



OFFICIAL PUBLIC NOTICE
MEETING OF THE PARK BOARD
MONDAY, JULY 8, 2024, AT 5:00 PM

COMMUNITY CENTER MEETING ROOM, 1050 N. ORANGE ST., RICHLAND CENTER, WI 53581

MINUTES

CALL TO ORDER: Meeting was called to order at 5:00pm by President Elliott, and a quorum was present; the meeting had been properly noticed.

ROLL CALL: Park Board members: Pat Elliott, Kathryn Lewandowski, Alicia Woodhouse, Brad Wegner, Mark Chambers, City Council, Larry Hallett, Jodi Mieden. Absent: Chad Cosgrove, County Board.

APPROVAL OF MINUTES: Motion by Woodhouse to waive the reading of the minutes of the last meeting(s) in lieu of printed copies and approve the same, 2nd by Lewandowski. Motion carried unanimously.

DISCUSSION AND ACTION ITEMS:

2. Discussion about Krouskop Park ballfield lighting concerns.

Kaleb Frawley and Grant Worthington attended on behalf of the RC Church League Softball league to express their concerns on the state of the fields on Krouskop #5 and #6. The items brought up were lighting, safety, bases location/condition, benches condition, overall surface conditions, fencing and weeds. They expressed that they are willing to help in any way possible and want to be part of the solution instead of just posting their complaints. Mieden will meet with Reed in maintenance and Gald in Utilities to discuss further action on all discussions and will research past files on LED lighting that Fry had put together. Both gentlemen express willingness to help with any grant writing, funding and whatever else they could do. All agreed that we needed to do a full inspection on the park and evaluate our vision as things are deteriorating and it is a bad look for the growing city.

3. Discussion and possible approval of a fee discount/waiver for St. Luke EL Church's picnic shelter rental.

Mieden mentioned that 2024 so far, all churches have been rewarded with a 25% Non-profit discount and recommends that instead of full waiver. Motion to approve the Shelter fee discount by Chambers. 2nd by Wegner. Motion carried unanimously.

4. Discussion and possible approval of a Recreation Department Code of Conduct Policy.

Mieden supplied all pages for the board members, and Woodhouse agreed it would be a good idea to have it in place for a paper trail for any Recreation event. All expectations will be the same across the board all areas of Recreation. Motion to approve the policy by Hallett. 2nd by Woodhouse. Motion carried unanimously.

5. Discussion and possible approval of Resolution to accept a monetary donation from the Rotary Club for a shelter at the Splash Pad.

Keith Behling was in attendance to discuss a change in plans for the new shelter. Originally, Rotary voted to be a monetary sponsor for the shelter and concrete, but after some speculation, they decided to purchase the shelter on their own and the City would go for bids for the concrete. City departments could possibly do site prep and then go for bids for the rest. The shelter would be 12'x16' and would have a concrete pad to be placed next to the splash pad with a walkway connector. Behling asked members to work with the club to get other possible donations. Wegner and Chambers volunteered to talk to possible donors. All agreed on the shelter design and thanked Behling for all his hard work on the

project. Motion to approve the resolution to accept the donation by Hallett. 2nd by Chambers. Motion carried unanimously.

6. Discussion and possible approval of adjusting the date of Park Board's monthly meeting.

Mieden shared reasons to switch the meeting to the last Monday of the month. The main reason is billing. The City Council went to one meeting a month, causing a large gap of time between Park Board bill approval and Council meeting approval to pay. If the meeting is moved it will happen the week before the Council meeting and would diminish the waiting time. The Board agreed it would be more convenient and no one had any issues with changing but decided it would be best to do the 4th Monday of the month instead of the last. For the month of July, it would be the last Monday, as it would work to approve all shelter content in time for Council to meet August 6th. Motion to approve the meeting change to the 4th Monday of the month by Wegner. 2nd by Woodhouse. Motion carried unanimously.

