

CITY OF RICHLAND CENTER - AGENDA ITEM DATA SHEET

Agenda Item: An Ordinance Amending Chapter 391 Relating to Permits Required for Temporary Use of the Public Rights-of-Way

Requested & Presented by: DPW Jasen Glasbrenner

Meeting Date: Public Works Committee on 10-16-2025

Committee Review:

Background: The City of Richland Center currently requires a Dumpster Permit (Chapter 391, Ord. 2001-20) for placement of dumpsters within the public right-of-way (ROW). The existing ordinance is limited in scope and does not adequately address other common ROW obstructions such as scaffolding, construction equipment, or building materials.

In order to improve clarity, compliance, and public safety, staff recommends amending Chapter 391 to transition from a “Dumpster Permit” to a “Temporary Use of the Public Rights-of-Way Permit” applicable to a broader range of temporary uses of City Rights-of-Way.

Department Recommendation: Staff recommends that the Public Works Committee review and recommend approval of the amended Chapter 391 ordinance to the Common Council for adoption.

Financial Impact: N/A

Funding Source: N/A

Requested Action:

PUBLIC WORKS: Motion to recommend to the Common Council the approval of Ordinance No. 2025-TBD, finding that it enhances public safety, ensures consistent enforcement, and modernizes the City’s rights-of-way permitting process.

COUNCIL: Motion to adopt Ordinance No. 2025-TBD, ‘An Ordinance Amending Chapter 391 of the Municipal Code of the City of Richland Center Relating to Permits Required for Temporary Use of the Public Rights-of-Way’.

Attachment(s): Ordinance No. 2025-TBD