

CITY OF RICHLAND CENTER - AGENDA ITEM DATA SHEET

Agenda Item: Richland Airport – QTPod Fuel System - 5-Year Subscription Renewal

Requested & Presented by: Jasen Glasbrenner

Meeting Date: Public Works Committee on 04-17-2025

Committee Review:

Background: The Public Works Department is seeking approval to renew a 5-year Base Access + Cellular Subscription Plan with QTPod (petroleum on demand) to maintain the M4000 fueling terminal at Richland Airport. The renewal cost is \$7,180.00 and it is necessary to dispense fuel at the airport. The subscription also ensures uninterrupted access to critical services including Siteminder Fuel Management Software, cloud database hosting, 24/7 support, and software updates. The 5-year prepaid option offers cost savings of \$1,195 vs. a year to year contract.

Department Recommendation: Approve the execution of a 5-year contract renewal with QTPod at a cost of \$7,180.00.

Financial Impact: \$7,180.00

Funding Source: Budgeted Airport Maintenance Contract Payment line item; 10-54900-480

Requested Action:

PUBLIC WORKS: Motion to recommend to the Finance Committee and City Council the execution of a 5-year contract renewal with QTPod at a cost of \$7,180.00.

FINANCE: Motion to recommend to the City Council the execution of a 5-year contract renewal with QTPod at a cost of \$7,180.00.

COUNCIL: Motion to approve the execution of a 5-year contract renewal with QTPod at a cost of \$7,180.00.

Attachment(s):

QTPod Invoice