

CITY OF RICHLAND CENTER - AGENDA ITEM DATA SHEET

Agenda Item: Public Works Snow Removal Policy

Requested & Presented by: Darcy Perkins, Municipal Services Specialist

Meeting Date: Public Works Committee on 10-16-2025

Common Council on 11-04-2025

Committee Review: Public Works Committee on 10-16-2025 - No formal action is requested at this time, but staff welcomes general support as the policy is finalized and implemented.

Background: The Public Works Department has prepared a draft **Snow & Ice Control Procedure** for the City of Richland Center. The procedure is intended to provide internal consistency, clarify service expectations, and formalize winter operations in response to varying weather conditions.

The draft outlines the City's general approach to:

- **Response readiness**, staffing, and shift duration limits.
- **Salt application strategy** based on storm type, temperatures, and road classification.
- **Route prioritization** (e.g., arterials, school zones, cul-de-sacs, alleys, cemetery, and airport).
- **Procedures for response during and after business hours**, including coordination with the Police Department.
- **Public expectations**, such as mailbox clearance and crosswalk responsibilities.

While the Department retains discretion based on conditions, this document serves as a clear operational baseline for both staff and the public.

Requested Action:

COMMON COUNCIL: *No formal action is requested at this time, but staff welcomes general support as the procedure is finalized and implemented.*

Attachment(s):

- DRAFT_Snow & Ice Control Procedure