

**PARADE PERMIT APPLICATION**

Municipal Code Chapter 243

**Parade Information**

Parade Date October 16th Start Time 2:55 PM End Time 4:00 PM Estimated number of units 50

Parade Name RCH Homecoming Parade Parade Sponsor RCH Student Council

Will there be any animal units? ☒ Yes ☐ No (if yes, owners are responsible for removal and disposal of waste)

Location of Parade Assembly 5th, 6th, 7th St., Central Ave., and Church St. Set up ~ 1:30 PM

Location of Parade Disassembly 5th, 6th, 7th St., Central Ave., and Church St.

Parade Route \*\*\*see attached\*\*\*

Special parking or street closures required all cross intersections along parade route are to be closed and  
or streets used for set-up

Insurance Carrier Wallace Cooper + Elliot Policy Number 7NA5CP0001896

Surety Bond Amount \$

**Applicant Information**

Principal Contact Student: Owen Drier

Phone 608 604-7412 Email otdrier@icloud.com

Alternate Contact Advisor: Tanner Behling

Phone 704 223-6076 Email beht@richland.k12.wi.us

By applying for this parade permit, the above names organization, and its agents and officers, hereby agree to hold the City of Richland Center harmless, and indemnify the City of Richland Center, for any and all claims, damages, losses, or injuries, of any nature whatsoever, occurring during, before, or after the parade, and USER agrees to forever release and discharge the City of Richland Center, and its heirs, successors, and assigns, as well as its agents and employees, and all other person who are or might be liable, from any and all claims occurring as a result of the issuance of this parade permit.

