

CITY OF RICHLAND CENTER - AGENDA ITEM DATA SHEET

Agenda Item: An Ordinance Amending Section 980.06 Relating to Persons Authorized to Issue Citations and Consolidating Citation Authority

Committee Review: Public Safety on 9/1/2025

Council Review: 9/2/2025

Requested by: Administrator Oliphant

Purpose: The purpose of the amendment is to consolidate and clarify which city officials are authorized to issue citations by creating a single, comprehensive list in the municipal code.

Background: The ordinance amendment repeals the existing Section 980.06 and replaces it with a new one that explicitly lists the Police Chief and Police Officers, Zoning Administrator, Director of Public Works, City Attorney, and City Administrator (or their designee) as authorized to issue citations. Additionally, it repeals and replaces any clauses in other parts of the municipal code that previously granted citation authority, directing all such authority to the newly amended Section 980.06. This change is intended to streamline the enforcement process and create a single, clear source for citation authority.

Recommended Action: To adopt the ordinance amendment as presented.

Financial Impact: N/A

Funding Source: N/A

Requested Action:

PUBLIC SAFETY: Motion to recommend to the Common Council the approval of Ordinance No. 2025-____, 'An Ordinance Amending Section 980.06 of the Municipal Code of the City of Richland Center Relating to Persons Authorized to Issue Citations and Consolidating Citation Authority,' finding that it will improve clarity, efficiency, and effective enforcement of municipal ordinances.

COUNCIL: Motion to adopt Ordinance No. 2025-06, 'An Ordinance Amending Section 980.06 of the Municipal Code of the City of Richland Center Relating to Persons Authorized to Issue Citations and Consolidating Citation Authority.'

Attachment(s): Ordinance No. 2025-06