



MINUTES OF THE FINANCE COMMITTEE

TUESDAY, JULY 11, 2023 AT 6:00 PM

COUNCIL ROOM, MUNICIPAL BUILDING, 450 S. MAIN ST., RICHLAND CENTER, WI 53581

MINUTES

CALL TO ORDER: Meeting was called to order at 6:00 PM. Members present were Karin Tepley, Ryan Cairns, and Melony Walters.

APPROVAL OF MINUTES: Motion by Tepley to approve the June 6, 2023 minutes as presented. Seconded by Walters. Motion carried 3-0

PAYMENT OF BILLS: Motion by Tepley to pay the bills as presented. Seconded by Cairns. Motion carried 3-0.

CLERK/TREASURER'S REPORT: Clerk/Treasurer Joyce noted that the annual licensing process went well and all license renewals have been delivered to the respective businesses. The 2023 Board of Review is coming up later this month.

DISCUSSION AND ACTION ITEMS

3. **Utility Billing Error:** Scott Gald & Grant Bruckner from City Utilities were in attendance. Gald reported that meters were checked and reviewed, and it was realized that there were four meters within the city that did not have a multiplier installed correctly. Three of those meters were at city-owned properties including the aquatic center and ballfield lights totaling \$32,028.28. Gald said that it's likely the error went back several years, however the utility could only back-bill two years to recoup the incorrect charges. It was noted that the charges are for the electricity that was truly used and could be paid back over a 24-month period if desired. The Finance Committee questioned how the repayment would be made since it was not a budgeted item in 2023. Administrator Oliphant stated that there is \$100,000 budgeted in the 2023 Contingency Fund that hasn't been used, but cautioned utilizing those funds on all of this liability in the event other needs arise. Motion by Walters to pay \$16,014.14 out of the 2023 Contingency Fund and the remaining \$16,014.14 would be budgeted and paid out in 2024. Seconded by Tepley. Motion carried 3-0.
4. **Funding for Vernon Thomson Memorial:** Bob Bellman spoke at the last City Council meeting regarding erecting a memorial for Richland Center native and former Wisconsin governor Vernon Thomson. There would need to be some funds allocated by the city for the application for the memorial. The cost for the memorial itself is dictated by the number of characters on the display and is figured to be approximately \$2,000, however Bellman indicated that that cost could be fundraised for. The funding needed from the city for the application of the memorial for Vernon Thomson is \$250. It was noted that funds could come from Mayor Discretionary line item in 2023 budget. Motion by Tepley to approve \$250 for the Vernon Thomson Memorial with the funds coming from the Mayor's Discretionary line item in the 2023 budget. Seconded by Cairns. Motion carried 3-0.

SET NEXT MEETING DATE: August 1, 2023

ADJOURN: Motion by Walters to adjourn. Seconded by Tepley. Motion carried 3-0 at 6:22 PM.

Minutes respectfully submitted by Aaron Joyce, City Clerk/Treasurer.