Authorized Agent of the Organization: Elizabeth Perkins Date: 7-7-26

**Internal Use Only**

Public Works Review Determination **DENIED** **APPROVED**

Director of Public Works Jean Blaszczak Date 7/22/26

Police Department Review Determination **DENIED** **APPROVED**

Chief of Police [Signature] Date 7-24-26

If approved, date approval was ☐ emailed ☐ mailed

☐ Courtesy email to Fire Department ☐ Courtesy email to EMS

City Clerk/Treasurer/ Deputy Clerk

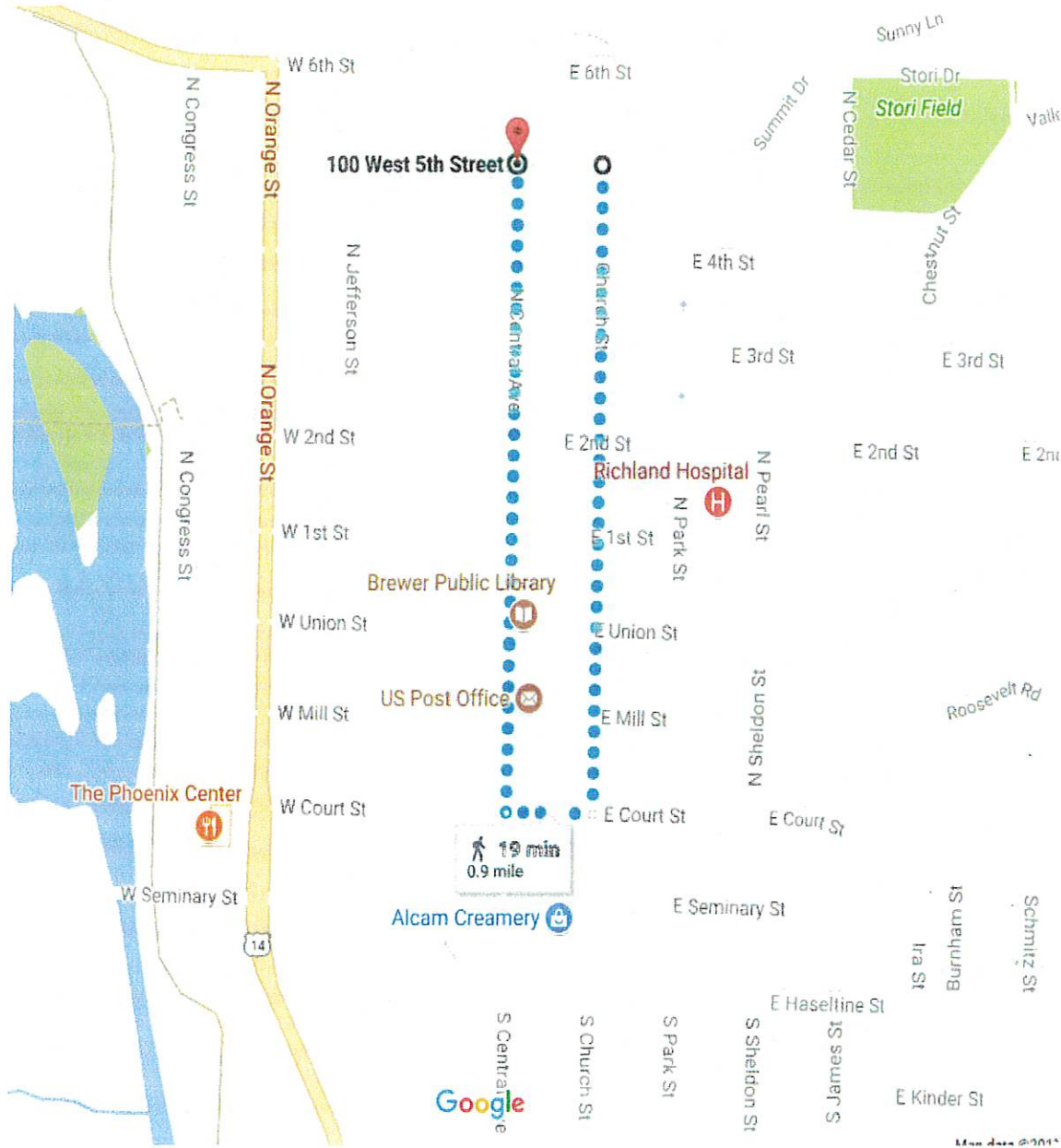
Owen Drier  
608 604-7412

October 16th

Student Council

# \*2023 Parade Route\*

(You May Keep This Map)



## STREET CLOSURE REQUEST

### Event Information

Event Date 10-16-26  
 Event Name Duck Race after Homecoming Parade  
 Brief description of event fundraising event where rubber ducks ride down a raceway  
 Event Sponsor RCC Athletic Booster Club  
 Street location to be closed Court St. from Church St. to Central St.  
 Hours of closure 1 hr. after the conclusion of the parade  
 Principal Contact Jane Bosworth  
 Phone 608-485-3060 Email je\_bosworth@hotmail.com  
 Alternate Contact Erin Mueller  
 Phone 608-397-2937 Email erinmueller44@gmail.com

### Event organizer must contact all businesses affected by the Street Closure

| Business Name                      | Business Representative's Signature |
|------------------------------------|-------------------------------------|
| <u>The Creative Outlet</u>         | <u>Heather Miller</u>               |
| <u>Royal Bank</u>                  | <u>Jamie Postel</u>                 |
| <u>The Little Corner</u>           | <u>Cardina Martinez</u>             |
| <u>Nate's Pizza</u>                | <u>W. Lawrence</u>                  |
| <u>Bailey's Paint</u>              | <u>St. Paul</u>                     |
| <u>New York Life</u>               | <u>Jennifer Binder</u>              |
| <u>KL Moerer Public Accountant</u> | <u>Missie Nord</u>                  |
| <u>The Richland Observer</u>       | <u>D. C. Thompson</u>               |
|                                    |                                     |
|                                    |                                     |

**Event organizer is responsible for coordinating the safety barriers/caution tape/cones/extra garbage receptacles needed for the event. The Public Works Department will not automatically provide the necessary items.**

Applicant's Signature: Jane Bosworth Date: 7-23-26

### This Area is for City Personal Use Only

Public Works Review Determination **DENIED** **APPROVED**  
 Director of Public Works Jason Blusken Date 7/24/26  
 Police Department Review Determination **DENIED** **APPROVED**  
 Chief of Police [Signature] Date 7-24-26  
 If approved, date permit was ☐ emailed ☐ mailed \_\_\_\_\_ to applicant  
 Courtesy email sent to: ☐ Fire Dept ☐ Ambulance ☐ Sheriff Dept ☐ Police Dept ☐ Streets Dept  
 Date saved to Permits folder \_\_\_\_\_