

City of Richland Center Park & Recreation Department

Code of Conduct Policy

Recreation programs are opportunities for people, young and old, to engage in healthy activities while showing respect for themselves and other participants. Benefits are derived from the participant's maintaining a positive attitude towards the program and the adherence to accepted standards of good sportsmanship.

Participants and spectators are expected to do the following:

- Demonstrate courtesy.
- Be a positive role model by showing respect and courtesy through positive support for all participants.
- Behave in a responsible manner. Refrain from any action which, in judgment of staff, instructor or coach, constitutes an attempt to inflict injury upon other participants and/or staff. This includes pushing, shoving or throwing objects that are not part of the program.
- Respect the rights and privileges of other participants and City of Richland Center staff. Refrain from conduct that disrupts or obstructs any program, event or class. This includes rude and argumentative behavior.
- As a spectator, the purpose of your attendance is to observe a recreational activity. In doing so, please respect the participants and instructors, and refrain from conduct that disrupts or obstructs the program.
- Refrain from lewd, obscene or indecent conduct or expression, including profanity, harassment, discrimination, threats or offensive remarks.
- Respect the property of others, including City of Richland Center property and facilities. Destruction or damage to a City of Richland Center facility, or theft of any property is not acceptable. Anything found at the facility that does not belong to you, should be left where it is, or turned in to staff, instructor or coach.
- Cooperate with the City of Richland Center staff, instructors and volunteers or coaches to maintain safety and order.
- Children not participating in the scheduled program, event or class must be accompanied by a non-participating adult.

Disciplinary action guidelines for program participants and spectators.

If a program participant or spectator exhibits inappropriate behavior, the following guidelines should be followed. City of Richland Center staff and program leaders should determine the severity of the action and immediately take steps to correct it. An incident form should be completed by program instructor/coordinator with the assistance of witnesses, and returned to the Recreation Department within one business day.

Violations of the code **that do not constitute an immediate threat** to the safety of others or their property will result in all or some of the following actions including, but not limited to:

1. Verbal warning.
2. Conference with staff and person (and parent if necessary) involved in misbehavior.
3. Transfer to another program, time slot or group where inappropriate behavior is less likely to occur.
4. A suspension for the remainder of that day, determined by City of Richland Center staff.
5. A suspension for the remainder of the scheduled program for failure to correct behavior and repeat violations of this code.

Violations of the code **that constitute an immediate threat** to the safety of others or their property may result in:

1. Conference with staff and person (and parent if necessary) involved in misbehavior.
2. A suspension for the remainder of that day, determined by City of Richland Center staff.
3. A suspension for the remainder of the scheduled program for failure to correct behavior and repeat violations of this code.
4. An indefinite suspension of up to one year, from all City of Richland Center programs for repeat or severe violations of this code.

The circumstances and severity of the incident as determined by City of Richland Center staff will determine the consequences. Appeals by the participant and/or his or her parent/guardian may be directed to the Recreation Director and the Park Board will jointly consider any appeals.

An incident form should be given to the Recreation Director within 1 working day of the incident.

Approved by Park Board July 8th, 2024.