

**CITY OF RICHLAND CENTER  
RESOLUTION 2026-06**

**A RESOLUTION DESIGNATING SIGNERS ON CITY BANK ACCOUNTS**

**WHEREAS**, in the course of the City of Richland Center's ("City") business, it establishes relationships with various banks for the purposes including, but not limited to depository of City funds, borrowing money, or making payments on bonds issued by the City; and

**WHEREAS**, banks with whom the City does business normally require a City Resolution designating which City officials are authorized to open bank accounts and to execute checks and other orders for payments of City funds; and

**WHEREAS**, the City desires to designate certain City Officials to open bank accounts and execute checks and other orders for payment of City funds; and

**NOW, THEREFORE BE IT RESOLVED**, by the Common Council of the City of Richland Center, Richland County, Wisconsin, resolves as follows:

1. As used in this Resolution, the term "Bank" shall mean any financial institution with whom, pursuant to this Resolution, the City establishes a banking relationship.
2. The City's Administrator and Financial Officer are hereby authorized to open or cause to be opened one or more accounts with a Bank on such terms, conditions, and agreements as the Bank may now or hereafter require and to make any other agreements deemed advisable in regard to any of the foregoing.
3. That checks, or other orders for payment, transfer, or withdrawal of any of the funds or other property of the City on deposit with a Bank shall be binding on the City when signed, manually or by use of a facsimile or mechanical signature or otherwise authorized, by any two of the of the individuals listed below as Authorized Signers, and the Bank is hereby authorized to pay and charge to the account of the City any such checks, drafts, or other orders so signed or otherwise authorized, including those payable to the individual order of the same person or persons signing otherwise authorizing the same and including also those payable to the Bank or to any other person for application, or which are actually applied to the payment of any such indebtedness owing the Bank from the persons who signed such checks, drafts, or other withdrawal orders or otherwise authorized such withdrawals. In particular, and not in limitation of foregoing, such persons may authorize payment, transfer, or withdrawal by oral or telephonic directions to the Bank complying with such rules and regulations relating to such authorization as the Bank may communicate to the City from time to time.
4. That City's Mayor or Administrator will certify to a Bank the names and signatures (either actual or any form or forms of facsimile or mechanical signatures adopted by the person authorized to sign) of the Authorized Signers listed below and shall from time to time hereafter, upon a change in the facts so certified, immediately certify to the Bank the names and signatures (actual or facsimile) of the persons then authorized to sign or act. The Bank shall be fully protected in relying on such certificates and on the obligation of the certifying officer (set forth above) to immediately certify

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the Bank any change in any facts so certified, and the Bank shall be indemnified and saved harmless by the City from any claims, demands, expenses, loss or damage resulting from or growing out of honoring or relying on the signature of other authority (whether or not properly used and, in the case of any facsimile signature, regardless of when or by whom or by what means such signature may have been made or affixed) of any officer or person whose name and signature was so certified, or refusing to honor any signature or authority not so certified.

5. That the holders of the following positions with the City are authorized to sign or act on behalf of the City (“Authorized Signers”):

Mayor (Highest Elected Official)  
City Administrator  
Financial Officer  
Treasurer  
Clerk

**ADOPTED** by the Common Council of the City of Richland Center on this 21<sup>st</sup> day of April, 2026, by the following vote: AYES: \_\_\_\_\_, NOS: \_\_\_\_\_

CITY OF RICHLAND CENTER  
RICHLAND COUNTY, WISCONSIN

\_\_\_\_\_  
Karin Tepley, Mayor

Attest:

\_\_\_\_\_  
Misty D. Molzof, Deputy Clerk