



## MINUTES OF THE FINANCE COMMITTEE

TUESDAY, NOVEMBER 07, 2023 AT 5:30 PM

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COUNCIL ROOM, MUNICIPAL BUILDING, 450 S. MAIN ST., RICHLAND CENTER, WI 53581

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### AGENDA

**CALL TO ORDER:** Meeting was called to order at 5:33 PM. Members present were Karin Tepley, Melony Walters, and Ryan Cairns.

**APPROVAL OF MINUTES:** Motion by Tepley to approve the minutes of October 3, 2023 as presented. Seconded by Walters. Motion carried 3-0.

**PAYMENT OF BILLS:** Motion by Walters to pay the November 7, 2023 bills as presented. Seconded by Tepley. Motion carried 3-0.

**CLERK/TREASURER'S REPORT:** Clerk/Treasurer Joyce presented the Delinquent Account Report (aka Aging Report) dated 10/31/2023. Joyce also noted that the time for candidates to take out nomination papers begins December 1<sup>st</sup>.

### DISCUSSION AND ACTION ITEMS

4. **Consider Purchase of Police Squad Vehicle and Related Equipment**

Chief Jones requested to replace chief's squad car that was repurposed and issued to the Community Resource Officer position was introduced. Chief Jones requested to use unallocated contingency funds to purchase a squad truck. Jones Chief said a truck would be utilized to assist with extra duties like firearms training. Dealerships were contacted to inquire about availability of 2023 or 2024 vehicles. 10 sealed bids were received from three dealerships: Fillback, Jones, & Sleepy Hollow. Jones noted that the 2024 black Silverado from Jones's Chevrolet was the best fit for what he intends to use it for. The quoted cost of that vehicle was \$47,500. In addition, radio and other equipment would need to be installed, bringing the total cost of the squad truck and equipment to approximately \$55,500. Motion by Walters to recommend to council to authorize the purchase of a 2024 Chevrolet Silverado 1500 (black) from Jones Chevrolet and related radio equipment from the 2023 unallocated contingency fund at a cost not to exceed \$56,000. Seconded by Tepley. Motion carried 3-0.

**SET NEXT MEETING DATE:** Administrator Ashley Oliphant noted that the 2024 budget is being finalized and special Finance Committee meetings will need to be scheduled for department heads to present their budget requests. Those special meetings were set for Monday, November 13<sup>th</sup> at 4:15 and Tuesday, November 14<sup>th</sup> at 5:30. The next regularly scheduled meeting of the Finance Committee will be Tuesday, December 5<sup>th</sup> at 5:30 PM.

**ADJOURN:** Motion by Cairns to adjourn. Seconded by Walters. Motion carried 3-0 at 6:16 PM.

Minutes respectfully submitted by Aaron Joyce, City Clerk