



MINUTES OF THE FINANCE COMMITTEE

TUESDAY, MAY 07, 2024 AT 5:30 PM

COUNCIL ROOM, MUNICIPAL BUILDING, 450 S. MAIN ST., RICHLAND CENTER, WI 53581

AGENDA

CALL TO ORDER: Meeting was called to order at 5:33 PM. Members present were Ryan Cairns, Karin Tepley, and Melony Walters.

APPROVAL OF MINUTES: Motion by Walters to waive the reading and approve the minutes of the April 16, 2024 meeting. Seconded by Tepley. Motion carried 3-0.

PAYMENT OF BILLS: Motion by Walters to approve the May 7, 2024 bills as presented. Seconded by Tepley. Motion carried 3-0.

CLERK/TREASURER'S REPORT: City Clerk Aaron Joyce reported that the annual liquor and municipal license renewal process is underway for those that expire June 30th. The committee discussed the current status of the conditions imposed on TKO BBQ in relation to the license renewal. Aaron Joyce noted that his last day of employment with the City of Richland Center will be May 15th.

ECONOMIC DEVELOPMENT DIRECTOR'S REPORT: Economic Development Director Jasen Glasbrenner reported on updates to the developer agreement with Los Amigos to receive WEDC grant, with the hope to see construction in the near future. Glasbrenner and Alderperson Cairns recently did a presentation for AP Human Geography at RCHS. Finalized edits on wayfinding signs are taking place and everything is ready to begin producing signs. Glasbrenner said he still continues to work on projects discussed at the last meeting. He also provided an update on the Panorama Estates development and noted the Panorama attorneys are reviewing documents.

DISCUSSION AND ACTION ITEMS

4. **Digital Billboard Advertising Package Renewal**

This is a renewal with Lamar Advertising. The cost will not increase from last year. It is fully budgeted in 2024. Motion by Cairns to recommend to the Common Council to authorize the execution of a 52-week lease renewal for a digital billboard advertising package with the Lamar Company at a cost not to exceed \$6,500. Seconded by Tepley. Motion carried 3-0.

SET NEXT MEETING DATE: June 4, 2024. It was discussed to adjust the start time of the meeting depending on the agenda load. The potential of moving the meeting date was discussed, but Cairns was not in favor of moving dates for the meeting.

ADJOURN: Motion by Cairns to adjourn. Seconded by Walters. Motion carried 3-0 at 6:02 PM.

Minutes respectfully submitted by Aaron Joyce, City Clerk