

Public Works Monthly Report

For the Months of May & June 2025

6/19/2025

Streets

- Assisting the Buildings & Grounds team with weekly airport mowing.
- Continuing storm drain cleaning with the street sweeper; sweeping and brush collection delayed one week this month due to weather and staff vacations.
- Crack sealing ongoing, aiming for two days per week; minor equipment issue with the sealer—parts are on order and expected next week.
- Rodeo sand hauled and leveled with help from Randy and Logan Olson; cleanup and removal scheduled for early next week (delayed due to limited staff availability).
- Street patching as needed.
- Multiple sinkholes developed along the landfill road following recent rains.
- Weed spraying completed in Allison Park and road medians; continuing as weather allows.
- Vegetation along the storm water canal fence trimmed and sprayed.
- Bush hogging completed in landfill and industrial park areas; roadside and bike trail mowing planned in the coming weeks.
- Landfill well monitoring completed.
- Assisted with Wisconsin State Highschool Rodeo – Hauling sand in and out for the event.

Buildings & Grounds

- Assisted with setup for the “Race for Grace” event at the Community Center.
- Contributed over 60 staff hours in May preparing the Aquatic Center for the season.
- Supported event setup for the Cops & Bobbers Fishing Derby.
- Repairs to the footbridge decking have been completed.
- Seasonal staffing is fully in place: 4 teen crew members, 4 adult crew members, and 2 additional adults available as needed.
- Upcoming event preparations include Taste of the Hills, Thunderfest and a 29-team youth softball and baseball tournament attracting over 900 people.
- Donated dugout for youth baseball fields #1 and #2 in North Park have been completed.
- Emergency purchase of outdoor A/C unit for Police Department. Two quotes were received: Klingaman - \$4,200.00 and Wertz - \$3,723.00. Wertz was selected.

Airport

- Both the Airport Master Plan and the 2026 Runway Crack Repair project continue to advance.
- Completed rolling of the grass runway at the Airport.
- Streets Team continues to perform mowing at the airport.
- DPW met with BOA agent Hal Davis at the airport on 6/19/2025 for a Airport Master Record Review and a Conditions inspection.

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- Discussion on airport ownership structures

Cemetery

- One full burial, one reinterment (moved from St. Mary's) and four cremations completed.
- Calls from monument companies have slowed down marginally.
- Two seasonal staff members are currently assigned to cemetery maintenance. They have begun weed trimming in the new section and will continue progressing through all areas. Progress has been strong to date.

Forestry

- Planted a total of 14 new trees: 2 in the park and 12 in boulevard areas as replacements for previously removed trees.
- Received several homeowner requests for boulevard trees, which will be considered in next year's planting plan.
- Upcoming forestry tasks include:
 - Removing dead trees from park areas
 - Identifying and addressing stumps that have resprouted
 - Establishing a watering schedule for the newly planted trees

Director Notes:

- In the absence of a Buildings and Grounds team lead, the DPW and the Zoning Administrator are taking active and direct management of the Buildings and Grounds Team for substantial reorganization.
- High concern over Aquatic Center maintenance and the city's inability to support any further donations towards the expansion of the aquatic center amenities.
- Report: Cemetery Cost of Maintenance – 120 hours per week
- Report: Building Deferred Maintenance and the Garland Company
- Report: Hwy 14 retaining wall
- Report: Softball Field Lights
- Report: Tractor Issues – All the small subcompact tractors we have in our fleet are non-commercial.
- Report: Zero Turn Issues - Frame replacement on 2021 Dixie Chopper Mower and motor replacement on 2017 Ferris

Project Updates:

- ❖ American Flags on Court and Main – Non-Cash Donation
- ❖ Pine River, Otto Bellman, and Darlo Wentz trail signs – Cash Donation – B&L for final approval