

CITY OF RICHLAND CENTER

AGENDA ITEM DATA SHEET

Agenda Item: City Management of Veterans Memorial at City Hall

Requested & Presented by: Jasen Glasbrenner

Meeting Date: Public Works Committee on 12-19-2024
Common Council on 1-7-2025

Committee Review:

Background:

01/16/2025 Meeting Update: The City Attorney has reviewed and made the following comments:

- Ownership should have transferred at the time this agreement became effective. If it didn't, I can draft a deed to execute the transfer.
- Dissolution of a non-profit is not something I've done before. It would also just be more appropriate for the organization to manage its own dissolution. That being said, according to the terms of this agreement it can't spend any money to do so. In the absence of another option I could figure out how to do the dissolution.
- If and when it is dissolved, no action is necessary by the city - RCVHR is responsible for transferring any remaining funds

12/19/2024 Meeting: Jasen G. spoke with The Richland County Veterans Honor Roll, Inc. (RCVMHR) Representative Leonard Frye about his proposal for the City to take over the care of the Veterans Memorial at City Hall. Leonard would like the City Attorney to help with the dissolution for their 501C3 in the process of turning over the funds and oversight to the City; The funds are currently between \$20,000.00-\$30,000.00. With the current 501(c)(3) funding, the Memorial can be managed for roughly the next 16-24 years not including maintenance costs or insurance. The requested transition date is June-July 2025

9. Cessation of Existence of Richland County Veterans Honor Roll, Inc. In the event that the Richland County Veterans Honor Roll, Inc. ceases to exist it shall transfer all of its funds which have not been expended on the veterans honor roll to the City of Richland Center for the City's use in insuring and maintaining the veterans honor roll.

In March of 2016, the City Council passed a resolution approving of an agreement that contains the following clause (See packet for full agreement):

Proposed Commitment (Upon the dissolution of the RCVHR):

- The City will remain responsible for insurance coverage on the memorial.
- The City will become responsible for the cost of all maintenance-type repairs.
- The City will become responsible for adding additional names to the memorial, including coordinating the payments and the placement by appropriate subcontractors.
 - Kraemer Blasting & Engineering adds ~ 6-7 names per year at \$35/name (~\$250/year)
- The City will become responsible for managing all flags associated with the memorial.
 - ~\$1000 per year to take care of the 13 Flags at the memorial

Department Recommendation:

Financial Impact: The City will be taking over approximately \$1,250 annually for name additions and flags as well as the cost of any routine maintenance. The City will continue to provide liability insurance.

Labor Impact: This transition will require additional labor from the Buildings & Grounds Crew.

Funding Source: RCVHR 501(c)(3) Fund – Approximately \$20,000.00-\$30,000.00 currently in Fund

Potential Action:

Public Works: Motion to recommend to the Common Council transitioning the management of the memorial to the City.

Council: Motion to approve transitioning the management of the memorial to the City.