

CITY OF RICHLAND CENTER - AGENDA ITEM DATA SHEET

Agenda Item: Discussion and possible approval of revised Camping rules.

Committee Review: Park Board

Meeting Date: August 25th, 2025

Requested by: Jodi Mieden- Recreation Director

Campground Rules and Regulations

Welcome to Richland Center's campgrounds at Krouskop Park, Old Millpond Park, and Lions Park! We take pride in our beautiful parks and ask for your cooperation in keeping them clean, safe, and enjoyable for all. Please respect these rules, be courteous to your camping neighbors, and enjoy your stay!

GENERAL INFORMATION

- **Camping Season:** April 15–October 15. Off-season camping (October 16–April 14) may be permitted with approval from the Parks & Recreation Director. Submit requests at least 7 days in advance via the Parks & Recreation Office at (608) 647-8108 Ext 1. No water available off-season.
- **Contact:** For non-emergencies during business hours, contact Parks & Recreation at (608) 647-8108 Ext 1 or the Richland Center Police Department at (608) 647-2103. In the event of an emergency dial 911.
- **Feedback:** Share your feedback on your camping experience at <https://www.facebook.com/RCPARKSANDREC/reviews> or by contacting the Parks & Recreation Office. Your input helps us improve!

REGISTRATION AND FEES

1. **Registration Requirement:** All campers must register and pay fees in full before setting up. Reservations can be made through:
 - Online at richlandcenter.activityreg.com
 - Call the Parks & Recreation Office at (608) 647-8108 Ext. 1.
 - Visit the Parks & Recreation Office, 1050 N Orange St., Monday–Friday, 8:00 AM–4:30 PM.
 - Scan the QR code at the campsite entrance.
2. **Age Requirement:** You must be 21 and a responsible adult to reserve a campsite.
3. **Cancellation Policy:** Refunds will only be given for cancellations made no less than 14 days prior to your reservation.
4. **Daily Rates and Check-In/Out:**
 - **Check-In:** 1:00 PM; **Check-Out:** 12:00 PM.

- **Krouskop and Old Millpond Parks:** \$35/day (includes water, electric, and restroom access). Includes two 1-day passes to the Woodman Aquatic Center, valid for any day during your stay.
- **Lions Park:** \$25/day (electric only, no restroom; nearest public restroom is at Krouskop Park, 0.5 miles away). Includes two 1-day passes to the Woodman Aquatic Center, valid for any day during your stay.

CAMPSITE RESTRICTIONS

5. **Permitted Camping Locations:** Camping is allowed only in designated campsites at Krouskop Park, Old Millpond Park, and Lions Park with a valid permit from the Parks and Grounds Commission.
6. **Vehicle Types:**
 - **Krouskop and Old Millpond Parks:** Motorhomes and towable RVs permitted, including travel trailers, fifth wheels, toy haulers, teardrops, pop-ups, and truck campers.
 - **Lions Park:** Motorhomes and towable RVs permitted, including travel trailers and fifth wheels with self-contained facilities (no restroom available).
7. **Tent Camping Prohibition:** No tent camping is permitted unless you are camping with a registered motorhome or towable RV or are registered for a city-approved special event.
8. **Maximum Camping Period:** 14 nights at any campsite in any 30-day period. Extensions may be approved by the Parks & Recreation Director during off-peak times; contact (608) 647-8108 Ext 1.
9. **Parking and Occupancy:** Limited to 2 vehicles and 6 people per site. All camper names and emergency contact details must be provided at registration.

SAFETY AND CONDUCT

10. **Alcohol Consumption:** An alcohol permit is included with your reservation, limited to fermented beverages (beer and wine) consumed within your designated campsite by campers 21+. No glass containers. Alcohol may not be served to minors. Excessive consumption or disruptive behavior may result in permit revocation.
11. **Quiet Hours:** 10:00 PM to 7:00 AM. Amplified music or loud activities are prohibited during these hours to ensure a peaceful environment.
12. **Campfires:** Campfires are permitted only in provided fire rings and must be attended at all times. Flames must not exceed 3 feet in height. Use only certified heat-treated firewood (per Wisconsin DNR standards to prevent invasive species). No burning of trash or debris. Fully extinguish fires with water before leaving.
13. **Pets:** By Ordinance No. 2013-08, dogs are not allowed in City parks. Dogs are permitted at your campsite with a camping permit but must be leashed, quiet, and under control. Owners must clean up dog waste. Excessive barking or aggressive behavior may result in removal from the campsite.
14. **Prohibited Activities:**

- **Nicotine Products:** Per Ordinance No. 2025-03, smoking and all nicotine products are prohibited in city parks.
 - **Fireworks:** Per Ordinance No. 302, all fireworks are illegal in city parks.
15. **Rule Violations:** Violation of any state law or city park rule by anyone in your camping party may result in permit revocation.

AMENITIES AND SERVICES

16. **Picnic Tables:** One picnic table is provided per site.
17. **Community Fire Ring:** A shared fire ring is available at each campsite for campfires (see Rule 12).
18. **Garbage:** Place all garbage in designated park garbage cans or pack it out. Keep your campsite clean at all times.
19. **Connectivity:** Limited Wi-Fi is available at Krouskop Park, contact the office for details. Cell service may vary, check with your provider for coverage details.
20. **Local Activities:** Explore local events, farmers' markets, or activities listed at <https://www.richlandcenterwi.gov/tourism> to enhance your camping experience.

Thank you for choosing Richland Center's campgrounds! We look forward to making your stay memorable. For questions or assistance, contact the Parks & Recreation Office at (608) 647-8108 Ext 1.

Adopted August 25, 2025

Department Recommendation: Approve revised camping rules as listed.

Committee Recommendation: