

CITY OF RICHLAND CENTER - AGENDA ITEM DATA SHEET

Agenda Item: Buildings & Grounds - Work Priority

Requested & Presented by: Jasen Glasbrenner

Meeting Date: Public Works Committee on 06-19-2025

Committee Review:

Background: During periods of high-volume workloads or limited staffing, it becomes necessary for the Buildings & Grounds Department to prioritize core service areas that have the greatest impact on the public and City operations. To manage resources effectively, staff is seeking Committee support in identify areas that may be deprioritized as a result of lower usage rates. These areas would then receive reduced maintenance attention when staffing or time is constrained.

Examples of sites considered for lower-priority status include the Dog Park, Bowen Cemetery, Remote Control Airfield, North Industrial Park Hiking Trails, Community Gardens near the Landfill, the North Park – East Soccer field and Wedgewood Park Hiking Trails. These areas are used less frequently by the general public and would result in the least amount of disruption to the majority of the general public.

Establishing clear priority levels will help the department maintain service quality where it's needed most, while providing flexibility during times of operational strain.

Department Recommendation: Staff recommends establishing a list of lower-priority maintenance areas that may receive reduced attention during times of high workload or limited staffing. This approach will allow resources to be focused on higher-use and higher-impact areas.

Financial Impact: N/A

Requested Action:

PUBLIC WORKS: Motion to recommend that the City Council support the Buildings & Grounds Department in temporarily deprioritizing select lower-use areas during periods of high workload or low staffing.

CITY COUNCIL: None required – Public Works Committee to offer a report of outcome.

Attachment(s):