

REGULAR MEETING OF THE COMMON COUNCIL
November 15, 2022

The Common Council of the City of Richland Center, Wisconsin, met on Tuesday, November 15, 2022, commencing at 7:37 PM, with Mayor Todd Coppernoll presiding. Alderpersons present were Scotty Wallace, Ryan Cairns, Karin Tepley, Tom McCarthy, Carson Culver, Melony Walters, and Kevin Melby. Alderperson Susan Fruit was absent. Mayor Coppernoll ascertained from the Clerk that the meeting was properly noticed.

Tepley motioned to waive the reading and approve the minutes of the regular November 1st council meeting as presented. Second by Wallace. Motion carried 7-0.

Melby motioned to approve the agenda with items 6a and 9a removed. Second by Walters. Motion carried 7-0.

TREASURER'S REPORT: The report for October 31, 2022 with the month end balance is as follows:

General Fund	159,449.70
State Pool - Account # 1	4,018,672.17
Money Market Tax Acct.	16,296.77
State Pool – Account #2 Long Term Care	581,063.85
State Pool #3 TIF-Panorama Estates	97,644.34
State Pool - Account # 6 - TIF - 2-5	341,731.74
Business Revolving Loan Fund – Savings	609,019.37
Business Revolving Loan Fund – Checking	1,164.57

Restricted Funds:

CDBG – Housing RLF	94,483.99
Landfill Care – CD	301,492.03
Landfill Care – CD	305,968.89
Library Checking	239,022.89
Canine Fund	37,046.86
Room Tax	34,532.01
Greater Richland Tourism	19,990.19
Redevelopment Authority	66,724.60
State Pool #5 Renew RC Loan-Affordable Housing	837,059.93
Renew RC Loan Program Checking-Affordable Housing	28,064.16

Committed Funds:

State Pool - Account # 4 - Project Carryover	1,585,077.52
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Assigned Funds:

Cemetery	4,818.52
Parks, Rec & CC Checking	9,807.24
Aquatic Center	253,062.40

CITY UTILITIES:

Electric Utility Fund	183,621.32
Electric Unrestricted Funds	243,264.01
Water Utility Fund	239,785.80
Water Utility Unrestricted Funds	60,564.37
Sewer Utility Fund	20,026.29
Sewer Utility Unrestricted Funds	65,179.43

RESTRICTED FOR PROJECTS:

Electric	1,271,277.85
Water	1,093,349.94
WTP	3,931,763.86

Motion by Culver to approve the Treasurer's Report. Walters seconds. Motion carried 7-0.

SPECIAL PRESENTATION – WENTY HOTTENSTEIN, WISCONSIN DOT BUREAU OF AERONAUTICS AIRPORT COORDINATOR:

Hottenstein has worked with the City of Richland Center for over 30 years on various environmental and planning projects at the Richland Airport. She noted that the city is allocated \$150,000 in federal money every year for a maximum of 4 years. The city can choose to bank those credits or trade them to other airports for projects. In addition, the city is scheduled to receive funding from the federal infrastructure bill. As far as projects at the Richland Airport, Hottenstein noted that the airport pavement is in "rough shape" and is eligible for reconstruction. It's figured that the airport averages about 5 take-offs and landings each day year-round. Hottenstein noted that it's been a positive development that the airport offered fuel for sale. She added that a courtesy car for pilots would also be welcomed. Economic Development Director Jasen Glasbrenner asked about the opportunity of adding new hangars. Hottenstein noted that there is a demand for hangars, but the state cannot help fund them. Finally, Wendy Hottenstein said that the Richland Airport's layout plan needs be updated. State and federal funding can be allotted to pay for the plan.

FINANCE COMMITTEE RECOMMENDATIONS

DISCUSSION & POSSIBLE ACTION ON ORDINANCE AMENDMENT TO CHAPTER 45 "SETTING THE BASE SALARIES FOR CERTAIN CITY OFFICIALS": Salaries for alderpersons and the mayor have remained unchanged since 1988. Alderpersons currently receive \$200 per month and the mayor receives \$625 per month. Any change in compensation could not take effect until April 2024 to comply with state law regarding the earliest a salary increase could take effect for elected officials. Those elected in 2023 will be allowed to have their salary changed midterm as the change will have been established prior to taking out nomination papers and being seated for their term. Motion by Cairns to adopt Ordinance 2022-02 amending the base salaries for certain city officials to \$400 per month for alderpersons and \$800 per month for the mayor effective April 2024. Second by Tepley. Motion carried 7-0.

PARK BOARD RECOMMENDATIONS

DISCUSSION & POSSIBLE ACTION ON ADJUSTING PARKS & RECREATION DEPARTMENT FEES: Administrator Oliphant noted that a host of park fees would be adjusted effective January 1, 2023. These would include shelter rentals, camping fees, community garden fees, youth & adult programming, community center fees, aquatic center fees, and ballfield usage fees. In addition, there would be no discount for non-profits and no early bird price for season aquatic center passes. Oliphant also reported that the aquatic center will

operate under one session beginning in 2023 instead of the previous two session arrangement. There will be one daily entry pass fee of \$5 for residents and \$6 for nonresidents. Overall, the fee increases reflected the increase in utility costs for operating the various facilities. Motion by Wallace to approve the Parks & Recreation Department fee increases as presented. Second by Walters. Motion carried 7-0.

REPORT ON PUBLIC NUISANCE ORDINANCE VIOLATIONS AND CITATIONS ISSUED: Chief Jones reported that there are two properties that are being addressed on Church Street. There are no new citations that have been issued.

APPOINTMENTS TO COMMITTEES, COMMISSIONS, BOARDS AND CONFIRM APPOINTMENTS: None

PAYMENT OF BILLS: Cairns motioned to approve bills as presented. McCarthy seconded the motion. Motion carried 7-0.

PUBLIC COMMENT: Keith Behling reported that the Rotary Lights in the Park will operate November 23rd through December 31st. There are 121 display items and 174 sponsor trees this year.

MAYOR AND ALDERPERSONS – COMMITTEE/COMMISSION/BOARD REPORTS AND COMMENTS AND/OR ITEMS TO BE DISCUSSED AT A FUTURE MEETING: None

DEPARTMENT AND UTILITY REPORTS: Glasbrenner reported that RFP's for the demolition of 291 N. Jefferson are due by December 6th. The Auditorium project is nearly complete. Vierbicher is also working on the conceptual plans and concepts for the Stori Field project. Chief Jones reported that officer interviews are complete for the open position in his department. A conditional offer has been made to one of the candidates. Joyce reported that the November 8th election went very well with few problems throughout the day. There was a 70% turnout. The city was also chosen to have its voting equipment audited to ensure accuracy. A date for the audit has not been established. Joyce formally introduced Beth Paasch, who stated as the Deputy Clerk – Administration in August. Finally, it was noted that the payroll and accounting software update in the Clerk's office will begin soon and planning meetings have already taken place.

ADJOURN: Tepley motioned to adjourn. Second by Walters. Motion carried 7-0 at 8:33 PM.

Minutes respectfully submitted by Aaron Joyce, City Clerk/Treasurer