

Minutes from the Public Works & Property Committee held on September 12, 2024.

Meeting called to order at 5:17pm

Roll Call: Committee members Fruit, and Walters present. Melby absent.

The meeting was properly noticed.

Approval of the Minutes: Minutes from August 8th meeting. Motion to approve by Fruit, second by Walters. Voice vote all ayes.

Approval of Bills: The committee reviewed the bills as presented. DPW Glasbrenner notes that the credits listed under WPPI are GL code corrections, not actual credits received. Glasbrenner is reviewing the agreement with Cintas due to high cost of services.

Motion to approve the bills with exception:

1. Invoice# 150557 from Jay's Power Center for \$747.51 to be withheld as DPW Glasbrenner is still working with Jay's to determine if this should be covered under warranty.
2. Correct invoice to MSA of \$294,481.29 as it is entered under incorrect vendor. Correct vendor should be G-Pro.

Motion by Walters; second by Fruit. Voice vote all ayes

Public Works Department Reports: all reports present by DPW Glasbrenner

Streets:

- Continuing night painting.
- Prepping for flood canal inspection. Retention basin and canal cleaning will be done once 8th Street project asphalt is completed. Caulking of expansion joints and floor patch of spalling concrete completed.
- Speedy Clean conducted the leachate line jetting and televising of landfill. There were no issues noted but the full report has not been received yet.
- August was a busy month for brush and yard waste collection. In addition to the scheduled week, 1-2 days per week were spent collecting brush and yard waste.

Building and Grounds:

- Splash pad closure set for September 15th. Newman Pools will be coming to do the pool shutdown process at the beginning of October.
- Seasonal workers are back in school but 3 adult seasonal workers will be working through the end of September on a limited basis.

- Water at parks will be shut down around October 15th and staff will place plywood over the doors at the Keepers shelter.
- The number of burials has slowed after a very busy summer. 5 burials last month and 35 YTD. Last year there were 40 burials.
- Continue to work on tree cut list on both city and private property. The Tree Board will meet on September 18th at 5pm.
- Mowing season is ending, and staff will prepare for snow removal and collect tables and garbage cans for maintenance.
- There have been issues with the tractors in our fleet. Continue to look at how to conduct mowing operations differently and complete a cost analysis.
- Developing a better understanding of the benefits and costs of an event. City staff setting up, tearing down, and labor and equipment costs. Would there be a charge or in-kind donation from the city?

Airport:

- Possible Project List including tree removal, land acquisition, equipment, and runway replacement. DPW in contact with Wendy at Bureau of Aeronautics regarding funding.
- Deferred maintenance and deferred management including hangar leases/inspections, runway condition, removal of Quonset hangar.
- The airport is to have dedicated equipment to plow the runway. There is currently a tractor, but the broom requires repair. Repairs are estimated at \$3000. The street department has a 2023 pickup that could have a plow added to it and used at the airport. Estimated cost is \$10,000.

Discussion and Possible Action Items:

Richland Hospital Street Closing Application

- Requested closure of Jefferson Street at 7th and 8th Street for about an hour so they can hold a 5K Fun Run. Requesting barricades and no parking signs. Chief Jones states he sees no issues with approving the application. Motion by Fruit; second by Walters. Voice vote all ayes.

Approval of Bid for Library Furnace Replacement

- The furnace at the library has failed and must be replaced. Four bids were received. Wertz Plumbing and Heating had the low bid of \$3299.00 with a 1-year warranty. Klingaman Heating & Cooling had a higher bid of \$4200.00 but with a 10-year warranty. Discussion held regarding whether the extended warranty is worth the additional cost. Motion by Walters to recommend Finance to approve the bid

\$3299.00 from Wertz Plumbing and Heating for the replacement of one furnace at the Brewer Public Library. Second by Fruit. Voice vote all ayes.

Possible of Elimination of Public Drinking Fountains in Downtown Area

- There are two drinking fountains downtown. One on the corner of Court & Main and one on the corner of Court & Central. The fountain at the corner of Court & Central is currently out of order due to damaged water line. Motion by Fruit to discontinue and remove the fountains as of 10/15/24 or when water utility would normally discontinue service. Second by Walters. Voice vote all ayes

Lamont Subdivision-Preliminary Discussion

- DPW Glasbrenner updates the committee on continued discussion with the property owners, utilities, and MSA regarding wastewater lift station capacity. The Utility Commission approved for MSA to complete a wastewater/storm water study.

Review Estimate on Update of Parking Lots at S. Jefferson & N. Jefferson

- To get a baseline idea of costs, Jason Koch obtained an estimate from Scott Construction. Double chip seal coating for both lots is \$36,685.00. Cold patching would need to be done by the city to ease water pooling issues before chip sealing. The other options discussed included only sealcoating or a full blacktop. DPW Glasbrenner will consult MSA and bring information back to a future meeting.

Establish New Regular Meeting Date

- Due to Chair Melby's absence, this item will be discussed at the next committee meeting.

Reports, Requests, Concerns: None

Next Meeting Date: Thursday, October 10th at 5:15pm

Motion to Adjourn by Walters; second by Fruit. Voice vote all ayes. Meeting adjourned at 7:27pm.

Respectfully submitted by Melony Walters