

CITY OF RICHLAND CENTER - AGENDA ITEM DATA SHEET

Agenda Item: Director of Public Works Monthly Report

Requested & Presented by: DPW Jasen Glasbrenner

Meeting Date: Public Works Committee on 10-16-2025

September & October 2025 Operations Summary – Airport, Buildings & Grounds, Streets, Cemetery & Forestry

Airport

- Planning Grant in final federal/state review; long-term planning to start Nov. 2025.
- Updating hangar leases and fee structure.

Buildings & Grounds

- Ongoing softball dugout repairs.
- Winterizing Park water systems.
- Major tree pruning efforts
- Mower & equipment maintenance efforts
- Deferred park maintenance issues (Westside & Strickland).
- Planning sunshade installation (joint with Streets).
- Sidewalk repairs at Police Station (joint with Streets).
- Matt Williams registered for CPO training in November.
- Assisted with pool closing.
- Transitioned janitorial supplies from Cintas to new vendor.

Streets

- Focused on dike and flood canal maintenance ahead of 10/17 inspection; addressing prior report issues.
- 2010 loader returned 10/9 and back in service at the landfill.
- Leaf truck and vac in use as needed.
- Road painting completed; short on product, but equipment cleaned and stored for winter.

Cemetery

- Four cremations and one full burial this month.

Forestry

- Deferred park tree maintenance underway, focusing on Krouskop Park.
- Tree Board meeting 10/22 at 5:00 PM to finalize winter cut list.

DPW Notes

- Public Works lead meeting 10/17 for fall/winter planning.
- Fire station parking lot completed.
- Citywide road inspection with MSA scheduled week of 10/27; results to populate WISLR.
- Future Closing of City Trash Drop Location

Continued Items

- Cemetery maintenance: ~120 staff hours/week; ~80 hours for trimming alone.
- Planning to retire residential tractors (Bobcat, LS, and two New Hollands).
- Postponing aquatic center pump house insulation; Sanitary Sewer Team assisting with pump winterization.
- Aquatic Center: slide surface maintenance every 5 years costs \$27K–\$35K – One slide