December 11, 2023

Park and Recreation Department 450 South Main Street Richland Center, WI 53581

Park and Recreation Board:

Total \$61000 for 3 events

On behalf of the Ocooch Mountain Humane Society (OMHS) I am asking that our organization be considered for fee waiver approval. OMHS is a non-profit shelter for cats and foster home provider for dogs. We hold three events each year at the Community Center: Paws Fur the Holidays, Rummage Romp and Spring Plant Sale. All events are staffed with OMHS members and other volunteers and bring in 200 – 400 people. We also use the Community Center's parking lot in the summer to host our Animal House Chicago Hot Dog stand.

During the pandemic, our public fundraising events stopped for around two years which left an impact on what we could do for the community. All of the Shelter income comes from donations, fundraising, and occasionally endowments and while things are returning to pre-pandemic, we still trying to catch up in generating revenue for the organization. If we are granted a fee waiver it will go a long way to increasing our fundraising outcomes where every dollar counts.

Thank you for developing the waiver policy for Richland Center Facility usage fees. We appreciate how the City has managed, improved and grown the Park and Recreation facilities, programming, and access to nature while focusing on accessibility for all.

Thank you for your consideration.

I Semina

Sincerely,

Linda Symons, OMHS Board Secretary

Enclosures: Documentation of Exempt Status

Waiver Request for OMHS Rummage Romp

Waiver Request for OMHS Paws Fur the Holidays

Waiver Request for OMHS Plant Sale

CITY OF RICHLAND CENTER

Est. total value of waiver (\$):

APPLICATION FOR SPECIAL CONSIDERATION FOR (MARK ONE):



Rental Fee Waiver	Rental Fee Discount	HOMETOWN CHARM, NATURAL BEAUTY,		
Request applications must be received by	discounts must be reviewed by the Park Board. The Park the Wednesday before a meeting to be considered. Submit qu tment, 450 S. Main Street, Richland Center, WI 5358	estions and return your application WITH A COVER		
Name of Group:	Occook Mountain Human	Society (OMUS)		
Address:	391 Clarson St RC 535			
Contact Name/Phone/Email:		8 criHerpaus 2013 @gmail.com		
Circle Type of Group:	501(c)3 Government Agency	Other-Specify:		
Circle one of these:	Rental Fee Discount	Rental Fee Waiver		
Description of event or purpose for which City of Richland Center facilities will be used:	Spring Plant Sale - plant tools, yard decorations	ts, pots, assorted garden		
Desired date(s)/Times:	May 10 (set up @ noon) Ma	T. T		
Desired Facility:	Killian Meyer \$136	00 (1/2 day + full day + sign)		
COMMUNITY BENEFITS				
How many Richland Center residents will benefit from your event? How will they benefit?	Wide variety of plants -10 expertise shared, support	woost plants, growing local animal shelter		
NEED:				
Why is it necessary to hold this event at a City facility?	Central location with sp + process sales.	race to display plants		
If request is for a Fee Waiver:	OMHS relies on fundraise	ens to care for animals		
Explain why paying the fee would be a hardship.	paying the fee paying the fee			
Are you willing to provide commensurate services in lieu of the rental fee? If so, what type?	Yes, Shelter tours for sam Shelter manager can do talk	mer camper/program s, Board member have other skil		
I declare under the penalties of pe knowledge and belief is true, corre	flury that this application for special consideration is	has been examined by me and to the best of my		
Signature:	15 min			
Date of application:	12/11/23			
STAFF USE ONLY				

Park Board

Review date:

Approved

date:

CITY OF RICHLAND CENTER

Est. total value of waiver (\$):

APPLICATION FOR SPECIAL CONSIDERATION FOR (MARK ONE):



Applications for free wavers and/or accounts must be reviewed by the Park Board. The Park Board meets on the second Monday of each manth. Request applications must be received by the Wednesday before a meeting to be considered Submit questions and return your application With A COVER LETTER to Park & Recreation Department, 450 s. Main Street, Richland Center, WI 53581 or via email at Igad midedin@nichlandernerwi.gov. Name of Group: Occoch Mountain Human Society (OMHS) Address: 3391 Clarson St RC 53581 Po Box 229 Contact Name/Phone/Email: Linda Symms 608 647 3108 critter paws pagmaid can other specify: Golds: Gorden of these: Rental Fee Discount Bescription of event of purpose for which City of Richland Center facilities will be exact. Description of event of purpose for which City of Richland Center facilities will be exact. Description of event of purpose for which City of Richland Center facilities will be exact. COMMUNITY BENEFITS How many Richland Center residents will be exact. COMMUNITY BENEFITS How many Richland Center residents will be exact. Obsided attacks/Times. August 23 satup 48 August 24 7°- 3° (avent) COMMUNITY BENEFITS How many Richland Center residents will be exact to hugh quality, four cost items apport which, to learn a back town the Senaturing items go to Thrief Store, Goodwill, Handless Shocker Space is perfect for displaying large amound of items affiliation for second and the sevent at a City facility? Space is perfect for displaying large amound of items affiliation for second and the sevent as a City facility? Frequest is for a Fee Waiver: Space is perfect for displaying large amound of items affiliation for second and the sevent as a City facility of the fee waiver of the second and the sevent as a City facility of the fee waiver of the second and the sevent as a City facility of the fee waiver of the second and the sevent as a City facility of the fee waiver of the feet waiver of the	Rental Fee Waiver	HOMETOWN CHARM, NATURAL BEAUTY.			
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Date of application: 12/11/23	knowledge and belief is true, correct and complete.				
	Signature:	1 Segmons			
	Date of application:	12/11/23			
	STAFF USE ONLY				

Park Board

Review date:

Approved

date:

CITY OF RICHLAND CENTER

Est. total value of waiver (\$):

