



OFFICIAL PUBLIC NOTICE
MEETING OF THE ADA COMMITTEE
Wednesday, February 26, 2025 at 5:30 pm

SMALL CONFERENCE ROOM, MUNICIPAL BUILDING; 450 S. MAIN STREET; RICHLAND CENTER, WI 53581

CALL TO ORDER The meeting was called to order by Chair Downs at 5:30PM. Members present: Steven Downs, Casey Garner, and Abby Jongquist. Members absent: none. A quorum was present. Oliphant affirmed proper notice.

APPROVAL OF MINUTES Motion to approve the 1-29-2025 meeting minutes by Garner, seconded by Jongquist. Motion carried unanimously.

REPORT FROM ADA COORDINATOR Oliphant reported receiving no grievances, concerns, or requests.

DISCUSSION ITEMS

ADA Transition Plan: The Committee conducted a review of the City of Reedsburg's ADA Transition Plan as a model for the City of Richland Center. Garner provided an estimated timeframe of approximately six months for the development of the City's own ADA Transition Plan. Oliphant was tasked with the responsibility of collaborating with department heads to acquire the necessary data for the plan's creation. Furthermore, Oliphant was assigned to develop an online submission mechanism to facilitate the reporting of ADA-related concerns and grievances. The Committee will focus on the creation of an ADA grievance policy and corresponding form.

REPORTS, REQUESTS, CONCERNS Karleen Craddock expressed interest in joining the Committee following Garner's resignation, highlighting her professional experience and her personal connection as the parent of a college student with physical disabilities.

FUTURE AGENDA ITEMS

- Mike Hardy on Inclusive Parks
- Status Sidewalk Inventory Project
- Grievance Policy and Form
- Transition Plan Progress Report
- Status of Website Form for Suggestions and Grievances

SET NEXT MEETING DATE March 19th at 5:30PM

ADJOURNMENT Motion to adjourn by Garner, seconded by Downs. Motion carried unanimously. The meeting adjourned at 6:20PM.

Meeting minutes recorded by Ashley Oliphant