

## MINUTES

Meeting was called to order at 5:00 PM. by Board President Elliott.

**Roll Call:** Present: Park Board members, Pat Elliott, Kathryn Lewandowski, Allicia Woodhouse, Brad Wegner, Gary Manning, County Board, Parks & Rec Dir. Jodi Mieden.  
Absent- Larry Hallett, Mark Chambers, City Council.

**1. Motion to waive the reading of the minutes of the last meeting(s) in lieu of printed copies and approve the same.**

Motion by Lewandowski to approve the minutes. Second by Manning. Motion carried unanimously.

**2. Discussion and possible approval of updated rules for the Community Center for 2024.**

Final draft of rules changes was presented that had been approved in the October meeting.

Motion by Wegner to approve the final draft of the rules. Second by Woodhouse. Motion carried unanimously.

**3. Discussion and possible approval of updated rental pricing for the Community Center, Parks & Shelters for 2024.**

Revenues for 2023 were presented and it was discussed and decided to continue into 2024 with the current pricing schedules, as they had been raised in 2022 and 2023. Motion by Woodhouse to approve the 2024 pricing schedule. Second by Manning. Motion carried unanimously.

**4. Discussion and possible approval of an agreement between the City of Richland Center Park & Recreation Department and the Richland County Behavioral Health Services CST Interagency.**

Mieden considered the agreement details and gave a recommendation to join into the contract with the County. She stated that the department is dealing with situations in Recreation programs and at the pool already, and this relationship would just provide us with more tools to deal with those situations as they arise. Motion by Wegner to approve the agreement. Second by Lewandowski. Motion carried unanimously.

**5. Discussion and possible approval of design & naming of previously proposed trailhead signage.**

Lewandowski was concerned that the specific names were not quite right on all the signage. Tepley was on hand to explain that by using the names in question, we would be keeping continuity with current branding guidelines that have been laid out for the City. She explained that having the park attraction pictures on the signs would boost tourism by showing new users what lies ahead, that they may not see from the road. A QR code would also be added to link to the trail map on our website. Each sign would cost \$70.00 and she is still searching for funding. The tourism board suggested the Parks Department

should cover the cost when approached for funding. Tepley stated that the County was given examples of the signage if they would like to follow suit. Motion by Lewandowski to approve the signage as presented. Second by Manning. Motion carried unanimously.

**6. Discussion and possible approval for snowmobile crossing and trail on City property.**

Kerry Severson was on hand to provide maps for the bike trail crossing and use as connection to the snowmobile trail and asked to have maintenance continue the current process for trail detail at said crossings and connections as they have been happy with the results. The board reported no issues in the past with the agreement. Motion by Wegner to approve the request. Second by Manning. Motion carried unanimously.

**Approval of payment of monthly bills:**

Motion by Manning to approve payment of the monthly bills. Second by Wegner. Motion carried unanimously.

**Staff Reports:**

**A. Senior Coordinator:** Heffner submitted written report. Sr. Center activities continue to be popular and bring in new people every month. Bingo and Euchre continue to be popular and tables are usually all filled and then some. The Richland Area Senior Citizen group is consistently growing and will have their annual Christmas party this month catered by Jen Carter and entertained by Monte Berger. They will make ornaments and snowglobes. Movies on the big screen have been lacking in attendance with all of the illnesses going around but will continue to offer them twice a month until the trips to Diamond Jo begin in April, then will show them once a month.

**B. Parks and Recreation Director:** Mieden reported that the pre-season holiday pool pass sale had been good so far with 15 total passes sold already, 12 family and 3 individual. Planning for the staff Christmas party was in full swing for the 14<sup>th</sup>. We received lots of Giving Tree donations already, \$100 to SRC, 15 Daily pool passes split between Passages, RC Youth and RSD. We replaced the worn/badly leaking dishwasher in the SRC with savings from the furniture recover and installed the new planned stove replacement in the kitchen.

**Park Board President's report.** Elliott reported that the Parks and Pool had a very successful year, numbers looked good. The community was served well this year.

**Reports, requests, etc.** n/a

**Adjournment.**

Motion by Manning to adjourn the meeting.

Second by Woodhouse.

Motion carried unanimously.

Respectfully submitted by Jodi Mieden.