

Contract Assumptions and Scope of Services

Transportation Planning Services USH 14 – Peebles Drive to STH 58 Richland Center, Wisconsin

August 10, 2023

This document describes contract assumptions and provides a scope of services to perform a transportation planning study for USH 14 on the east side of Richland Center, Wisconsin. The general scope of services for this contract consists of agency coordination, coordination with Richland Center to define future land uses, traffic data collection, traffic engineering, access evaluation, conceptual roadway layout, and completion of a technical summary document and exhibits.

Project Assumptions

Study Area:

- This proposal is based on preparing a transportation planning study for USH 14 on the east side of Richland Center, limits between Peebles Drive and STH 58. The study area is depicted in **Attachment B**.
- This section of USH 14 is currently classified by the WisDOT as an 84.25 Controlled Access Highway. According to Section 84.25 of the Wisconsin Statutes, the WisDOT has authority to control access points as it deems appropriate based on public interest and highway safety. This project does not include engagement with WisDOT to secure approval for new or modified access to USH 14.

Study Requirements:

- This scope of services is based on completing a planning study for the City of Richland Center to use as a guide for future development access locations and for potential roadway upgrades.
- This study includes developing concept plans for transportation improvements that provide safe and efficient traffic access to USH 14 and are compatible with potential land uses defined by the City.
- WisDOT oversight and review of this planning study is not anticipated.

Project Delivery and Administration

- This planning study is anticipated to be completed in parallel with Richland Center hospital development TIA. This proposal is based on an overall schedule of securing approvals for access to the proposed hospital development from WisDOT by the end of 2023.
- The transportation planning study document will be submitted electronically in PDF format.

Scope of Services

Data Collection

- Includes compiling an inventory of roadway characteristics within the study area intersection and roadways, including the following items:
 - Posted and advisory speed limits
 - Intersection type and geometric configuration
 - Lane, shoulder, and median widths
 - Freight, transit, pedestrian, and bicycle facilities
 - Roadway lighting locations
- Includes completing turning movement counts for Peebles Drive and various driveways along USH 14 on an as-needed basis. This proposal includes one (1) deployment and up to a total of thirty-six (36) count-hours.
- Includes compiling a database of existing and proposed land uses, zoning, prior studies, and extraterritorial jurisdiction within the study area.
- Includes compiling a list of planned transportation improvement projects planned by the City of Richland Center, Richland County, and WisDOT.

Traffic Engineering & Transportation Planning

- Includes an assessment of crash history for USH 14 within the study area. This assessment will include compiling the most recent ten (10) years of crash history data and indicating any potentially concerning locations.

- Includes developing up to three (3) transportation concepts for the study area. Concepts may include various combinations of the following features:
 - New frontage or backage roadways
 - New intersections with USH 14
 - Relocated, removed, and new driveways with USH 14
 - Freight movements, emergency services, and pedestrian/bike connectivity

Deliverables

- Includes preparing a concise transportation summary document.
- Includes preparing exhibits showing transportation concept plans that are prepared for the study.
 - Document and exhibits will be intended for outreach with the public, business owners, and other stakeholders.
 - Exhibits will be prepared using aerial mapping for background.
 - No survey or other mapping data will be compiled.
- Includes preparing a PowerPoint presentation to present the findings of the study to the Common Council and other City committees. Presentation will be developed using excerpts from the summary document and exhibits.

Meetings and Correspondence

- Includes up to one (1) virtual meeting and one (1) in person meeting for coordination with City staff and their consultant related to this transportation planning study.
- Includes one (1) virtual meeting with WisDOT to discuss background and conclusions of this study. Notes from this meeting will be included with the summary document. WisDOT is not expected to review or approve this study.