

# CITY OF RICHLAND CENTER - AGENDA ITEM DATA SHEET

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**Agenda Item:** Consider approval of a Special Event Permit and fee for the Bike the Driftless group for one night of tent camping in Krouskop Park with a shelter rental.

**Committee Review:** Park Board

**Meeting Date:** April 27th, 2026

**Requested by:** Jodi Mieden- Recreation Director

**Background:** Bike the Driftless is an event that brings together about 8 friends from all over the United States to meet up and bike their way through the Driftless Region. One stop on their tour is Richland Center. Last year they rented the Anderson shelter and put tents up in the park for the night without notification. Now that we have adjusted our rules on tent camping in the park, approval of the special event is necessary.

Current tent camping rules are as follows.

Tent Camping Prohibition: No tent camping is permitted unless you are camping with a registered motorhome or towable RV **or are registered for a city-approved special event.**

There is concern that after telling the community there is no tent camping available, it may cause issues for the department. We have another Wisconsin Bike Federation event coming up this fall with an overnight stay, so protocol is needed for Special Event camping. They put tents up near the Community Center if weather permits.

OPTIONS:

- 1.) We could allow them to camp in the Red Park area with the Anderson shelter rental and approve a Special Event Permit including a camping fee with no services and require event signs posted in the park. This way it is considered a Special Event as we are not using the RV spots, and they would camp near the shelter.
- 2.) We could allow them to camp in two RV spots to cover the six people per spot and approve a Special Event Permit including a daily camping fee and require event signs posted in the park. They would need to rent the Retrum or Lawrence shelter, but it is not directly near the RV spots, creating inconveniences.
- 3.) We can invite them to camp at a local campsite not on City property.

We would post online to notify the public of these Special Event circumstances and details. The park would remain open to the public. The signs would notify the public as to why there are tents in the park.

**Action taken:**

## **PARK BOARD:**

[ ] Approve a Special Event Permit for the Bike the Driftless group for one night, July 22<sup>nd</sup>, 2026, and;

[ ] Approve tent camping in the Red Park area along with the Anderson shelter rental and a camping fee with no services. Require event signs at entrances in the park area to align with the special event permit requirements.

[ ] Approve tent camping in a designated camping area. Rent all five campsites at Krouskop Park. Require event signs at entrances in the park area to align with the special event permit requirements.

[ ] Special Event Permit not approved.