

City of Richland Center Parks and Recreation Department
Youth Recreation Scholarship Policy

1. Purpose

The Richland Center Parks and Recreation Department believes in providing services and programs to all who wish to participate, regardless of financial status. A Youth Recreation Scholarship program has been designed to assist those who meet the financial guidelines as set forth to award partial scholarships toward the registration fee of youth recreation programs. The department reserves the right to modify these policies and to develop and enforce such additional regulations as may be required.

2. Eligibility

Applicants must live within the Richland School District or City of Richland Center 100% of the year. Approved applicants will need to pay 50% of the program cost. The maximum funding per individual is \$50.00 per year. The maximum funding per household is \$150.00 per year. Eligibility will be determined on a case-by-case basis. **Facility rentals and Pool Passes are not eligible for consideration.** Applicants will be notified by email or phone of their funding status. The application will be processed within two weeks. All financial aid forms will be kept confidential.

3. Verification

A current driver's license, utility bill, apartment lease or tax bill may verify residency of the applicant. A child's residency is determined by the address that is registered where they attend school.

4. Application

Eligible persons may apply by completing a request form signed by an adult member of the household. All requests are confidential. Applicants need to submit a request form for each request. Applications will not be accepted for program registrations that have previously been processed. Hardship cases will be reviewed and should be explained in writing on the request form. Hardship referrals may be accepted from the applicant, applicant's clergy, school staff or other social service agencies. Applications will be reviewed by the Recreation Director.

5. Approval

The approval will be based on the availability of funds in the Recreation Scholarship Fund.