APPROVAL OF BILLS: *Approval of payment of the monthly bills.*

Motion by Wegner to approve May Bills. 2nd by Woodhouse. Motion carried unanimously.

MONTHLY BUDGET REPORT: Mieden presented revenues comparing June 2023 to June 2024.

SENIOR COORDINATOR'S REPORT: The trip to the Diamond Jo Casino on June 13th went very well. We had a total of 47 paid passengers and after WARCO Bus Company was paid we had a profit of \$320.00. The next trip to the casino will be on August 22nd and I am hoping there will be more people able to go. The motorcoach has 56 seats, and it would be nice to fill it. I deposited another \$80.00 in coffee money in June and a total of \$255.00 has been deposited this year for coffee. The euchre tournament to raise money for scholarships this past Saturday and another \$66.00 can be added to the total raised in the previous 2 tournaments held in 2023. Our House had their first free breakfast at the Senior Center last Thursday. They served biscuits and gravy, and it was well attended. The Richland Area Senior Citizens have a potluck in the Senior Center on the 3rd Thursday of each month. The group has added many new members in the past few months. This is such a nice way for Senior Citizens to meet others and have a great day of socialization. After the potluck many stay and play either a card game or Rummikub.

DIRECTOR'S REPORT: Our 2024 Spring/Summer recreation programs continue to be well attended and kids are having tons of fun, and Jena and I are being heavily sweetened with the cooking camps. Some new bases were ordered to replace some that were in need. Also, a tennis net was purchased to replace a failing net as we were getting a lot of complaints about it. July is NPRA Park & Recreation Month, and some fun is planned for kids including an art contest and a scavenger hunt in the park for prizes. We are also offering a free popsicle or ice cream sandwich on the 17th. A new height requirement sign was made for the bottom of the slide due to some complaints from staff and guests. One of our lap lanes broke as well as a few winterizing pipes in the pump room and were fixed by the maintenance department. Our Frazil machine is once again on the fritz, service was ordered and found a bad compressor. We have had nothing but issues with all the so-called "new" machines they give us and have more down time than working time, so I am planning on finishing out the year, if it works, and looking at other options for slushies for next season as they are very popular. With the constant rain, our concessions area continues to flood and bring skeeters and unwanted splashing, so we will need to address a future solution for drainage. For now, we have been pumping and using the shop-vac or buckets. The rain has also caused flooding issues in the splash pad, but I was able to flush out the extra water in the surge tank and resolve the issue. Still learning new things every day! We were able to get the retired City Council iPads and utilize Square for the Concession stand and daily pass sales and totals have been 100% on since we got our own wifi connection to the City instead of the public wifi (spotty service), so really no need to upgrade SQL up to 3k/year for similar services. I will be requesting work done by the Waste Water Department in the pump room with bad valves and leaking pipes as they work

with similar products and will do the work for materials only. Maintenance worked with RCThunderfest group with tables and garbage cans, and it was the best day the event has seen in a long time for weather and attendance, and the fireworks were spectacular as well. Rockwell Automation is paying their staff to volunteer in the parks, and we plan to have lots of great jobs for them to do. We have welcomed a few also doing community service to pull weeds around the building. Spencer, Tess and I are working together with Ashley and Jasen to streamline the Maintenance jobs in lieu of the many complaints that took place this spring season. We are looking at organizing sections of town and maximizing the tools we have. These will be ongoing team meetings until we think we have the job done. I was notified that Jim Patch will be donating to the pool. Once the check is received, I will update on it.

PARK BOARD PRESIDENT REPORT: Discussed working with Mieden and Behling at the splash pad on the shelter item.

REPORTS, REQUESTS, CONCERNS: Lewandowski inquired about the leaking drinking fountains at the pool and was concerned about wasting water and Wegner mentioned need for more seating at the pool.

SET NEXT MEETING DATE: Last Monday of the Month. July 29th, 2024, at 5:00pm.

ADJOURNMENT: Motion to Adjourn by Wegner. 2nd by Hallett. Motion carried unanimously.