

CITY OF RICHLAND CENTER

AGENDA ITEM DATA SHEET

Agenda Item: Regular Meeting Time of the Common Council

Meeting Date: 12/20/2022

Requested by: Council President Ryan Cairns

Background: The Rules of the Common Council expressly state the Common Council shall meet on the first Tuesday of each month at 7:30PM. While not required, the Common Council meets both the first and third Tuesday of every month at 7:30PM.

The current meeting time adequately accommodates the work schedules of elected officials while seeking to allow for the maximum public participation as possible. While the meeting start time provides benefit, it also presents unintended side effects such as: difficulty coordinating presentations with out-of-town professionals, additional back and forth travel for employees or unnecessarily long workdays, mental fatigue during meetings, and sluggish performance the following day when meetings last late into the night.

To maintain public access/participation while also mitigating the challenges associated with a 7:30PM meeting start time, an earlier meeting time is recommended. To amend the meeting time for the Common Council, the Rules of the Common Council require a roll call vote of two-thirds of the members of the Council consenting to the amendment.

The Finance Committee currently meets at 6:30PM but is capable of meeting as early as 5PM to accommodate an adjustment to the meeting time of the Common Council.

Financial Impact: None

Funding Source: Not Applicable

Requested Action: Motion to adopt Resolution 2022-TBD amending Rule 1 Meetings of the Rules of the Common Council setting the regular meeting time from 7:30PM to ____:____PM.

Attachments: Rules of the Common Council
Resolution 2022-TBD Regular Meeting Time of the Common Council