

CITY OF RICHLAND CENTER

AGENDA ITEM DATA SHEET

Agenda Item: Memorial Program in City Parks

Requested & Presented by: Jasen Glasbrenner

Meeting Date: Public Works Committee on 01-16-2025

Committee Review:

Background: In October of 2024, the Public Works Committee approved the suspension of the Memorial Tree Program pending reevaluation and restructuring. The concerns were centered around deferred maintenance and physical planting elements. Due to renewed interest in the program, the department is working to put together a new Memorial Program.

The proposed Memorial Program will feature the option to donate a bench or tree with plaque to one of the City's many parks.

- The Public Works and Parks & Recreation departments will create a map/list specifying a predetermined choice of locations where benches or trees will be placed. All location selections are subject to final approval.
- The departments will create new specifications for the benches, tree types and placards for both benches and trees.
- Installations will take place season and weather permitting.
- Prices will be reviewed and will cover the cost of the bench, plaque, tree and any installation materials.
- The City will periodically evaluate the condition for proper appearance of the trees, benches and plaques. Once a donated item no longer meets the condition for proper appearance, the City will remove the item and may offer the space for rededication.

Department Recommendation:

Financial Impact:

Funding Source:

Potential Action:

Public Works:

Council: