

Symons Recreation Complex Natatorium Board Minutes August 28th, 2023

The Natatorium Board met in person & virtually via Zoom on August 28, 2023 at 6:00 pm. The following people were in attendance: Melony Walters, Marty Brewer, Grant Worthington, John Cler, Chad Cosgrove and Tim Gottschall (arrived at 6:05pm). Administrator Pesch (Zoom), Alan Lins, Barb Wentz, Dean Amundson and Tracy Gobin were also present.

1. Call to Order- Walters called the meeting to order at 6:00pm.
2. Proof of Notification- Proof of Notification was met, per Gobin.
3. Approve Agenda- *Marty Brewer made a motion to approve the agenda. John Cler seconded. The motion carried.*
4. Public Comment: No Comments. Members of the public in attendance: Alan Lins, Barb Wentz, Suzanne Fish, Dean Amundson.

Consent Items:

5. Approve Minutes
6. Approve Bills for August

Marty Brewer made a motion to approve the consent items: Approve minutes from July 10, 2023 meeting & bills for August 2023. John Cler seconded. The motion carried.

Administrative Reports:

7. Budget Overview – Gobin presented the reports for revenue, expenditure, and balance reports. Merchandise sales and fob key are the two areas that has more revenue than goal for year to date. Memberships still need to increase. Day passes are only \$400 less than 2019, so they are close to on target with 2019. Expense are all under budget except for snow plowing, licensing, computer software, and workman’s comp. By the end of the year most of these will be on target for being within budget. Snowplowing is the one that really depends on the weather and amount of snow. Balance spreadsheet shows a balance of \$22,779.30.
8. Directors Report - Gobin stated Symons Recreation Complex is using new software and is still in transition, switching software has its challenges. Gobin stated she has been busy lately with maintenance issues and is hoping that after the meeting there will be more progress with the maintenance position at Symons Recreation Complex. Gobin stated that 2024 budget has been submitted to the County Clerk and County Administrator’s offices. Gobin presented the budget worksheets.
9. Symons Recreation Complex Foundation Capital Fundraising Effort – Allan Lins, a member of the Symons Recreation Complex Foundation, stated the foundation met with a lawyer and there will be some wording changes to endowment fund versus an endowment trust. There will be a resolution presented at the next Symons Recreation Complex Foundation meeting as well as a gift acceptance policy. Things are moving forward, there is more to come. Lins stated as there is more to present he will ask to be on the agenda.

Action Items:

10. Resolution to Senator Howard Marklein – Wisconsin Administrative rule regarding lifeguards at Symons Recreation Complex: Gobin stated there are some questions about this. No action at this time.
11. On Demand Water Heater – Gobin stated Symons has two on demand water heaters. One water heater is completely down. The way the on-demand system works it the first one gets all the use and then when it can’t keep up then the second one will start up. The first on demand heater the board is bad. Just to get the board will cost \$2,500.00 that would not include installation, part only. Per the company the water heaters are at end of life and should be replaced. Gobin received three bids for the water heaters the lowest bid was with Jelinek Plumbing and Heating for \$5,700.00. *Tim Gottschall made a motion to purchase two new on demand water heaters to be installed by Jelinek Plumbing and Heating for \$5,700.00. John Cler seconded the motion carried.*
12. Sand Filter Replacement – Gobin stated this is on hold at this time.
13. Assistant Director Position at Symons Recreation Complex – Gobin stated that phone interviews have been set-up and after that will be moving into in person interviews.

14. Maintenance Supervisor Position at Symons Recreation Complex – Gobin stated she is planning on hiring someone for this position at a part time position of 20 hours per week. Gobin stated that she hasn't had any luck with hiring for a full-time position. At 20 hours per week that person would not be eligible for benefits.
15. Custodian Position at Symons Recreation Complex – Gobin stated that with going to a part time position at Symons Recreation Complex there would be a need for a part-time 20 hour a week custodian position as well. Currently there is not a custodian position at Symons Recreation Complex. Gobin took the court house custodian position and used that as a template for the custodian position with a few added items specific for swimming pools. Marty Brewer made a motion to create the custodian position at Symons Recreation Complex. Chad Cosgrove seconded. The motion carried.
16. Symons Recreation Complex – land and future land proposal- Gobin stated that she will be working on a plan to be presented to the campus reconfiguration committee.
17. Campus gymnasium, tennis courts and basketball courts being managed by Symons Recreation Complex. Gobin stated that this will also need to be presented to the campus reconfiguration committee.

Closing:

18. Future Agenda Items –
19. Schedule Next Meeting- Monday September 11th, 2023 at 6:00pm
20. Adjourn—John Cler made a motion to adjourn at 6:47pm. Chad Cosgrove seconded. The motion carried.