

# CITY OF RICHLAND CENTER - AGENDA ITEM DATA SHEET

---

**Agenda Item:** Richland Airport – QTPod Fuel System - 5-Year Subscription Renewal

**Requested & Presented by:** DPW Glasbrenner

**Meeting Date:** Finance Committee and Common Council on 05-06-2025

**Committee Review:** Public Works Committee on 04-17-2025 – Motion to recommend to the Finance Committee and City Council the execution of a 5-year contract renewal with QTPod at a cost of \$7,180.00.

**Background:** The Public Works Department is seeking approval to renew a 5-year Base Access + Cellular Subscription Plan with QTPod (petroleum on demand) to maintain the M4000 fueling terminal at Richland Airport. The renewal cost is \$7,180.00 and it is necessary to dispense fuel at the airport. The subscription also ensures uninterrupted access to critical services including Siteminder Fuel Management Software, cloud database hosting, 24/7 support, and software updates. The 5-year prepaid option offers cost savings of \$1,195 vs. a year to year contract.

**Department Recommendation:** Approve the execution of a 5-year contract renewal with QTPod at a cost of \$7,180.00.

**Financial Impact:** \$7,180.00

**Funding Source:** Budgeted Airport Maintenance Contract Payment line item; 10-54900-480

**Requested Action:**

**FINANCE:** Motion to recommend to the City Council the execution of a 5-year contract renewal with QTPod at a cost of \$7,180.00.

**COUNCIL:** Motion to approve the execution of a 5-year contract renewal with QTPod at a cost of \$7,180.00.

**Attachment(s):**

QTPod Renewal Invoice 2025