APPLICATION FOR SPECIAL CONSIDERATION FOR (MARK ONE):



V Pontal Fac M/street	HOMETOWN CHARM, NATURAL BEAUTY			
Rental Fee Waiver	Rental Fee Discount			
Applications for fee waivers and/or discounts must be reviewed by the Park Board. The Park Board meets on the second Monday of each month.				
Request applications must be received by t	the Wednesday before a meeting to be considered. Submit questions and return your application WITH A COVFR			
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Name of Group:	Ocooch Mountain Humane Society (OMHS)	ĺ		
Address:				
Contact Name/Phone/Email:	291 Clarson St RC 53581 PO Bex 229 Linda Symons 608-647-3108 Critterpaus20B@gm	1 0		
Circle Type of Group:	(501(c)3) Government Agency Other- Specify:	all ilm		
Circle one of these:	Rental Fee Discount Rental Fee Waiver			
Description of event or purpose	Pawer Fronthe Holiday = Silent Analia Bul & Daggla			
for which City of Richland	Pawo Fur the Holidays - Silent Anction, Backet Raffle, obstacle Course, Dake Sale, Fishing Pond games, Santa			
Center facilities will be used:				
Desired date(s)/Times:	November 8 (after 4) Setup November 9 8:00-3:00			
Desired Facility:	Gym / Kitchen \$ 337,00 (3 weekend blocks+kitchen+ sid	(n)		
COMMUNITY BENEFITS				
How many Richland Center	200-400 Family Fun, Dog activities low cost			
residents will benefit from your	200-400 Family Fun, Dog activities, low cost gifts, food, Holiday goodies, Pet into, support			
event? How will they benefit?	local animal shelter			
NEED:				
	Space is persed . Kitchen is accessible D. I			
Why is it necessary to hold this	Space is perfect, Kitchen is accessible. Parking is available, Set up is extensive and the			
event at a City facility?	gym has theaces needed tomake this easier			
	99minas The acces thee area to make This caster			
If request is for a Fee Waiver:	onts relies on donations + fundraisers, Expenses			
Explain why paying the fee	for the event cut into operational funds, A fee waiver will help maximize funds raised			
would be a hardship.	A fee waiver will help maximize fund 5 raised			
Are you willing to provide				
commensurate services in lieu of				
the rental fee? If so, what type?				
I declare under the penalties of perjury that this application for special consideration has been examined by me and to the best of my knowledge and belief is true, correct and complete.				
Signature:				
g	JSemms 12/1/23			
Date of application:	12/11/23			
STAFF USE ONLY				

Park Board

Review date:

Approved

date:

WISCONSIN SALES AND USE TAX CERTIFICATE OF EXEMPT STATUS (CES)

Wisconsin Department of Revenue PO Box 8902

Madison WI 53708-8902

PHONE (608) 266-2776

(Governmental, Religious, Charitable, Scientific or Educational Organization)

Sales to the helow named asset by		CES NOMBER 1DD (808) 287-1049
77.54(9a) and 77.55(1), Wis. Stats.	on are exempt from Wisconsin sales and use tax under sec.	045709
This certificate is valid until revoked to	y the Wisconsin Department of Revenue.	DATE ISSUED
		7/19/2002
OCOOCH MOUNTAIN HUMAN	SOCIETY IMPORTANT:	

PO BOX 229

RICHLAND CENTER

53581

S-204(R.8-99)

Sales to your organization are taxable unless you furnish your supplier with the CES number shown above.

Sales by your organization may be subject to tax. If your organization makes taxable sales, it must obtain a seller's permit and remit sales tax to the Department of Revenue.

Questions: Contact the Department of Revenue by telephone at our above number, FAX (608) 267-1030, E-mall sales10@dor.state.wi.us, or at our Web site www.dor.state.wi.us

wisconsin sales and use tax CERTIFICATE OF EXEMPT STATUS (CES)

(Governmental, Religious, Charitable, Scientific or Educational Organization)

Wisconsin Department of Revenue PO Box 8902 Madison WI 53708-8902

045709

7/19/2002

PHONE (608) 266-2776 TDD (608) 267-1049

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This certificate is valid until revoked by the Wisconsin Department of Revenue.

OCOOCH MOUNTAIN HUMANE SOCIETY

PO BOX 229

RICHLAND CENTER

53581

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wisconsin sales and use Tax .

Certificate of exempt status (ces)

(Governmental, Religious, Charitable, Scientific or Educational Organization)

Wisconsin Department of Revenue

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ID# 31307

Date:

JUN 2 1 2006

OCOOCH MOUNTAIN HUMANE SOCIETY INC

RICHLAND CENTER, WI 53581-0000

Employer Identification Number:

30-0027124

DIM:

17053091907126 Contact Person:

JOHN JENNEWEIN

Contact Telephone Number: (877) 829-5500

Public Charity Status: 170(b)(1)(A)(vi)

Dear Applicant:

PO BOX 229

Our letter dated March 2002, stated you would be exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code, and you would be treated as a public charity, rather than as a private foundation, during an advance ruling period.

Based on the information you submitted, you are classified as a public charity under the Code section listed in the heading of this letter. Since your exempt status was not under consideration, you continue to be classified as an organization exempt from Federal income tax under section 501(c)(3) of the Code.

Publication 557, Tax-Exempt Status for Your Organization, provides detailed information about your rights and responsibilities as an exempt organization. You may request a copy by calling the toll-free number for forms, (800) 829-3676. Information is also available on our Internet Web Site at www.irs.gov.

If you have general questions about exempt organizations, please call our toll-free number shown in the heading.

Please keep this letter in your permanent records.

Sincerely yours,

Lois G. Lerner

Director, Exempt Organizations

Rulings and Agreements

Letter 1050 (DO/CG)