Representation:** Internal park road segments are not clearly identified in mapping systems.
- **Irregular Lot Numbering:** Lot numbers are non-sequential due to historical additions.
- **Emergency Response Clarity:** Inconsistent addressing creates potential delays or confusion during emergency calls.

Pursuant to Chapter 607.06, the Public Works Committee is authorized to determine street numbering and addressing where not otherwise established.

**Proposal Overview:** Public safety representatives proposed:

- Formal recognition of the private drive commonly referred to as Flag Park Drive extending to the park mailboxes; and
- Renaming or restructuring internal addressing of Edgewater Estates Mobile Home Park to improve dispatch navigation.

The objective is improved emergency response clarity.

**Staff Analysis:** Staff identified several factors for Committee consideration:

- Flag Park Drive is a private drive; formal recognition could require dedication and municipal liability.
- Address changes affect postal records, taxes, voting, driver's licenses, and legal identification.
- Existing GIS address points are mapped.
- Dispatch relies on programmed GPS coordinates, not solely signage.
- It is unclear whether the issue is structural or dispatch configuration related.

**Discussion & Direction:** Staff is seeking Committee discussion and guidance on how to proceed.

- If a proposal would require residents to change their legal address, staff will plan to return to the Committee — and likely Council — with a formal ordinance or resolution.
- If the issue can be resolved administratively (e.g., GIS or dispatch adjustments) without changing legal addresses, staff will plan to proceed administratively and report back.

**Financial Impact:** Unknown at this time; assumed primarily administrative updates.

**Requested Action:**

**PUBLIC WORKS:** Motion to affirm discussion regarding addressing within the Edgewater Estates Mobile Home Park and to defer action pending further clarification, if needed.

**Attachment(s):**

- Meeting Notes and Proposal Map
- Chapter 607 Providing for the Numbering of Houses and Lots