

CITY OF RICHLAND CENTER - AGENDA ITEM DATA SHEET

Agenda Item: Consider Renewal of Agreement for Warning System Annual Inspection & Preventative Maintenance

Meeting Date: Finance – 12/03/2024 and Council – 12/04/2024

Background: The City owns and operates a warning system (sirens) used for various emergencies but most commonly associated with tornados. In 2019, to address the ongoing inspection and maintenance needs of the system, the City approved a five year maintenance and inspection agreement with Emergency Communications Systems. This request is seeking approval to execute a new five-year agreement with Emergency Communications Systems for the same services currently being rendered.

Common Council meeting minutes from December 17, 2019

CONSIDER AGREEMENT FOR WARNING SYSTEM ANNUAL INSPECTION AND PREVENTATIVE MAINTENANCE WITH EMERGENCY COMMUNICATION SYSTEMS: Alderperson Coppemoll explained that there is an annual inspection that increases in price each year however, they have provided a chance to lock in the price for 5 years. Motion by Coppemoll, second by Cox, to approve the contract for 5 years for warning siren annual inspection and maintenance. Motion carried 7-0.

<u>SITE</u>	<u>LOCATION</u>	<u>AGE</u>	<u>NOTES</u>
#1	Well #7	2010	
#2	E Sub Station	2008	2024: replaced batteries, 7.5 & 10-amp fuse, acid neut. kit, 2 fuse holders
#3	RR Depot	2009	
#4	W Seminary St	2019	2019: Siren replaced for \$19,276.92
#5	Well #8	2008	
#6	North Park	2008	2024: replaced 200-amp fuse
#7	Industrial Dr	2008	Siren needs replacement. Awaiting quote.

Warning System total maintenance, repair, and inspection costs:

<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
\$3,433.02	\$2,728.00	\$3,002.08	\$2,429.00	\$2,429.00	\$3,100.47

Requestor Recommendation: Execute a new 1 year agreement with Emergency Communications Systems.

Financial Impact: \$3,325 annually (replacement parts & equipment billed separately). Agreement allows for a 5% annual increase at the discretion of Emergency Communication Systems. *Previously a cost of \$2,275 annually. Total five-year cost of \$11,375. New five-year cost of \$16,625 (if no annual increase).*

Funding Source: 10-52500-480 Siren/Maintenance Agreements. Proposed 2025 Budget: \$3,325.

Requested Action:

FINANCE: Motion to recommend to the Common Council to approve a one year agreement with Emergency Communication Systems for warning system annual inspection & preventative maintenance.

COUNCIL: Motion to approve a one-year agreement with Emergency Communication Systems for warning system annual inspection & preventative maintenance.

Attachment(s): 2025 Proposed Agreement, 2020-2024 Agreement, 2024 Service Report & Siren Location Map