

The organization must provide their own coaches.

Parks & Recreation Department

1050 North Orange Street Richland Center, WI 53581 (608) 647-8108

Application for Sanctioned Recreation Group

To be officially sanctioned by the City of Richland Center & authorized use of City grounds or facilities, or to be included in the City's Facility Use Agreement with the Richland School District, the following criteria must be met:

Prior to the program starting, the organization must complete criminal background checks on their administration
and coaches of minors. A copy of the background check shall be provided to the City. If requested, the City may
agree to do a background check for an organization. A fee will be assessed for this service.
Organizations may conduct their own advertising and/or request the City do so on their behalf. A fee will be
assessed to the organization if the City provides advertising services in the recreation guide.
The organization must collect all fees for their recreation programs.
All fees must be paid prior to service or use commencing.
The organization must pay the City of Richland Center for use of City grounds and facilities according to the Fee
Schedule set by the City.
Approvals for Sanctioned Recreation Groups are valid from the date of approval to December 31st at midnight of
the approval year. Organizations must seek renewal of approval on an annual basis.
By signing this application, the applicant/organization agrees to comply with the policies and procedures governing Sanctioned Recreation Groups. The applicant/organization understands that to falsify information or failure to comply with the policies and procedures governing sanctioned recreation groups is grounds for terminating approval.
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Applicant Signature: Applicant Signature: Date: 12-15-23
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Applicant Signature: PSSICA LARSE LE EMAIL: (Cybareball Soffball Egyptial) *Compensation of the Compensation of the Compensati