

Meeting called to order at 6:00 PM. Committee members present: Karin Tepley, Melony Walters, and Ryan Cairns. Other officials present included Clerk/Treasurer Aaron Joyce, City Attorney Chris McGough, Mayor Todd Coppernoll, and City Administrator Ashley Oliphant.

**APPROVAL OF MINUTES:** *Motion to waive the reading and approve the minutes of the last meeting.*

Minutes for 12/20/22 were unavailable.

1. Bills 01 03 2023

Motion made by Walters to approve the bills as presented. Seconded by Tepley. Motion carried 3-0.

**CLERK/TREASURER'S REPORT**

Clerk Joyce reported that \$1.2-million in taxes have been collected since bills were mailed. There were some initial issues getting the bills sent and the receipting program up and running, but those have been resolved. The new payroll & accounting software is being utilized and training and implementation are taking place. The learning curve with the Civic software has been difficult because the training for the software has been in conjunction with the construction of what is needed for us. Administrator Oliphant noted that Civic hasn't been as "out-of-the-box" ready as we had anticipated. Joyce commended the staff for doing well throughout the process of learning and implementing the software. Ballot candidates for city races are set for the April 2023 election. Those candidates include Karin Tepley in District 1; Mark Chambers in District 2; Melony Walters in District 3; and Steve Downs in District 4.

**ITEMS FOR DISCUSSION AND ACTION:**

There were no official items for discussion and action, but it was noted that the street department truck approved in 2022 will not be delivered. Oliphant reported that there were other options that could be pursued that fulfill the truck order, including purchasing a pre-owned truck if that was desirable by the council.

**ADJOURN**

Motion to adjourn made by Cairns. Seconded by Walters. Motion carried 3-0 at 6:30 PM.

Minutes respectfully submitted by Clerk/Treasurer Aaron Joyce.